

SECOND AMENDMENT OF THE SINGLE-SOURCE PROFESSIONAL SERVICES  
AGREEMENT FOR SELECTRON VOICEPERMITS IVR UPGRADE

THIS SECOND AMENDMENT OF THE SINGLE-SOURCE PROFESSIONAL SERVICES AGREEMENT FOR SELECTRON VOICEPERMITS IVR UPGRADE, made and entered into by and between the Lee County Board of County Commissioners, a political subdivision of the State of Florida ("Customer") and Selectron Technologies, Inc. ("Company"), collectively, the "Parties."

WHEREAS, the Customer executed an Agreement for the purchase of Selectron VoicePermits IVR Upgrade through Solicitation SS210274MKP with Company on the 11<sup>th</sup> day of June, 2021 ("Agreement");

WHEREAS, after the execution of the Agreement, it was determined that the County needed an additional 9 licenses for use with the Atlas Insight Services during the remaining term of the Agreement; and,

WHEREAS, the Customer and Company desire to enter into this First Amendment to modify the Extended Maintenance Estimate Table of Exhibit A to add the 9 additional licenses for the Atlas Insight Services to the Payment Amount for the "Atlas Insight and Inspections Annual Fees" system.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. Effective immediately, the Extended Maintenance Estimate Table of Exhibit A of the Agreement shall be superseded by the following:

**Extended Maintenance Estimate:**

<b>Systems Covered</b>	<b>Dates Covered</b>	<b>Amount</b>	<b>Payment Due Date</b>
VoicePermits and Well Permits	December 1, 2021 to November 30, 2022	\$29,425.00*	Paid
VoicePermits and Well Permits	December 1, 2022 to November 30, 2023	\$29,425.00*	Paid
VoicePermits and Well Permits	December 1, 2023 to November 30, 2024	\$29,425.00*	Paid
VoicePermits and Well Permits	December 1, 2024 to November 30, 2025	\$35,760.00*	November 15, 2024
VoicePermits and Well Permits	December 1, 2025 to November 30, 2026	\$37,550.00*	November 15, 2025
<b>Separator</b>			
SelecTXT Platform Fee**	December 1, 2021 to November 30, 2022	\$5,000.00	Paid
SelecTXT Platform Fee**	December 1, 2022 to November 30, 2023	\$8,333.00	Paid
SelecTXT Platform Fee**	December 1, 2023 to November 30, 2024	\$10,000.00	Paid
SelecTXT Platform Fee**	December 1, 2024 to November 30, 2025	\$10,000.00	November 15, 2024
SelecTXT Platform Fee**	December 1, 2025 to November 30, 2026	\$10,000.00	November 15, 2025
<b>Separator</b>			
Atlas Insight and Inspections Annual Fees	December 1, 2021 to November 30, 2022	\$48,065.00	Paid
Atlas Insight and Inspections Annual Fees	March 1, 2024 to November 30, 2024	\$38,740.00	February 15, 2024
Atlas Insight and Inspections Annual Fees	December 1, 2024 to November 30, 2025	\$51,665.00	November 15, 2024
Atlas Insight and Inspections Annual Fees	December 1, 2025 to November 30, 2026	\$51,665.00	November 15, 2025

\* If VoicePermits/Well Permits are renewed together with the annual Atlas Insight and Inspection fees, Selectron will discount maintenance fee for VoicePermits/WellPermits down to \$29,425.00.

\*\* SelecTXT Annual Platform Fee includes 100,000 text messages.

\*\*\* SelecTXT Prorated Platform Fee includes 83,333 text messages.

**Notes:**

- Maintenance amounts for future periods are estimates and do not include increases to reflect additional functionality purchased.
- Maintenance estimates for future periods are not a guarantee that annual support agreements will be offered. You will receive a minimum of a 12-month notice of discontinuance of annual support agreements.

SS210274MKP  
Selectron VoicePermits IVR Upgrade  
Selectron Technologies, Inc. - Amendment No. 2

IN WITNESS WHEREOF this Second Amendment of the Agreement has been signed and sealed, in duplicate, by the respective Parties hereto.

DATED this 4/4/2024 | 1:18 PM EDT by the Lee County Board of County Commissioners.

COUNTY: LEE COUNTY, FLORIDA

DocuSigned by:  
Mary G Tucker  
BY: 776F0BDB59DA44D...  
Mary G. Tucker  
Director of Procurement Management, on behalf of the Board of County Commissioners

APPROVED as to Form for the Reliance of Lee County Only

DocuSigned by:  
Robert Holborn  
BY: 0709AF6D28494C8...  
County Attorney's Office

DATED this 8<sup>th</sup> day of March, 2024 by Selectron Technologies, Inc.

