



Lee County
Southwest Florida

Board of County Commissioners

Kevin Ruane
District One

05/14/24

Cecil L. Pendergrass
District Two

Bureau of Historic Preservation
Florida Department of State
R.A. Gray Building
500 South Bronough Street, Room 423
Tallahassee, FL 32399-0250

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner, II
County Manager

Re: Lee County
5236 Coronado Pkwy Units 1 & 2 – Housing Rehabilitation Project
US Department of Housing and Urban Development
Community Development Block Grant (CDBG)

Richard Wm. Wesch
County Attorney

Donna Marie Collins
County Hearing
Examiner

Contract Numbers: PY21 B-21-UC-12-0014
PY22 B-22-UC-12-0014
PY23 B-23-UC-12-0014

Environmental Review for HUD assisted Projects 24 CFR Part 58
Request for Comments

Dear Environmental Review Contact:

Lee County has received Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development. These funds will be used for housing rehabilitation and weatherization of duplex owned and operated by Community Assisted and Supported Living, Inc., which provides housing for special needs persons.

This project description consists only of the rehabilitation and weatherization of the duplex located at 5236 Coronado Pkwy Units 1 & 2, Cape Coral, FL 33904.

Could you please review the enclosed information in accordance with Section 106 of the National Historic Preservation Act of 1966, as amended, and its implementing regulations in 36 CFR Part 800: Protection of Historic Properties and provide us with written recommendations at **Attention: Jami Browder, Lee County Human and Veteran Services Deputy Director, 2440 Thompson Street, Fort Myers, FL 33901** on the rehab of the listed property and an authorization to proceed.

If you have any questions, please contact Jami Browder by phone at (239) 533-2916 or email JBrowder@leegov.com. Please also copy Corbett Alday, Guardian CRM, Inc. by email at Corbett.Alday@GuardianCRM.com.



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Please find enclosed the following required documentation:

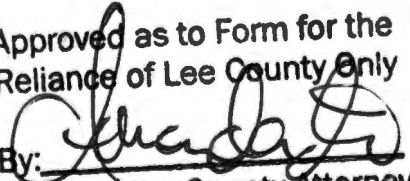
1. Project Address/Location:
Attachment A, the full legal description from the Lee County Property Appraiser website along with the Tax Parcel identification number, building description included
2. Attachment B and C, general location map and parcel location map
3. Attachment D, pictures of project site
4. Attachment E, record search – Lee County National Register of Historic Places

Sincerely,

Mike Greenwell
Chairman of Lee County Board of County Commissioners



Approved as to Form for the
Reliance of Lee County Only

By: 
Office of the County Attorney

The attached document has been approved by the Board of County Commissioners. Please review the instructions below and forward to the appropriate office when complete.

Meeting Date:	11/07/2023
Agenda Item #:	C24
Agenda Item Title:	Accept Annual Grant Funding From HUD
	(1) Environmental Review Comment Letter – 5236 Coronado Pkwy Units 1 & 2 - Housing Rehabilitation Project

Department	Instructions
County Attorney	Please review the attached document(s) at the BLUE sticker. If you have any questions concerning the document(s), contact the originating department. After completion, forward to the CHAIR/VICE CHAIR for signature.
Chair/Vice Chair	Sign the attached document(s) at the RED sticker. After completion, forward to the MINUTES OFFICE for execution.
Minutes Office	Execute the attached document(s). After document(s) are completely executed, return the remaining originals to Laurel Chick, County Administration for distribution.

Date out from Administration: 05/20/24

Return to Dept. Novus

RECEIVED BY
LEE CO. ATTORNEY
2024 MAY 20 AM 8:26

2024 MAY 21 PM 3:43

RECEIVED
MINUTES OFFICE



Lee County
Southwest Florida

**MEMORANDUM
FROM
LEE COUNTY DEPARTMENT OF HUMAN SERVICES**

Date: May 14, 2024

To: Mike Greenwell
Chairman of the Board

From: Stacy Sherlock

SUBJECT: ENVIRONMENTAL REVIEW COMMENT LETTERS

Enclosed is the Agenda Item Report accepting \$4,457,072 of federal CDBG, HOME, and ESG funding from HUD.

