

AGENDA ITEM REPORT

DATE: September 4, 2018
DEPARTMENT: Human Services
REQUESTER: Roger Mercado
TITLE: Approve Submission of the 2018 Continuum of Care Funding Application for Homeless Programs

I. MOTION REQUESTED

- (A) Authorize the Board to sign declarations and certifications for the submission of the Lee County Continuum of Care's Housing and Urban Development (HUD) Fiscal Year 2018 applications;
- (B) Authorize Board to sign associated forms, including:
- (1) HUD environmental assessments, and
 - (2) Certifications of Consistency with the Plan, and
 - (3) Certifications establishing Lee County as the Collaborative Applicant and/or Lead Agency for the Lee County Continuum of Care.

II. ITEM SUMMARY

Authorizes Lee County to apply for federal grant dollars through the Department of Housing and Urban Development's Continuum of Care (CoC) funding on behalf of local agencies to assist people who are homeless. If awarded, funds will be received during Fiscal Year 2018-2019.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

The application for CoC funds and administration of CoC funded projects are governed by 24 Code of Federal Regulations Part 578, and administered locally in accordance with Administrative Code 3-17. Lee County has received Continuum of Care funds for over 17 years, and the Board of County Commissioners approved the submission of the 2017 CoC funding application at the August 15, 2017 meeting.

B) Policy Issues

Lee County Administrative Code 3-17 requires each Department to request Board approval for all grant applications and awards.

C) BoCC Goals

Meets requirement for grant funding, which provides services for persons who are homeless in Lee County.

D) Analysis

The Lee County Continuum of Care includes local governments, agencies, advocates, and program users who collectively plan and implement programs to serve persons who are homeless and at risk of homelessness in Lee County. The Lee County Homeless Coalition and Lee County Human and Veteran Services coordinate this effort, and the County officially submits this renewal application to HUD as the "Collaborative Applicant." The following renewal projects will be submitted:

1. The Salvation Army Rapid Re-Housing Program, which provides rental and move-in assistance to families who are homeless.
2. CASL, Inc., has four programs: two Shelter + Care programs, which provide rental subsidies for permanent housing participants, and two permanent housing projects located in Fort Myers.

In addition, the following new project applications will be submitted:

1. Jewish Family and Children's Services will be starting a new rapid re-housing project for non-veteran persons who are homeless.
2. Lee County Housing Development Corporation will be starting a new rapid re-housing for persons who are fleeing domestic violence.
3. Center for Progress and Excellence will be starting a new joint transitional and rapid re-housing project for persons who are fleeing domestic violence.
4. CoC Planning funds will be used by Lee County Human and Veteran Services to carry out activities that

4. CoC training funds will be used by Lee County Human and Veteran Services to carry out activities that will increase CoC-wide collaboration and enhance project outcomes.

The total application request is \$2,156,525 and requires a 25% match, which is met through sub-recipient cash or in-kind contributions, and other grant funds. Agencies are in the process of submitting data and documents for the application, which is submitted to HUD through the internet. Due to this reason, application materials are not fully completed, nor are they available for review. The Board's approval of the application and authorization of the pertinent certifications, which must be signed by the highest elected official, will allow the application to be fully submitted prior to the deadline of September 18, 2018.

E) Options

Approve the submission of the 2018 CoC funding application.

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	No funding required.
B)	Is this item approved in the current budget?	N/A
C)	Is this a revenue or expense item?	N/A
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: N/A Program: N/A Project: N/A Account Strings:	
G)	Fund Type?	Other
H)	Comments: No funding is required for the submission of the 2018 CoC funding application. Grant funds received will be made available in the Fiscal Year 2018-2019 budget upon receipt of agreements and approval of a budget resolution.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Agencies are in the process of submitting data and documents for the application, which is submitted to HUD through the internet. Due to this reason, application materials are not fully completed, nor are they available for review. The Board's approval of the application and authorization of the pertinent certifications, which must be signed by the highest elected official, will allow the application to be fully submitted prior to the deadline of September 18, 2018.

VII. FOLLOW UP

A) The Board will need to sign funding agreements upon receipt from HUD. In addition, the Board will periodically need to sign the following:

- (1) CoC sub-recipient agreements once prepared, and if necessary, approve any future amendments to the agreements, for this fiscal year and previous years, that do not substantially alter the original intent of the contract,
- (2) HUD environmental assessments, and
- (3) Certifications establishing Lee County as the Collaborative Applicant and/or Lead Agency for the Lee County Continuum of Care.

B) Human and Veteran Services staff will administer CoC programs and oversee sub-recipient projects throughout the program year.

ATTACHMENTS:

Description	Upload Date	Type
Approved Agenda Item to Submit 2017 CoC Funding Application	8/11/2018	Backup Material
HUD 2991 Certification of Consistency with Con Plan	8/11/2018	Backup Material
HUD 2880 Applicant Recipient Disclosure	8/11/2018	Backup Material
SF LLL Lobbying	8/11/2018	Backup Material
HUD 50070 Certification for a Drug-Free Workplace	8/11/2018	Backup Material

REVIEWERS

REVIEWERS:

Department	Reviewer	Action	Date
Human Services	Hollis, Barbara	Approved	8/20/2018 - 2:43 PM
Human Services	Mercado, Roger	Approved	8/20/2018 - 4:52 PM
Budget Services	Henkel, Anne	Approved	8/21/2018 - 7:30 AM
Budget Services	Winton, Peter	Approved	8/21/2018 - 7:43 AM
County Attorney	Swindle, Amanda	Approved	8/21/2018 - 10:53 AM
County Manager	Brady, Christine	Approved	8/28/2018 - 8:55 AM