

### ATHLETIC, PHYSICAL EDUCATION SUPPLIES, AND TEAM UNIFORMS Executive Summary

**Lead Agency:** Region 4 ESC **Solicitation:** 20-11

**RFP Issued:** February 13, 2020 **Pre-Proposal Date:** March 10, 2020

Response Due Date: July 14, 2020 Proposals Received: #7

**Awarded to: BSN Sports LLC** 

The Board of Directors of Region 4 Education Service Center (ESC) issued RFP 20-06 on March 18, 2020, to establish a national cooperative contract for Athletic, Physical Education Supplies, and Team Uniforms.

The solicitation included cooperative purchasing language in Sections I. Scope of Work, National Contract (RFP, Page 2):

### (RFP, Page 2) NATIONAL CONTRACT

The Region 4 Education Service Center ("ESC"), as the Principal Procurement Agency, defined in APPENDIX D, has partnered with OMNIA Partners, Public Sector ("OMNIA Partners") to make the resultant contract (also known as the "Master Agreement" in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program. The Region 4 ESC is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a "Participating Public Agency") and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of a Master Intergovernmental Purchasing Cooperative Agreement, a form of which is attached hereto on APPENDIX D, or as otherwise agreed to. APPENDIX D contains additional information about OMNIA Partners and the cooperative purchasing program.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- Region 4 ESC website
- OMNIA Partners, Public Sector website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate New Orleans, LA
- New Jersey Herald, NJ
- Times Union, NY

- Daily Journal of Commerce, OR
- The State, SC
- Houston Community Newspapers, Cy Creek Mirror, TX
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT
- Kennebec ME Journal

On July 14, 2020 proposals were received from the following offerors:

- BSN Sports LLC
- Prismview
- Samson Equipment
- School Specialty

- Medco Sports Med
- Riddell
- School Health Corporation

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee determined that the following demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to members:

- BSN Sports LLC
- Samson Equipment
- School Specialty

- Riddel
- School Health Corporation

Region 4 ESC executed the agreement with a contract effective date of October 1, 2020.

### Contracts include:

Awarded Offeror's complete catalog and services that include but are not limited to: over 100,000 name brand and house brand products (physical education products, athletic equipment products, fitness products, drop ship products, non-standard product and installation services), and value-added line of promotional products (such as decorated tumblers, water bottles, cooler's, backpacks, and other items which have become in high demand).

#### Term:

Initial three-year agreement from October 1, 2020 through September 30, 2023 with the option to renew for two (2) additional one-year periods through September 30, 2025.



April 28, 2023

Mr. Terrence M. Babilla tbabilla@bsnsports.com
President
BSN SPORTS LLC
P.O. Box 7726
Dallas, TX 75209-0726

Re: Renewal Award of Contract #R201101

Dear Mr. Babilla:

Per official action taken by the Board of Directors of Region 4 Education Service Center on April 25, 2023, Region 4 ESC is pleased to announce that BSN SPORTS LLC has been awarded an annual contract renewal for the following, based on the sealed proposal submitted to Region 4 on July 14, 2020, and subsequent performance thereafter:

### Contract

Athletic, Physical Education Supplies, and Team Uniforms

The contract will expire on September 30, 2024, completing the fourth year of a five-year term contract. The contract is available through OMNIA Partners, Public Sector. Your designated OMNIA Partners, Public Sector contact is Christine Dorantes, at (615) 431-8182 or <a href="mailto:christine.dorantes@omniapartners.com">christine.dorantes@omniapartners.com</a>.

The partnership between BSN SPORTS LLC, Region 4 and OMNIA Partners, Public Sector can be of great help to participating agencies. Please provide copies of this letter to your sales representative(s) to assist in their daily course of business.

Sincerely,

- DocuSigned by:

Robert Eingelmann

Robert Zingelmann

Chief Financial Officer, Finance and Operations Services

### **Region 4 Education Service Center (ESC)**

**Contract # R201101** 

for

Athletic, Physical Education Supplies, and Team Uniforms with

**BSN Sports LLC** 

Effective: October 1, 2020

The following documents comprise the executed contract between the Region 4 Education Service Center and BSN Sports LLC, effective October 1, 2020:

- I. Vendor Contract and Signature Form
- II. Supplier's Response to the RFP, incorporated by reference

### **CONTRACT**

This Contract ("Contract") is made as of September 1, 2020 by and between <u>BSN Sports LLC</u> ("Contractor") and Region 4 Education Service Center ("Region 4 ESC") for the purchase of Athletic, Physical Education Supplies, and Team Uniforms ("the products and services").

