

LEE COUNTY, FLORIDA  
PROPOSAL BID FORM  
FOR  
JANITORIAL SERVICE FOR VARIOUS DOWNTOWN FACILITIES

DATE SUBMITTED: March 20, 2014

VENDOR NAME: United States Service Industries, Inc. (USSI)

TO: The Board of County Commissioners  
Lee County  
Fort Myers, Florida

Having carefully examined the "General Conditions", and the "Detailed Specifications", all of which are contained herein, the Undersigned proposes to furnish the following which meet these specifications:

**NOTE REQUIREMENT: IT IS THE SOLE RESPONSIBILITY OF THE VENDOR TO CHECK LEE COUNTY PROCUREMENT MANAGEMENT WEB SITE FOR ANY PROJECT ADDENDA ISSUED FOR THIS PROJECT. THE COUNTY WILL POST ADDENDA TO THIS WEB PAGE, BUT WILL NOT NOTIFY.**

The undersigned acknowledges receipt of Addenda numbers: Addendum #1, March 18, 2015

*Dannafewick*

**ADMINISTRATION BUILDING**

<u>TOTAL ANNUAL CHARGES</u>	<u>\$ 61,913.88</u>
<u>(BASIS OF AWARD)</u>	ANNUAL COST

**OLD COURTHOUSE**

<u>TOTAL ANNUAL CHARGES</u>	<u>\$ 15,224.16</u>
<u>(BASIS OF AWARD)</u>	ANNUAL COST

**ADMINISTRATION BUILDING EAST**

<u>TOTAL ANNUAL CHARGES</u>	<u>\$ 38,684.28</u>
<u>(BASIS OF AWARD)</u>	ANNUAL COST

**JUSTICE CENTER**

<u>TOTAL ANNUAL CHARGES</u>	<u>\$ 204,204.48</u>
<u>(BASIS OF AWARD)</u>	ANNUAL COST

**JUSTICE CENTER TOWER (POD E)**TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)\$ 122,082.60  
ANNUAL COST**JUSTICE CENTER ANNEX**TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)\$ 89,788.92  
ANNUAL COST**COMMUNITY DEVELOPMENT/PUBLIC WORKS**TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)\$ 84,742.80  
ANNUAL COST**JAIL ADMINISTRATION OFFICES**TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)\$ 3,526.80  
ANNUAL COST**JAIL RECEIVING LOBBY**TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)\$ 3,526.80  
ANNUAL COST**COMMUNITY ASSESSMENT CENTER**TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)\$ 7,053.48  
ANNUAL COST**EMPLOYEE GARAGE OFFICES & ELEVATORS**TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)\$ 8,816.88  
ANNUAL COST**JUSTICE CENTER ANNEX GARAGE**TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)\$ 1,763.40  
ANNUAL COST

**JUDGES GARAGE**

TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)

\$ 3,526.80  
 ANNUAL COST

**DOWNTOWN PROJECT COORDINATOR**

(oversees all buildings)

TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)

\$ 71,759.40  
 ANNUAL COST

**CHIEF SUPERVISOR**

(oversees all buildings)

TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)

\$ 56,077.80  
 ANNUAL COST

**UTILITY PERSON (COURT SERVICES)**

(for Justice Center Annex, Justice Center and Justice Center Tower only)

TOTAL ANNUAL CHARGES  
(BASIS OF AWARD)

\$ 33,192.96  
 ANNUAL COST

**GRAND TOTAL ANNUAL CHARGES**

FOR ALL 13 SITES AS WELL AS THE

DOWNTOWN PROJECT COORDINATOR,

CHIEF SUPERVISOR, & UTILITY PERSON

FOR COURT SERVICES

\$ 805,885.44  
 GRAND TOTAL  
 ANNUAL CHARGES  
 (BASIS OF AWARD)

\*For this project sub contracting for special cleaning tasks, such as but not limited to window cleaning, pressure washing of buildings will be allowable; however, in regards to the day to day general cleaning no sub-contracting will be allowed for this project. Will your firm be utilizing any sub contracted personnel for general day to day cleaning duties?