Also enclosed are Environmental Review Comment Letter needing signature and one copy of the related back-up documentation that will be attached to each letter. Please return original signed copies of the following forms to Stacy Sherlock at Lee County Human and Veteran Services:

- SHPO Environmental Review Comment Letter

Please do not hesitate to contact me with any questions at 239-533-7931.

Thank you,


Stacy Sherlock

AGENDA ITEM REPORT

DATE: November 7, 2023
DEPARTMENT: Human and Veteran Services
REQUESTER: Roger Mercado
TITLE: Accept Annual Grant Funding From HUD

I. MOTION REQUESTED

A) Accept \$4,457,072 in Grant Funds from U.S. Department of Housing and Urban Development.

B) Approve budget amendment resolutions as follows:

- \$ 3,085,111 in Community Development Block Grant (CDBG), Entitlement Fund # 13920
- \$ 1,095,673 in HOME Investment Partnership Funds, Entitlement Fund # 13921
- \$ 276,288 in Emergency Solution Grant (ESG), Entitlement Fund # 00100

C) Authorize Board Chair, on behalf of the Board, to sign agreements, certifications, resolutions, and other related documents, including but not limited to:

1. Grant agreements, once received from HUD.
2. Sub-recipient agreements once prepared, and if necessary, approve any future amendments to the agreements for this fiscal year and previous years that do not substantially alter the original intent of the contract,
3. HUD environmental assessments,
4. Amendments to the Lee County Five Year Consolidated Plan and Annual Action Plans once prepared in accordance with Administrative Code 15-2.

D) Authorize Department Director to approve notices and advertisements for comments.

II. ITEM SUMMARY

Approval accepts \$4,457,072 in entitlement funds from the U.S. Department of Housing and Urban Development (HUD) for fiscal year 2023-2024 budget. This funding is used for planning, homeless services, community development, and affordable housing projects administered by Human and Veteran Services.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Pursuant to Section 116 (b) of the Housing and Community Development Act of 1974 (42 U.S.C. 5316), 24 CFR 91, Lee County submitted the 2023 Annual Action Plan (as part of the 2019-2023 Consolidated Plan) to the U.S. Department of Housing and Urban Development (HUD). This Annual Action Plan serves as the application for Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG) entitlement resources to HUD.

HUD approved the Annual Action Plan, and pursuant to Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.) requested the execution of the grant agreements with Lee County. Funding from HUD will be available to Lee County upon execution of the grant agreements.

Lee County is a recipient of entitlement resources from HUD in accordance with 24 CFR 576.3, and Section 106 of the Housing and Community Development Act of 1974. U.S. Department of Housing and Urban Development (HUD) requires recipients of HUD funding to file Annual Action Plans outlining projects that will use the grant funds. The Board approved the submission of the 2020 Annual Action Plan on August 4, 2020 (Agenda Item # 7), the 2021 Annual Action Plan on August 3, 2021 (Agenda Item # 21), the 2022 Annual Action Plan on August 2, 2022 (Agenda Item # 10) and the 2023 Annual Action Plan on August 1, 2023 (Agenda Item #44).

B) Policy Issues

Lee County Administrative Code 3-17 Grant Program Administrative Procedures requires each department to ensure compliance with all grant terms and requirements. HUD has accepted the Annual Action Plan and awarded Lee County Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG) funds.

C) BoCC Goals

Meets requirements for HUD grant funding, which provides for human services in Lee County. These funds are used for projects and activities that benefit low-to-moderate income individuals in Lee County. Compliance with HUD requirements ensures Lee County entitlement status to continue receiving CDBG, HOME, and ESG funds annually.

D) Analysis

Lee County's Annual Action Plans are developed through consultation with staff and the public. The 2023-2024 Annual Plan outlines five priority areas including affordable housing, housing and services for persons who are homeless, public facility improvements, economic development, and community revitalization. The plan also establishes the following goals to meet community needs:

1. Affordable Housing Development
2. Housing Rehabilitation and Reconstruction
3. Down Payment Assistance
4. Housing and Services for Persons who are Homeless
5. Public Services for Community Revitalization
6. Infrastructure Improvements
7. Economic Development
8. Public Facility Improvements

The projects listed in the 2023 Annual Action Plan are designed to accomplish the goals identified in the Consolidated Plan. Projects in the Annual Action Plan, include, but are not limited to, Housing Rehabilitation and Reconstruction, Community Infrastructure, Community Public Services, Down Payment Assistance, Tenant Based Rental Assistance, and Non-Profit Capital Improvement. The estimated amount entitlement funds for HUD Fiscal Year 2023 is \$4,457,072.