### **RECITALS**

WHEREAS, Region 4 ESC issued Request for Proposals Number 20-11 for Athletic, Physical Education Supplies, and Team Uniforms ("RFP"), to which Contractor provided a response ("Proposal"); and

WHEREAS, Region 4 ESC selected Contractor's Proposal and wishes to engage Contractor in providing the services/materials described in the RFP and Proposal;

WHEREAS, both parties agree and understand the following pages will constitute the Contract between the Contractor and Region 4 ESC, having its principal place of business at 7145 West Tidwell Road, Houston, TX 77092.

WHEREAS, Contractor included, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that, if agreed to by Region 4 ESC, said exceptions or deviations are incorporated into the Contract.

WHEREAS, this Contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Contract will provide that any state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies") may purchase products and services at prices indicated in the Contract upon the Public Agency's registration with OMNIA Partners.

- 1) Term of agreement. The term of the Contract is for a period of three (3) years unless terminated, canceled or extended as otherwise provided herein. Region 4 ESC and Contractor shall have the right to renew the Contract for two (2) additional one-year periods or portions thereof. Region 4 ESC and Contractor shall review the Contract prior to the renewal date and notify the other party of its intent renew the Contract. Contractor may elect not to renew by providing three hundred sixty-five days' (365) notice to Region 4 ESC. Notwithstanding the expiration of the initial term or any subsequent term or all renewal options, Region 4 ESC and Contractor may mutually agree to extend the term of this Agreement. Contractor acknowledges and understands Region 4 ESC is under no obligation whatsoever to extend the term of this Agreement.
- 2) <u>Scope</u>: Contractor shall perform all duties, responsibilities and obligations, set forth in this agreement, and described in the RFP, incorporated herein by reference as though fully set forth herein.
- 3) Form of Contract. The form of Contract shall be the RFP, the Offeror's proposal and Best and Final Offer(s).

- 4) Order of Precedence. In the event of a conflict in the provisions of the Contract as accepted by Region 4 ESC, the following order of precedence shall prevail:
  - i. This Contract
  - ii. Offeror's Best and Final Offer
  - iii. Offeror's proposal
  - iv. RFP and any addenda
- 5) <u>Commencement of Work</u>. The Contractor is cautioned not to commence any billable work or provide any material or service under this Contract until Contractor receives a purchase order for such work or is otherwise directed to do so in writing by Region 4 ESC.
- 6) <u>Entire Agreement (Parol evidence)</u>. The Contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.
- 7) <u>Assignment of Contract</u>. No assignment of Contract may be made without the prior written approval of Region 4 ESC, which shall not be unreasonably withheld. Contractor is required to notify Region 4 ESC when any material change in operations is made (i.e. bankruptcy, change of ownership, merger, etc.).
- 8) Novation. If Contractor sells or transfers all assets or the entire portion of the assets used to perform this Contract, a successor in interest must guarantee to perform all obligations under this Contract. Region 4 ESC reserves the right to accept or reject any new party. A change of name agreement will not change the contractual obligations of Contractor.
- 9) <u>Contract Alterations</u>. No alterations to the terms of this Contract shall be valid or binding unless authorized and signed by Region 4 ESC.
- 10) Adding Authorized Distributors/Dealers. Contractor is prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under the Contract without notification and prior written approval from Region 4 ESC. Contractor must notify Region 4 ESC each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to the Contractor unless otherwise approved by Region 4 ESC. Pricing provided to members by added distributors or dealers must also be less than or equal to the Contractor's pricing.

### 11) TERMINATION OF CONTRACT

- a) <u>Cancellation for Non-Performance or Contractor Deficiency</u>. Region 4 ESC may terminate the Contract if purchase volume is determined to be low volume in any 12-month period. Region 4 ESC reserves the right to cancel the whole or any part of this Contract due to failure by Contractor to carry out any obligation, term or condition of the contract. Region 4 ESC may issue a written deficiency notice to Contractor for acting or failing to act in any of the following:
  - i. Providing material that does not meet the specifications of the Contract;
  - ii. Providing work or material was not awarded under the Contract;
  - iii. Failing to adequately perform the services set forth in the scope of work and specifications;
  - iv. Failing to complete required work or furnish required materials within a reasonable amount of time:

- v. Failing to make progress in performance of the Contract or giving Region 4 ESC reason to believe Contractor will not or cannot perform the requirements of the Contract; or
- vi. Performing work or providing services under the Contract prior to receiving an authorized purchase order.