YES \_\_\_\_\_ NO X

**ADDITIONAL CHARGES: THE FOLLOWING FEES ARE TO BE USED AS NEEDED IN ORDER TO MODIFY THE CONTRACT PRICES THROUGHOUT ITS TERM. THESE CHARGES APPLY TO ALL THE BUILDINGS. THESE CHARGES ARE NOT A PART OF THE BASIS OF AWARD**

HOURLY RATE FOR EMERGENCY WORK

\$ 48.00  
 PER MAN HOUR

COST PER SQUARE FOOT, PER DAY TO ADD  
 DUSTING AND VACUUMING OF OFFICE AREAS  
 (if over the required 2 x per week)

\$ 0.85  
 P.S.F./PER DAY

**OPTION:**

UPHOLSTERY CLEANING (FABRIC ONLY)

Cost per chair \$ 7.95

**THERE ARE CLOTH PANELS ON THE WALLS OF THE COURTROOMS IN THE JUSTICE CENTER TOWER. LEE COUNTY RESERVES THE RIGHT TO NEGOTIATE A PRICE FOR CLEANING THE WALLS WITH THE VENDOR OR TO SEEK PROPOSALS FROM OUTSIDE VENDORS FOR THIS WORK.**

**IF IT IS DEEMED NECESSARY TO ADD OR DELETE SQUARE FOOTAGE FROM THIS CONTRACT ON A TEMPORARY OR PERMANENT BASIS, THE TOTAL ANNUAL CHARGE WILL BE DIVIDED BY THE NUMBER OF SQUARE FEET TO DETERMINE THE ANNUAL COST PER SQUARE FOOT. THAT COST PER SQUARE FOOT WILL BE ADDED TO OR DEDUCTED FROM THE TOTAL ANNUAL CHARGES.**

TO BE STARTED WITHIN 1 <sup>HH</sup> CALENDAR DAYS AFTER RECEIPT OF AWARD AND PURCHASE ORDER.

Does your firm have a location/office/facility in Lee County?

YES ☒ NO ☐

Address: 11220 Metro Parkway, Suite 17, Fort Myers, FL 33966

Bidders should carefully read all the terms and conditions of the specifications. Any representation of deviation or modification to the bid may be grounds to reject the bid.

Are there any modifications to the bid or specifications:

YES ☐ NO ☒

Failure to clearly identify any modifications in the space below or on a separate page may be grounds for the bidder being declared nonresponsive or to have the award of the bid rescinded by the County.

MODIFICATIONS: NONE

*Danna Hewick*

Bidder shall submit his/her bid on the County's Proposal Bid Form, including the firm name and authorized signature. Any blank spaces on the Proposal Bid Form, qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County's Form may result in the Bidder/Bid being declared non-responsive by the County.

ANTI-COLLUSION STATEMENT

**THE BELOW SIGNED BIDDER HAS NOT DIVULGED TO, DISCUSSED OR COMPARED HIS BID WITH OTHER BIDDERS AND HAS NOT COLLUDED WITH ANY OTHER BIDDER OR PARTIES TO A BID WHATSOEVER. NOTE: NO PREMIUMS, REBATES OR GRATUITIES TO ANY EMPLOYEE OR AGENT ARE PERMITTED EITHER WITH, PRIOR TO, OR AFTER ANY DELIVERY OF MATERIALS. ANY SUCH VIOLATION WILL RESULT IN THE CANCELLATION AND/OR RETURN OF MATERIAL (AS APPLICABLE).**

FIRM NAME United States Service Industries, Inc. (USSI)

BY (Printed): Danna Hewick

BY (Signature): *Danna Hewick*

TITLE: Vice President of Business Development

FEDERAL ID # OR S.S.# FEIN# 52-0897024

ADDRESS: 4330 Easat-West Hwy. Suite 200  
Bethesda, MD 20814

PHONE NO.: (202) 824-7440

FAX NO.: (202) 393-5541

CELLULAR PHONE/PAGER NO.: (410) 336-7759

DUNS #: 049501430

LEE COUNTY LOCAL BUSINESS TAX ACCOUNT NUMBER:  
9203331

E-MAIL ADDRESS: dhewick@ussiclean.com

DISADVANTAGED BUSINESS ENTERPRISE (DBE):        Yes   X   No

**EXHIBIT A**  
**LOCAL VENDOR PREFERENCE QUESTIONNAIRE**  
**(LEE COUNTY ORDINANCE NO. 08-26)**

Instructions: Please complete either Part A or B whichever is applicable to your firm