ATTEST:

BY: [Signature]  
Authorized Signature

[Signature]  
(Witness)

Todd Johnston  
Authorized Signature Printed Name

President  
Authorized Signature Title

CORPORATE SEAL:





County Manager Designation Approval

Marc

SS210274MKP VoicePermits IVR Upgrade, Inspection Management, Inspection Resulting & Inspection Scheduling by Text Tools	
Vendor Name	Selectron Technologies, Inc.
Document Type	Second Amendment
Reason for Amendment	To add an additional 9 licenses for the Atlas Insight Services to the contract.
Dollars Spent Previously	To date, \$263,440.20 has been encumbered
New Anticipated Contract Amount	The new contract total will be \$477,853.20.
Department	Community Development
Please Return to Procurement	
<p style="text-align: right;"><i>BOCC Approved 4-2-2024</i></p>	
Approved: <u><i>[Signature]</i></u>	Date: <u>4/3/24</u>

SS210274MKP  
 Selectron VoicePermits IVR Upgrade  
 Selectron Technologies, Inc. - Amendment No. 1

## EXHIBIT A

### Extended Maintenance Estimate:

Systems Covered	Dates Covered	Amount	Payment Due Date
VoicePermits and Well Permits	December 1, 2021 to November 30, 2022	\$30,895.00*	Paid
VoicePermits and Well Permits	December 1, 2022 to November 30, 2023	\$32,440.00*	Paid
VoicePermits and Well Permits	December 1, 2023 to November 30, 2024	\$34,060.00*	November 15, 2023
VoicePermits and Well Permits	December 1, 2024 to November 30, 2025	\$35,760.00*	November 15, 2024
VoicePermits and Well Permits	December 1, 2025 to November 30, 2026	\$37,550.00*	November 15, 2025
SelectTXT Platform Fee**	December 21, 2021 to January 31, 2023	\$5,625.00	Paid
SelectTXT Platform Fee**	February 1, 2023 to November 30, 2023	\$8,333.00	Paid
SelectTXT Platform Fee**	December 1, 2023 to November 30, 2024	\$10,000.00	November 15, 2023
SelectTXT Platform Fee**	December 1, 2024 to November 30, 2025	\$10,000.00	November 15, 2024
SelectTXT Platform Fee**	December 1, 2025 to November 30, 2026	\$10,000.00	November 15, 2025
Atlas Insight and Inspections Annual Fees	October 24, 2022 to February 29, 2024	\$48,065.00	Paid
Atlas Insight and Inspections Annual Fees	March 1, 2024 to November 30, 2024	\$36,040.00	February 15, 2024
Atlas Insight and Inspections Annual Fees	December 1, 2024 to November 30, 2025	\$48,065.00	November 15, 2024
Atlas Insight and Inspections Annual Fees	December 1, 2025 to November 30, 2026	\$48,065.00	November 15, 2025

\* If VoicePermits/Well Permits are renewed together with the annual Atlas Insight and Inspection fees, Selectron will discount maintenance fee for VoicePermits/WellPermits down to \$29,425.00.

\*\* SelectTXT Annual Platform Fee includes 100,000 text messages.

#### Notes:

- Maintenance amounts for future periods are estimates, and do not include increases to reflect additional functionality purchased.
- Maintenance estimates for future periods are not a guarantee that annual support agreements will be offered. You will receive a minimum of a 12 month notice of discontinuance of annual support agreements.

SS210274MKP  
Selectron VoicePermits IVR Upgrade  
Selectron Technologies, Inc. - Amendment No. 1

## Products and Licenses

### **VoicePermits™ Interactive Voice Response 16-Port System**

Virtual Server Support

Basic Modules (including):

Schedule an Inspection

Cancel an Inspection

Obtain Inspection Results

Post Inspection Results

Speak Site Address

Permit Based Messaging

VP Reporting Module

### **Additional Functionality**

**SmartFAX** (Required when fax functionality is purchased)

**CommunitySelect**

**Inspection Results & History (Fax)**

**Credit Card Payment Processing**

**Fire Inspection Ticket Distribution**

**Sub-Contractor PIN for License Validation**

**Well Permits**

Schedule an Inspection

Obtain Inspection Results

Cancel an Inspection

**Virtual Test Server Support – 4 Ports**

**Fax Server Integration**

## **SelectTXT**

## **Atlas Insight and Inspections**

42 Insight User Licenses

22 Inspections User Licenses

**AGENDA ITEM REPORT**

**DATE:** April 2, 2024  
**DEPARTMENT:** Community Development  
**REQUESTER:** Mikki Rozdolski  
**TITLE:** Approve Change Order to Contract for IVRPermits Software and Inspection Scheduling