Upon receipt of a written deficiency notice, Contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in Contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by Contractor under the Contract shall immediately become the property of Region 4 ESC.

- b) Termination for Cause. If, for any reason, one party fails to fulfill its obligation in a timely manner, or such party violates any of the covenants, agreements, or stipulations of this Contract the other party reserves the right to terminate the Contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to such party, specifying the effective date of termination. In such event, all documents, data, studies, surveys, drawings, maps, models and reports prepared by Contractor will become the property of the Region 4 ESC. If such event does occur, Contractor will be entitled to receive just and equitable compensation for the satisfactory work completed on such documents.
- c) <u>Delivery/Service Failures</u>. Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the Contract to be terminated. In the event Region 4 ESC must purchase in an open market, Contractor agrees to reimburse Region 4 ESC, within a reasonable time period, for all expenses incurred.
- d) Force Majeure. If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; pandemics; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.

- e) <u>Standard Cancellation</u>. Region 4 ESC may cancel this Contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order.
- 12) <u>Licenses</u>. Contractor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by Contractor. Contractor

shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the Contract. Region 4 ESC reserves the right to stop work and/or cancel the Contract if Contractor's license(s) expire, lapse, are suspended or terminated.

- 13) <u>Survival Clause</u>. All applicable software license agreements, warranties or service agreements that are entered into between Contractor and Region 4 ESC under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Contractor shall survive expiration or termination of the Contract.
- 14) <u>Delivery</u>. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period, the Contractor must receive authorization for the delayed delivery. The order may be canceled if the estimated shipping time is not acceptable. All deliveries shall be freight prepaid, F.O.B. Destination and shall be included in all pricing offered unless otherwise clearly stated in writing.
- 15) <u>Inspection & Acceptance</u>. If defective or incorrect material is delivered, Region 4 ESC may make the determination to return the material to the Contractor at no cost to Region 4 ESC. The Contractor agrees to pay all shipping costs for the return shipment. Contractor shall be responsible for arranging the return of the defective or incorrect material.
- 16) <u>Payments</u>. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.
- 17) Price Adjustments. Should it become necessary or proper during the term of this Contract to make any change in design or any alterations that will increase price, Region 4 ESC must be notified immediately. Price increases must be approved by Region 4 ESC and no payment for additional materials or services, beyond the amount stipulated in the Contract shall be paid without prior approval. All price increases must be supported by manufacturer documentation, or a formal cost justification letter. Contractor must honor previous prices for thirty (30) days after approval and written notification from Region 4 ESC. It is the Contractor's responsibility to keep all pricing up to date and on file with Region 4 ESC. All price changes must be provided to Region 4 ESC, using the same format as was provided and accepted in the Contractor's proposal.

Price reductions may be offered at any time during Contract. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all users equally; 2) reduction is for a specific period, normally not less than thirty (30) days; and 3) original price is not exceeded after the time-limit. Contractor shall offer Region 4 ESC any published price reduction during the Contract term.

18) <u>Audit Rights</u>. Contractor shall, at its sole expense, maintain appropriate due diligence of all purchases made by Region 4 ESC and any entity that utilizes this Contract. Region 4 ESC reserves the right upon adequate notice to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. Region 4 ESC shall have the authority to conduct random audits of Contractor's pricing at Region 4 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 4 ESC is made aware of any pricing being offered that is materially inconsistent with the pricing under this agreement, Region 4 ESC shall have the ability to conduct an extensive audit of Contractor's pricing at Contractor's sole cost and expense. Region 4 ESC may conduct the audit internally

- or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 4 ESC.
- 19) <u>Discontinued Products</u>. If a product or model is discontinued by the manufacturer, Contractor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.
- 20) New Products/Services. New products and/or services that meet the scope of work may be added to the Contract. Pricing shall be equivalent to the percentage discount for other products. Contractor may replace or add product lines if the line is replacing or supplementing products, is equal or superior to the original products, is discounted similarly or greater than the original discount, and if the products meet the requirements of the Contract. No products and/or services may be added to avoid competitive procurement requirements. Region 4 ESC may require additions to be submitted with documentation from Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 4 ESC may reject any additions without cause.
- 21) Options. Optional equipment for products under Contract may be added to the Contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.
- 22) <u>Warranty Conditions</u>. All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.
- 23) <u>Site Cleanup</u>. Contractor shall clean up and remove all debris and rubbish resulting from their work as required or directed. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean, safe and unobstructed condition.
- 24) <u>Site Preparation.</u> Contractor shall not begin a project for which the site has not been prepared, unless Contractor does the preparation work at no cost, or until Region 4 ESC includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.
- 25) Registered Sex Offender Restrictions. For work to be performed at schools, Contractor agrees no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Contractor agrees a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at Region 4 ESC's discretion. Contractor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.
- 26) <u>Safety measures.</u> Contractor shall take all reasonable precautions for the safety of employees on the worksite and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Contractor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

