

V6/14/2017

Single/Sole Source Justification

Vendor: Innovative Interfaces

Commodity/Service: Polaris Integrated Library System

Estimated expenditure for the current term of contract or annually
whichever is greater, for the above Commodity/Service:

\$ 143,506.53

Requests over \$50,000, after review Procurement
will send to County Manager for Authorization

Initial the entry below that applies to the proposed purchase.

SINGLE SOURCE REQUEST is for: licensed, patented goods/services, the original manufacturer, for existing equipment, software, or is required from this source to permit standardization.

CR
SOLE SOURCE REQUEST is for: the only qualified supplier possessing the unique and singular available capability to meet the requirements of the department. Please obtain and include a letter from manufacturer regarding the product or service.

*** Single & Sole sources are required to be publicly posted by Procurement for a minimum of 7 days prior to approval. ***

In all cases, negotiations have been performed in order for the County to receive the best value.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this single/sole source justification be authorized as a single source for the service or material.

Christian Barber

533-4180

Requisitioned by:

Telephone
Extension

Signature: Department
Director/Designee

Date

Library

Department

Department Director/Designee (PRINT OR TYPE)

(PROCUREMENT MANAGEMENT DIVISION USE ONLY)
Single/Sole Source No. 55200118MKP Received Date 1/15/2020
Posted Date From 1/16/2020 To 1/27/2020 (7 days) www.leegov.com/procurement and/or
www.demandstar.com

☐ Approved
☐ Disapproved
Reason for disapproval

Signature of Procurement Director/Designee

Date

Single/Sole Source OVER \$50,000 Require County Manager or Designee Approval

☐ Approved
☐ Disapproved

Signature of County Manager/Designee

Date

Presented to Commission: _____ Commission Response: _____

Revised: 03/03/2017

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Pursuant to Section 838.22(2), Florida Statutes. It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or services. Any person who violates this section commits a felony of the second degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

2020 JAN 15 PM 3:28

Amount	\$ 143,506.53	Vendor:	Innovative Interfaces
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1. Detailed Description of services and/or items: Describe the product/service you are requesting and its function.

The Polaris Integrated Library System (ILS) helps to integrate all aspects of the library system--from circulation functions, to acquisitions functions, to cataloging functions, and serials functions, this software makes it possible to keep the library system running. This software houses all of our customer information, allows customers to place holds and to check out materials. Back of house functions allow staff to carry out acquisitions, serials, and cataloging functions which shows customers what we have, where it is located, and the status of a particular title or item in a given branch (i.e., checked out, on shelf, on order, etc.) This database software also houses all of the titles and item records in our system, both physical and virtual. This software also allows customers to manage their accounts by signing on and seeing the status of items requested, what they have checked out, and also making payments for fines and fees. Finally, the software also allows our customers to connect to remote databases and electronic resources remotely through an authentication service in Polaris that will verify if a customer who is trying to access our virtual materials is actually allowed to do so.

2. Why Single/Sole Source: State why this is the only item or service which will fulfill the County's requirements.

The library system has utilized the Polaris ILS for the past 10 years. An ILS cannot be easily changed over quickly or easily. Our Polaris system has been carefully customized over the years by Innovative staff and library staff to function efficiently and seamlessly to ensure good customer service to our library customers.

3. Justification for Single/Sole Source/Special Circumstances: Explain why this vendor is the only source from which to obtain this product or service.

The Polaris ILS is the single system that the library system has been using for 10 years. In addition to the information which is contained in the database and is not easily transferred to another system, staff has also been specially trained in data mining/SQL reporting that is specifically unique to the Polaris ILS. Additionally, many special customizations have been done by both Innovative staff and library staff that are unique to our library system and which may not be easily replicated by another system. Finally, Polaris has also developed the LEAP software, which allows staff to utilize this system as a web based product.

4. Efforts to Identify Other Vendors: Describe steps taken to make this determination, vendors contacted, etc.

If required by the Procurement Management Director, attach a letter from vendor declaring sole source.

Date	PO#	Amount	SS Balance
		\$	\$
		\$	\$
		\$	\$
		\$	\$

Funding Source: Library fund



World Headquarters
1900 Powell Street, Suite 400
Emeryville, CA 94608
+1.510.655.6200

FAO Chris Barber
Technical Services Manager
Lee County Library System
Library Processing Center
881 Gunnery Road, N.
Lehigh Acres, FL 33971

January 2, 2020

Re: Sole Source Letter

Dear Chris

This letter confirms that Innovative Interfaces Incorporated ("Innovative") is the sole supplier for all application software products and services running on the Polaris platform. The Polaris product cannot be purchased from any third party or supplier other than Innovative as it is a proprietary product and requires Innovative's knowledge and expertise to install and maintain. Accordingly, Innovative is the sole supplier and provider of Innovative's Polaris software and associated services.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Akin Adekeye".