---

**I. MOTION REQUESTED**

A) Approve Change Order No. 2 to Sole Source No. SS210274MKP with Selectron Technologies, Inc. under Solicitation No. SS210274MKP for VoicePermits IVR Upgrade, Inspection Management, Inspection Resulting & Inspection Scheduling by Text Tools, increasing the contract time through November 30, 2026, adding the cost of the previously negotiated maintenance agreement, and adding 9 additional licenses including the maintenance, increasing compensation in the amount of \$214,413.00, bringing the new contract total to \$477,853.20.

B) Approve Amendment No. 2 to the contract with Selectron Technologies, Inc., under Solicitation No. SS210274MKP, VoicePermits IVR Upgrade, Inspection Management, Inspection Resulting & Inspection Scheduling by Text Tools, to add an additional 9 licenses for the Atlas Insight Services to the contract. The cost of the licenses is included in the amendment will increase the contract amount by \$3,600.00 annually, prorating the first of the three remaining years, at \$2,700.00, with total anticipated expenditures in the amount of \$9,900.00 for the remaining two years, which is included in the new contract total of \$477,853.20.

C) Authorize the County Manager or designee to execute the Change Order and Amendment on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approves a Change Order to the contract with Selectron Technologies, Inc. for VoicePermits IVR Upgrade, Inspection Management, Inspection Resulting & Inspection Scheduling by Text Tools. Approval of the change order will correct the term, which is 5 years, and add the cost of the previously negotiated maintenance plan. When the contract was originally approved by the Board, the amount of the 5-year maintenance plan was inadvertently omitted from the total and the term listed as 3 years. The change order also adds 9 additional licenses for previously added Building Inspector positions and cost of associated maintenance. If approved, the new contract total will be \$477,853.20. To date, \$263,440.20 has been encumbered.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History

On June 1, 2021, the contract was presented to the Board for the upgrade of Selectron VoicePermit IVR software and purchase of SelectTXT and Atlas Insight and Inspections covered a 5-year term; however, the motion requested and approved was for 3 years of the 5-year term, totaling \$232,545.00.

On April 19, 2022, Change Order #1 was approved to increase the funding to \$263,440.20 to cover Year 1 of the new maintenance agreement for the Selectron VoicePermit IVR software upgrade, and the length of the contract terms remained the same, expiring November 30, 2024.

Although the contract included the annual maintenance agreement (Exhibit A), with a payment schedule and associated costs, these costs were inadvertently excluded from the total contract amount. Therefore, as part of the request to approve the motion to extend the contract terms by 2 years, approval is requested to increase the contract funding by \$214,413.00.

In October of 2023, the agreement with Selectron was amended to extend the delivery date for the Atlas Insight upgrade, due to project delays caused by Hurricane Ian.

The upgrade and maintenance cost for the whole project will be \$477,853.20.

\$263,440.20 has already been expended/encumbered to cover the following services:

- 3-year maintenance cost for the Voice Permit, Select TXT
- Preliminary upgrade work and 1st year maintenance cost for the Atlas Insight
- \$29,967.00 encumbered to cover upgrade expenditures.

The additional funding increase of \$214,413.00 will cover the following services:

- 2-year maintenance cost for the Voice Permit and Select TXT
- Prorated Atlas Insight maintenance starting March 1, 2024, to November 30, 2026
- The purchase of 9 additional Atlas Insight licenses
- 2-year maintenance cost for Atlas Insight

The software has been used by customers of 9 different County departments for more than 20 years and is integrated with the permitting technology system (Accela).