HUD's funding award is based on site visits, management of funds, compliance with Annual Plan rules, accuracy in preparing performance reports, and proof that all projects assisted under programs administered by HUD are in compliance with contractual agreements, certifications, and the requirements of law as set forth by Lee County's Five Year Consolidated and Annual Action Plans. Funds will be made available in the Fiscal Year 2023-2024 budget upon receipt of agreement and approval of a budget resolution.

The Annual Action Plan was the subject of two public meetings, and the draft plan was made available for public review for 30 days. The public comment period opened June 29 and ended on July 31, 2023.

The Annual Action Plan will cover the period of October 1, 2023, through September 30, 2024, and was submitted to HUD on August 14, 2023

E) Options

Approve budget amendment resolutions associated with the receipt of federal grants.

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$4,457,072
B)	Is this item approved in the current budget?	No
C)	Is this a revenue or expense item?	Revenue
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Entitlement Funds Program: HUD Project: CDBG Year 23, ESG Year 23, and HOME Year 23 Account Strings: 11138413920 ; 11138513921 ; 11138600100	
G)	Fund Type?	Other: HUD Entitlement Funds
H)	Comments: The Annual Action Plan has been accepted and grant agreements have been executed. Grant funds need to be made available in Fiscal year 2023-2024 budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

The 2023 Annual Action Plan (as part of the 2019-2023 Consolidated Plan) was submitted to HUD on August 11, 2023. The grant agreements will be returned to HUD upon execution by the Board. Funds will be made available for drawdown on HUD's Integrated Disbursement and Information System (IDIS). The program year start date for HUD funds received is October 1, 2023.

VII. FOLLOW UP

A) The Board may need to periodically sign documents required by HUD:

1. Sub-recipient agreements with the municipalities once prepared, and if necessary, approve any future amendments to the agreements for this fiscal year and previous years, that do not substantially alter the original intent of the agreement,
2. HUD environmental assessments,
3. Amendments to the Lee County Five Year Consolidated Plan and Annual Action Plans once prepared in accordance with Administrative Code 15-2.

B) Human and Veteran Services staff will continue to administer HUD entitlement programs and urban county cooperation agreements.

ATTACHMENTS:

Description	Upload Date	Type
TRANSMITTAL LETTER FROM HUD	9/29/2023	Letter
Unsigned CDBG Grant Agreement	10/2/2023	Agreement
Unsigned ESG Grant Agreement	10/2/2023	Agreement
Unsigned HOME Grant Agreement	10/2/2023	Agreement

<u>Budget Amendment CDBG</u>	10/27/2023	Budget Amendment
<u>Budget Amendment ESG</u>	10/27/2023	Budget Amendment
<u>Budget Amendment HOME</u>	10/27/2023	Budget Amendment
<u>110723R-C-24-RESO 23-11-08 Budget Amendment - CDBG 23</u>	11/20/2023	Resolution
<u>110723R-C-24-RESO 23-11-09 Budget Amendment - ESG 23</u>	11/20/2023	Resolution
<u>110723R-C-24-RESO 23-11-10 Budget Amendment - HOME 23</u>	11/20/2023	Resolution
<u>110723R-C-24-Annual Grant Funding Agreement(s)</u>	11/20/2023	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Human and Veteran Services	Isley, Rae	Approved	10/25/2023 - 10:25 AM
Human and Veteran Services	Mercado, Roger	Approved	10/27/2023 - 9:11 AM
Budget Services	Henkel, Anne	Approved	10/27/2023 - 12:11 PM
Budget Services	Winton, Peter	Approved	10/27/2023 - 3:18 PM
County Attorney	Swindle, Amanda	Approved	10/30/2023 - 10:17 AM
County Manager	Codie, Robert	Approved	10/30/2023 - 11:29 AM

[Faint, illegible handwritten notes or signatures]