- 27) <u>Smoking</u>. Persons working under the Contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.
- 28) Stored materials. Upon prior written agreement between the Contractor and Region 4 ESC, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Region 4 ESC prior to payment. Such materials must be stored and protected in a secure location and be insured for their full value by the Contractor against loss and damage. Contractor agrees to provide proof of coverage and additionally insured upon request. Additionally, if stored offsite, the materials must also be clearly identified as property of Region 4 ESC and be separated from other materials. Region 4 ESC must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary. Until final acceptance by Region 4 ESC, it shall be the Contractor's responsibility to protect all materials and equipment. Contractor warrants and guarantees that title for all work, materials and equipment shall pass to Region 4 ESC upon final acceptance.
- 29) <u>Funding Out Clause</u>. A Contract for the acquisition, including lease, of real or personal property is a commitment of Region 4 ESC's current revenue only. Region 4 ESC retains the right to terminate the Contract at the expiration of each budget period during the term of the Contract and is conditioned on a best effort attempt by Region 4 ESC to obtain appropriate funds for payment of the contract.
- 30) Indemnity. Contractor shall protect, indemnify, and hold harmless both Region 4 ESC and its administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the Contractor, Contractor employees or subcontractors in the preparation of the solicitation and the later execution of the Contract. Any litigation involving either Region 4 ESC, its administrators and employees and agents will be in Harris County, Texas.
- 31) <u>Marketing</u>. Contractor agrees to allow Region 4 ESC to use their name and logo within website, marketing materials and advertisement. Any use of Region 4 ESC name and logo or any form of publicity, inclusive of press releases, regarding this Contract by Contractor must have prior approval from Region 4 ESC.
- 32) <u>Certificates of Insurance</u>. Certificates of insurance shall be delivered to the Region 4 ESC prior to commencement of work. The Contractor shall give Region 4 ESC a minimum of ten (10) days' notice prior to any modifications or cancellation of policies. The Contractor shall require all subcontractors performing any work to maintain coverage as specified.
- 33) <u>Legal Obligations</u>. It is Contractor's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services and shall comply with all laws while fulfilling the Contract. Applicable laws and regulation must be followed even if not specifically identified herein.



### OFFER AND CONTRACT SIGNATURE FORM

The undersigned hereby offers and, if awarded, agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing.

Company Name	
Address	BSN SPORTS LAC
City/State/Zip	DALLAS, TX 75209-0726
Telephone No	ttb - 527 - 7510
Email Address	BABILLA @ BENSPORTS. COM
Printed Name	errence M. Babilla
Title	President
Authorized signature/	MBalilla
Accepted by Region 4 ESC:	
Contract No. R201101	
October 1,	2020 September 30, 2023
Region 4 ESC Authorized Board N	8/25/2020 lember Date
Margaret S. Bass	
Print Name	
Linda Jinne	mar 8/25/2020
Region 4 ESC Authorized Board N	ember Date
Linda Tinnerman	
Print Name	



# Solicitation # 20-11 Re: Athletic, Physical Education Supplies and Team Uniforms

For

## Region 4 Education Service Center (OMNIA Partners)

Attn: Crystal Wallace/ 7145 West Tidwell Road Houston, TX 77092

Due: 07/14/2020 @ 10 AM

Submitted By

**BSN Sports LLC** 

P.O. Box 7726 Dallas, TX 75209

John Crain-Sales Operational Manager

Office: Dallas, Texas Phone # 800-527-7510

Email: bsnbid@bsnsports.com

Chris Bloomfield National Bid Director

Office: Dallas, Texas

Phone # 800-527-7510 x 7324 Email: Jcrain@bsnsports.com



C#1591174

WHEN ONDERING OFF THIS BID, PLEASE INDICATE THIS BID NUMBER ON ALL ORDERS 20 - 5660 Z



7145 West Tidwell Road ~ Houston, Texas 77092 (713)-462-7708 www.esc4.net

### NOTICE TO OFFEROR

Solicitation Number 20-11 Request for Proposal ("RFP")