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$214,413
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 15501 Program: Building Fund Project: 40330915501 Account Strings:	
G)	Fund Type?	Other: Building Fund
H)	Comments: Building Fund	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">CO 2 SS210274MKP</a>	3/12/2024	Backup Material
<a href="#">SS210274MKP- Selectron VoicePermits IVR Upgrade - Selectron Tech - Am 2 - VENDOR OCR</a>	3/12/2024	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Community Development	Rozdolski, Mikki	Approved	3/20/2024 - 10:28 AM
Budget Services	Guttery, Angela	Approved	3/21/2024 - 10:42 AM
Budget Services	Winton, Peter	Approved	3/21/2024 - 1:43 PM
County Attorney	Holborn , Robert	Approved	3/21/2024 - 3:52 PM
County Manager	Mora, Marc	Approved	3/26/2024 - 1:32 PM



**Certificate Of Completion**

Envelope Id: 135F333830F84C43AC3F490B8B3AEF3D	Status: Completed
Subject: Routing for Signatures - SS210274MKP- Selectron VoicePermits IVR Upgrade - Selectron Tech - Amend 2	
Source Envelope:	
Document Pages: 3	Signatures: 2
Supplemental Document Pages: 9	Initials: 0
Certificate Pages: 5	Envelope Originator: Daniel Goggin
AutoNav: Enabled	2115 Second St, First Floor
Enveloped Stamping: Enabled	Fort Meyers, FL 33901
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	dgoggin@leegov.com
	IP Address: 208.89.76.205

**Record Tracking**

Status: Original 4/4/2024 8:25:56 AM	Holder: Daniel Goggin dgoggin@leegov.com	Location: DocuSign
---	---	--------------------

**Signer Events**

Robert Holborn  
rholborn@leegov.com  
Assistant County Attorney  
Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
*Robert Holborn*  
0709AF6D28494C8...  
Signature Adoption: Pre-selected Style  
Using IP Address: 208.89.76.203

**Timestamp**

Sent: 4/4/2024 8:43:42 AM  
Viewed: 4/4/2024 9:20:03 AM  
Signed: 4/4/2024 9:20:09 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Mary G Tucker  
mtucker@leegov.com  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
*Mary G Tucker*  
770F0BDB59DA44D...  
Signature Adoption: Pre-selected Style  
Using IP Address: 208.89.76.205

Sent: 4/4/2024 9:20:10 AM  
Viewed: 4/4/2024 1:18:18 PM  
Signed: 4/4/2024 1:18:31 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 4/4/2024 1:18:18 PM  
ID: 2bf4a363-97e4-432c-bd6e-3ffb8226087  
Supplemental Documents:

01 - SS210274MKP - Am 2 - Procurement Director  
Signature.pdf Viewed: 4/4/2024 1:18:20 PM

Read: Not Required  
Accepted: Not Required

Melissa Butler  
mbutler@leeclerk.org  
Deputy Clerk  
Lee County Clerk of Courts  
Signing Group: Minutes  
Security Level: Email, Account Authentication (None)

**Completed**  
Using IP Address: 198.184.170.4

Sent: 4/4/2024 1:18:33 PM  
Viewed: 4/4/2024 2:10:02 PM  
Signed: 4/4/2024 2:10:06 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**In Person Signer Events**

**Signature**

**Timestamp**

**Editor Delivery Events**

**Status**

**Timestamp**

**Agent Delivery Events**

**Status**

**Timestamp**

Intermediary Delivery Events	Status	Timestamp
<b>Certified Delivery Events</b> Erica Temerario etemerario@leegov.com Lauren Schaefer lschaefer@leegov.com Tina Boone tboone@leegov.com Legal Administrative Specialist, Sr Lee County BoCC Signing Group: County Attorney's Office Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div style="border: 1px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue;">COPIED</div>	Sent: 4/4/2024 8:43:43 AM
Connie Prevatte cprevatte@leegov.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div style="border: 1px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue;">COPIED</div>	Sent: 4/4/2024 2:10:08 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/4/2024 8:30:48 AM
Certified Delivered	Security Checked	4/4/2024 2:10:02 PM
Signing Complete	Security Checked	4/4/2024 2:10:06 PM
Completed	Security Checked	4/4/2024 2:10:08 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Lee County BOCC-Procurement Management (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Lee County BOCC-Procurement Management:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [mpatterson@leegov.com](mailto:mpatterson@leegov.com)

### **To advise Lee County BOCC-Procurement Management of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [mpatterson@leegov.com](mailto:mpatterson@leegov.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from Lee County BOCC-Procurement Management**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [mpatterson@leegov.com](mailto:mpatterson@leegov.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with Lee County BOCC-Procurement Management**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [mpatterson@leegov.com](mailto:mpatterson@leegov.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Lee County BOCC-Procurement Management as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Lee County BOCC-Procurement Management during the course of your relationship with Lee County BOCC-Procurement Management.