Akin Adekeye
EVP & General Counsel



Renewal Quote

Page 1 of 2

Innovative Interfaces Incorporated
1900 Powell St.
Suite 400
Emeryville CA 94608
United States

Quote # SO-INC23972
Terms Net 30
PO #
Renewal Start Date 2/1/2020
Renewal End Date 1/31/2021
Site Code LeeCoFL

Bill To

Lee County Library System
2345 Union Street
Fort Myers FL 33901
United States

Ship To

Lee County Library System
2345 Union Street
Fort Myers FL 33901
United States

Currency

US Dollar

Item	Item Category	Qty	Description	Options	Rate	Amount
Staff User Licenses Maintenance	Maintenance	400	Polaris Staff User Licenses Renewal		129.3453	51,738.12
Polaris Integration License	Maintenance	38	Polaris Integration License Renewal	Polaris Integration License Options: 3M	107.041725	4,067.59
Polaris Integration License	Maintenance	12	Polaris Integration License Renewal (Lyngsoe AMH)	Polaris Integration License Options: Lyngsoe AMH	137.625075	1,651.50
Polaris Simply Reports Maintenance	Maintenance	5	Polaris Simply Reports Renewal		434.109375	2,170.55
Polaris Telephone Services	Maintenance	4	Polaris Telephone Services Renewal	Polaris Telephone Services: Outbound	722.545425	2,890.18
Additional SIP2 Maintenance	Maintenance	4	Polaris SIP2 Interface License Renewal		124.82505	499.30
Additional SIP2 Maintenance	Maintenance	4	Polaris SIP2 Interface License Renewal		97.08615	388.34
Polaris Database Synch Service	Maintenance	1	Polaris Database Synch Service Renewal		120.41505	120.42
Polaris Classic Collection Agency Maintenance	Maintenance	1	Polaris Classic Collection Agency Renewal		1,806.336	1,806.34
Polaris Community Profiles Maintenance	Maintenance	1	Polaris Community Profiles Renewal		2,184.51555	2,184.52
Polaris e-Commerce Maintenance	Maintenance	1	Polaris e-Commerce Renewal	Polaris eCommerce Vendor: Not Recorded eCommerce Access Point: Staff Client	1,605.6369	1,605.64
Polaris EDI Ordering & Invoicing	Maintenance	1	Polaris EDI Renewal		1,157.64599...	1,157.65



Renewal Quote

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Quote #

SO-INC23972

Innovative Interfaces Incorporated
1900 Powell St.
Suite 400
Emeryville CA 94608
United States

Item	Item Categ...	Qty	Description	Options	Rate	Amount
Maintenance						
Polaris Export Express Maintenance	Maintenance	1	Polaris Export Express Renewal		802.81845	802.82
Feature It Maintenance	Maintenance	1	Feature It Renewal		291.269475	291.27
Polaris Mobile PAC	Maintenance	1	Polaris Mobile PAC Renewal		2,293.75125	2,293.75
Polaris Outreach Services Maintenance	Maintenance	1	Polaris Outreach Services Renewal		1,926.75105	1,926.75
Polaris PowerPAC Children's Edition	Maintenance	1	Polaris PowerPAC Children's Edition Renewal		578.8125	578.81
Polaris PowerPAC Multilingual Maintenance	Maintenance	1	Polaris PowerPAC Multilingual Renewal	Polaris PowerPAC Language Options: Spanish	1,445.0688	1,445.07
Polaris Server Software	Maintenance	1	Polaris Server Software Renewal		57,802.4874	57,802.49
Polaris Telephone Services	Maintenance	1	Polaris Telephone Services (Inbound) Renewal		722.545425	722.55
Polaris URL Detective	Maintenance	1	Polaris URL Detective Renewal		240.85215	240.85
Polaris Automatic Authority Control	License - Ter...	1	Polaris Automatic Authority Control Subscription		3,472.875	3,472.88
Polaris Additional Self Check Station Maintenance	Maintenance	1	Polaris Self Check Station Renewal		346.7583	346.76
Polaris Leap Maintenance	Maintenance	1	Polaris Leap Maintenance Renewal		3,302.3844	3,302.38
			1 February 2020 - 31 January 2021			

Total US\$143,506.53

THIS INFORMATION IS CONFIDENTIAL BETWEEN THE PARTY IDENTIFIED AS 'BILL TO' ABOVE AND INNOVATIVE INTERFACES

Notes:

1. The prices quoted may be subject to change where new software has been purchased or changes have been made to existing software.
2. Taxes are not included in the quoted price but, if applicable, may be charged by Innovative at the point of invoicing.