Βv

Region 4 Education Service Center ("ESC")

for

Athletic, Physical Education Supplies, and Team Uniforms

SUBMITTAL DEADLINE: Wednesday, April 1, 2020, 2:00 PM CENTRAL TIME

TUESDAY JULY 14TH 10:00 AM

Questions regarding this RFP must be submitted in writing to Crystal Wallace, Business Operations Specialist, at <a href="mailto:questions@esc4.net">questions@esc4.net</a> no later than Thursday March 12, 2020. All questions and answers will be posted to <a href="https://www.esc4.net/services/purchasing/region-4-omnia-solicitations">https://www.esc4.net/services/purchasing/region-4-omnia-solicitations</a>. Offerors are responsible for viewing the website to review all questions and answers prior to submitting proposals. Oral communications concerning this RFP shall not be binding and shall in no way excuse an Offeror of the obligations set forth in this proposal.

Proposals must be sealed, prominently marked with the RFP solicitation number, RFP title, RFP opening time/date and name of Offeror. Submissions must be received by the Region 4 ESC office at: 7145 West Tidwell Road, Houston, TX 77092 no later than 2:00 p.m. central time. Proposals received prior to the submittal deadline will be time-stamped upon receipt and kept secure and unopened. At the submittal deadline, Region 4 ESC will collect all proposals received before the deadline in the room designated for the proposal opening. Proposals will be opened and recorded publicly. Any proposal received later than the specified time, whether delivered in person, courier or mailed, will not be considered. Late proposals will be returned to sender unopened.

### NON-MANDATORY PRE-PROPOSAL CONFERENCE

Offerors are strongly encouraged, but not required to participate in a pre-proposal conference with the Business Operations Specialist, which will be held on Tuesday March 10, 2020 at 2:00 pm in the Region 4 ESC offices located at 7145 West Tidwell Road, Houston Texas 77092. To attend the conference, potential Offeror must notify Crystal Wallace, Business Operations Specialist, at <a href="mailto:cwallace@esc4.net">cwallace@esc4.net</a> by Monday March 9, 2020. Offeror's who are unable to attend in person but would like to call in must also send an email to request call in instructions. The purpose of this conference is to clarify the contents of this RFP in order to prevent any misunderstanding of Region 4 ESC's position. Any doubt as to the requirements of this RFP or any apparent omission or discrepancy should be presented to Region 4 ESC at this conference. Region 4 ESC will then determine the appropriate action necessary, if any, and may issue a written addendum to the RFP. Oral statements or instructions will not constitute an addendum to this RFP.

Publication Date: February 13, 2020

Version January 22, 2020



TAB 1



### Appendix B

### TERMS & CONDITIONS ACCEPTANCE FORM

Signature on the Offer and Contract Signature form certifies complete acceptance of the terms and conditions in this solicitation and draft Contract except as noted below with proposed substitute language (additional pages may be attached, if necessary). The provisions of the RFP cannot be modified without the express written approval of Region 4 ESC. If a proposal is returned with modifications to the draft Contract provisions that are not expressly approved in writing by Region 4 ESC, the Contract provisions contained in the RFP shall prevail.

### Check one of the following responses:

Offerer takes no exceptions to the terms and conditions of the RFP and draft Contract.

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

Offeror takes the following exceptions to the RFP and draft Contract. All exceptions must be clearly explained, reference the corresponding term to which Offeror is taking exception and clearly state any proposed modified language, proposed additional terms to the RFP and draft Contract must be included:

(Note: Unacceptable exceptions may remove Offeror's proposal from consideration for award. Region 4 ESC shall be the sole judge on the acceptance of exceptions and modifications and the decision shall be final.

If an offer is made with modifications to the contract provisions that are not expressly approved in writing, the contract provisions contained in the RFP shall prevail.)