**PART A: VENDOR'S PRINCIPAL PLACE OF BUSINESS IS LOCATED WITHIN  
LEE/COLLIER COUNTY (Only complete Part A if your principal place of  
business is located within the boundaries of Lee/Collier County)**

1. What is the physical location of your principal place of business that is located within the boundaries of Lee/Collier County, Florida?

USSI's Principal Office, Lee County

11220 Metro Parkway, Suite 17, Fort Myers, FL 33966

2. What is the size of this facility (i.e. sales area size, warehouse, storage yard, etc.)

Office and warehouse space, approximately 4,000 square feet.

**PART B: VENDOR'S PRINCIPAL PLACE OF BUSINESS IS NOT LOCATED  
WITHIN LEE/COLLIER COUNTY OR DOES NOT HAVE A PHYSICAL  
LOCATION WITHIN LEE/COLLIER COUNTY (Please complete this section.) Not Applicable**

1. How many employees are available to service this contract? \_\_\_\_\_

2. Describe the types, amount and location of equipment you have available to service this contract.

LOCAL VENDOR PREFERENCE QUESTIONNAIRE CONTINUED

3. Describe the types, amount and location of material stock that you have available to service this contract.

---

---

---

4. Have you provided goods or services to Lee County on a regular basis for the preceding, consecutive three years?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide your contractual history with Lee County for the past three, consecutive years. Attach additional pages if necessary.

---

---

---

---

---

---



# LEE COUNTY

SOUTHWEST FLORIDA

Lee County Ordinance No. 08-26

Local Bidder's Preference

## AFFIDAVIT PRINCIPAL PLACE OF BUSINESS



Principal place of business is located within the boundaries of Lee County.

Company Name: United States Service Industries, Inc. (USSI)

Danna Hewick  
Signature

3-17-15  
Date

STATE OF Maryland  
COUNTY OF Montgomery

The foregoing instrument was signed and acknowledged before me this 17<sup>th</sup> day of

March, 2015, by Danna Hewick who has produced

(Print or Type Name)

Driver's license

as identification.

(Type of Identification and Number)

Livia G. Zablah  
Notary Public Signature

Livia G. Zablah  
Printed Name of Notary Public

January 4, 2018  
Notary Commission Number/Expiration

LIVIA G ZABLAH  
Notary Public-Maryland  
Montgomery County  
My Commission Expires  
January 04, 2018

The signee of this Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. **LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**



AFFIDAVIT CERTIFICATION  
IMMIGRATION LAWS

Step Two-Prices

SOLICITATION NO.: B-150113PROJECT NAME: Janitorial Services for Various Downtown Facilities

LEE COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) {SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

LEE COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A(e) OF THE INA. **SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY LEE COUNTY.**

BIDDER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

Company Name: United States Service Industries, Inc. (USSI)  
Danna Hewick Vice President of Business Development 3-17-15  
 Signature Title Date

STATE OF Maryland  
 COUNTY OF Montgomery

The foregoing instrument was signed and acknowledged before me this 17<sup>th</sup> day of March

20 15, by Danna Hewick who has produced

(Print or Type Name)

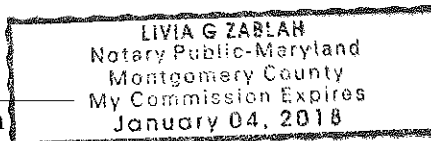
Drivers License as identification.

(Type of Identification and Number)

Livia G. Zablah  
 Notary Public Signature

Livia G. Zablah  
 Printed Name of Notary Public

January 4, 2018  
 Notary Commission Number/Expiration



The signee of this Affidavit guarantee, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. **LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**