Section/Page	Term, Condition, or Specification	Exception/Proposed Modification	Accepted (For Region 4 ESC's use)
1) Term of Agreement/Page 4	Renewal of contract	Make some of the renewal language mutual between Region IV and Supplier	Accepted
1) Term of Agreement/Page 4	Contractor Renewal time-fram	Exception to 365 days notice by supplier to renew	Not Accepted - BSN Sports LLC approved to remove exception (8/24/2020)
7) Assignment of Contract/Page 5	Additional language	"which shall not be reasonably whithheld"	Accepted
8) Novation/Page 5	term "must"	"may"	Not Accepted - BSN Sports LLC approved to remove exception (8/24/2020)
11-8) Termination for Cause/Page 6	Making some of this language mutual	"one part", "such party", "the other party".	Accepted
11 D) Force Majeure/Page 5	adding "pandemics" to this section	adding "pandemics" to this section	Accepted
11 E) Standard Cance <mark>ll</mark> ation/Page 6	Mutual Language	"Either Party"	Not Accepted - BSN Sports LLC approved to remove exception (8/24/2020)
18) Audit Rights/Page 7	providing notice	"Upon adequate notice"	Accepted



### **TAB 2**



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

#### IV. EVALUATION PROCESS AND CRITERIA

- 1. A committee will review and evaluate all responses and make a recommendation for award of Contract(s). The recommendation for Contract awards will be based on the predetermined criteria factors outlined in this section, where each factor is assigned a point value based on its importance. In evaluating the responses, the following predetermined criteria is considered:
- a) Products/Pricing (40 Points)
- b) Performance Capability (30 Points)
- c) Qualification and Experience (20 Points)
- d) Value Add (10 Points)

### **BSN SPORTS & US GAMES REGION IV ESC/OMNIA PARTNERS-PUBLIC SECTOR**

### 2ai. Contract Pricing

### Equipment

- In-Stock (IS) Physical Education Products 22%
- In-Stock (IS) Athletic Equipment Products 18%
- In-Stock (IS) Fitness Products 18%
- Drop Ship (DS) Products 8%
- Non-standard product & installation services pricing will be considered on a case by case basis.

### Uniforms, Apparel & Footwear

- In-Stock Nike & Under Armour uniforms and apparel 35%
- In-Stock Nike & Under Armour footwear—30%
- In-Stock Non-Nike & Under Armour branded uniforms and apparel- 8%
- BSN SPORTS Branded Uniforms & Apparel-no discount
- In-Stock Non-Nike & Under Armour branded footwear- 8%
  - o Custom Uniforms and Decoration are not included

### Free Shipping\* regardless of order size, no minimums

- Actual freight charges will apply to certain items: https://www.bsnsports.com/nipafreefreightexclusions
- 20% shipping minimum to Alaska and Hawaii
- Eligible customer must reference OMNIA Partners Public Sector/Region IV ESC Contract number or Bid ID #20-56602



#### NIPA FREE FREIGHT EXCLUSIONS

#### Actual Freight Charges Apply To:

- AAI Systems
- All Bleacher Covers
- All Pro II Field Marker and Scotsman Wet line Field Marker
- Automated External Defibrillators
- Baseballs/Softballs Diamond, Wilson, Baden & Rawlings
- Bats -Demarini, Easton, Louisville Slugger and Worth
- Bison Rectangular Glass Backboards
- Blocking Sleds
- Chain Link Permanent Backstops
- Weights-kettlebells, dumbbells, barbells, selectorized machines, weight plates, and bumper
- plates
- Climbing Walls, Mats & Accessories
- Collapsible Batting Tunnels
- Dance Systems & Platforms
- Diamond Pro Products
- Dirt Doctor Infield Groomers
- Dudley NJCAA Game Softball
- Field Covers, Tarps and Super Soppers
- First Class Bleachers
- FitnessGram Software
- Frontrow To Go PA System
- Gymnastic Landing Mats
- High Jump & Pole Vault Pits
- Line Mate Marking Systems
- Lobster Tennis Products
- My Team Shop purchases
- Olympic Style Plates
- NJCAA, NCAA, NAIA, CCCAA and NWAC game balls
- Pitchers Mounds
- Pitching Machines ATEC, Bulldog & Jugs
- Playground Equipment including swings
- Polar Heart Rate Monitors
- Poly Cap Fence Guard
- Pro Gym's
- Scoreboards
- Spalding NJCAA Alpha Footballs and Game Basketballs
- SportPanel Fencing
- Sports Attack / Baseball Hack Attack
- Standard and graphic Wall Pads
- Stiga Table Tennis Tables
- Softballs Worth
- <u>T-Rex</u>
- <u>Tachikara Volleyballs</u>
- Trophy Cases and Lockers
- Wrestling Mats
- Youth & Junior Blocking Sled
- Items which carry "DS" under availability. (Drop ship items)
- Freight truck shipments with lift gate, inside delivery, or additional services
- 30' football uprights
- Small package expedited services
- Baseball field clay, drying agent, marking dust, clay top, conditioner, drying agent
- Items shipping to Alaska and Hawaii will incur a 20% shipping charge



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### ii. Include an electronic copy of the catalog from which discount, or fixed price, is calculated. Electronic price lists must contain the following: *(if applicable)*

- Manufacturer part #---
- Offeror's Part # (if different from manufacturer part #)
- Description
- Manufacturers Suggested List Price and Net Price
- Net price to Region 4 ESC (including freight)

### iii. Is pricing available for all products and services?

See BSN SPORTS Teamwear and Sport Specific catalogs for Stock Uniforms and Apparel pricing, and footwear pricing and apply:

35% discount to "Stock" Nike and Under Armour uniforms and apparel

30% discount to Nike and Under Armour Footwear

8% discount to "Stock" Non-Nike/Under Armour/Non-BSN SPORTS Branded apparel and footwear

No discounted pricing for BSN SPORTS Private Label Brand Apparel & Uniforms

No discounted pricing for custom uniforms or decoration.

Items marked "While Supplies Last" will not be discounted

\*See attachment for Athletics Equipment & Sports, PE Supplies and in the BSN Sports and US Games catalogs.

### iv. Describe any pricing or charges for installation.

Pricing for installation of products will be considered on a case by case basis to ensure the most competitive pricing for those utilizing the master agreement.

Due to products and services potentially being used in response to an emergency or disaster recovery situation in which federal funding may used, provide alternative pricing that does not include cost plus a percentage of cost or pricing based on time and materials; if time and materials is necessary, a ceiling price that the contract exceeds at its own risk will be needed. Products and services provided in a situation where an agency is eligible for federal funding, Offeror is subject to and must comply with all federal requirements applicable to the funding including, but not limited to the FEMA Special Conditions section located in the Federal Funds Certifications Exhibit.

Media submitted for price list must include the Offerors' company name, name of the solicitation, and date on a Flash Drive (i.e. Pin or Jump Drives). RFP Page 12



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### v. Describe any pricing and/or process for obtaining pricing for non-standard products.

All pricing for non-standard products will be based on a case by case basis to ensure the most competitive pricing for those utilizing the master agreement.

### vi. Describe any shipping charges.

Free shipping within the contiguous 48 states unless listed in our free freight exclusions page: https://www.bsnsports.com/nipafreefreightexclusions 20% shipping to Alaska and Hawaii.

### vii. Provide pricing for warranties on all products and services:

One Year product warranty on all products.

### viii. Describe any return and restocking fees.

BSN takes the Customer 1st approach. In general, we view business relationships as a partnership. There are no Restocking Fees for items that we stock in our warehouse. There are no additional charges for exchanges. There are minimum order quantities only if the manufacturer we represent requires them. That is something that will be addressed at the time of the sale. Any other issues can be negotiated as they arise.

### BSN provides a **60-day return policy**.

### ix. Describe any additional discounts or rebates available.

Additional discounts and rebates may be offered for large quantity orders, single ship to location, construction projects, growth, annual spend, guaranteed quantity, etc.

### x. Describe how customers verify they are receiving Contract pricing.

Customer can cross-reference their product pricing on the BSN SPORTS Contract page on the OMNIA Partners Website. Apparel, Uniforms and footwear pricing can be verified by calculating the discount percentages from the BSN SPORT Teamwear and other sport specific catalogs as described above.

### xi. Describe payment methods offered.

- All public entities received instant credit terms where purchase orders are accepted.
- We accept most credit cards and P-Cards
- Biller Direct our on-line customer account management solution to view, manage and pay invoices



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xii. Propose the frequency of updates to the Offeror's pricing structure. Describe any proposed indices to guide price adjustments. If offering a catalog contract with discounts by category, while changes in individual pricing may change, the category discounts should not change over the term of the Contract.

Prices are subject to change with each Fall and Spring catalog. The category discounts would not change over the course of the contract

### xiii. Describe how future product introductions will be priced and align with Contract pricing proposed.

If products are within the same categories as this contract, they will fall in line with the current category discounts. If products are outside of the categories of this contract, we would submit to Region IV ESC a list of products with a recommended category discount.

### xiv. Provide any additional information relevant to this section.

We have included a value-added line of promotional products used by schools and municipalities for items such as decorated tumblers, water bottles, cooler's, backpacks and other items which have become in high demand for these types of agencies.

Not to Exceed Pricing. Region 4 ESC requests pricing be submitted as not to exceed pricing. Unlike fixed pricing, the Contractor can adjust submitted pricing lower if needed but, cannot exceed original pricing submitted. Contractor must allow for lower pricing to be available for similar product and service purchases. Cost plus pricing as a primary pricing structure is not acceptable.

d) Value Add- Provide any additional information related to products and services Offeror proposes to enhance and add value to the Contract.

At approximately \$XXXXXXX in sales, BSN Sports is the largest marketer, manufacturer, and direct distributer in the institutional sporting goods market. With size comes the strongest domestic and international buying power in the industry allowing us to keep product costs down by leveraging our buying power in negotiations. This size also allows the company significant borrowing power against its inventory and receivables – a true luxury that small competitors do not enjoy



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With our size and model, we have the best position to pass real savings to our end users and provide customers with pricing that is lower than most local suppliers on comparable product. BSN's "factory direct" distribution model, eliminates in many cases the traditional manufacturer to distributor markup that most of our competitors incorporate.

Additionally, our \$XXXXXX of in-stock product along with over 100,000 (updated sku amounts) name brand and house brand products to choose from provides our customers with fast shipping and the broad product selection and service that they demand. This strategic in-stock position allows BSN Sports to get product to most of our customers in 3 days or less. We took the idea of fast shipping a step further with a program we call "Quick Ship", getting the items we stock in those warehouses out within 24 hours of the order being placed, even things like bleachers, soccer goals, and goal posts. We can save our customers hundreds of dollars on a single order by eliminating the need to pay for expedited shipping since we move the product out the door so quickly.

BSN SPORTS also has the ability to work with schools, universities and municipalities on special Cap-Ex projects where these members have needs for renovation of current facilities or are building new facilities and require installation of currently cataloged BSN SPORTS equipment and/or installation of custom-made equipment within the athletics, physical education and park & recreation facility needs. These customized products and/or installation include, but are not limited to custom bleachers, weight rooms, press-boxes, stadium seating, gymnasium, field and playground equipment.

We have also included a value-added line of promotional products used by schools and municipalities for items such as decorated tumblers, water bottles, cooler's, backpacks and other items which have become in high demand for these types of agencies.



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Finally, we believe we are the only company in our space that invoices our customers complete. What this means is if we back order one item from their order of say 10 items, we do not invoice them until all 10 items have been shipped. We have found that invoice complete is a service that our customers welcome as it greatly reduces their paper clutter.

When you add it all up, we believe BSN Sports offers the best overall value and customer experience in the institutional sporting goods industry where our focus is to provide a positive and memorable experience to all our customers by being their number one vendor of choice!

- 3. Competitive Range: It may be necessary to establish a competitive range. Factors from the predetermined criteria will be used to make this determination. Responses not in the competitive range will not receive further award consideration. Region 4 ESC may determine establishing a competitive range is not necessary.
- 4. Past Performance: An Offeror's past performance and actions are relevant in determining whether or not the Offeror is likely to provide quality goods and services; the administrative aspects of performance; the Offeror's history of reasonable and cooperative behavior and commitment to customer satisfaction; and generally, the Offeror's businesslike concern for the interests of the customer may be taken into consideration when evaluating proposals, although not specifically mentioned in the RFP.

  RFP Page 14
- 5. Additional Investigations: Region 4 ESC reserves the right to make such additional investigations as it deems necessary to establish the capability of any Offeror.







### **TAB 3**



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### **Performance Capacity**

BSN Sports LLC. is the largest direct selling manufacturer, marketer and distributor of sporting goods to the institutional markets in the United States. Founded in 1972, BSN has a rich history of serving the institutional markets for 43 years.

BSN manages 90 plus web sites on its SAP –backed Computer Platform, in addition to 10 plus web sites that mirrors the catalog and marketing faces of our company.

With 2,432 plus employees, the Company is the only of its kind and size in targeting the elementary, varsity, and college educational markets, as well as municipalities, state and federal government, private youth programs, YMCA's, boy's and girls' clubs, churches and summer camps. BSN is proud to have over 100,000 customers, with active accounts in every zip code in the United States. We offer over 100,000 products – the largest assortment in the Industry – including team and recreational equipment, and a complete line of branded team practice and game uniforms such as Nike, Under Armour, Rawlings, and branded products from Tachikara, Baden, Wilson, Spalding and a host of other well-known names. The Company prides itself on being a complete one stop shop for institutional customers in the USA – providing unparalleled service, quality, speed of shipment, product breadth and factory direct value.

BSN Sports is the only true one stop-shop team sporting goods dealer in the United States. No other company in the industry can offer **Region 4 (OMNIA Partners)** the broad assortment of products that we have available and support it with A+ service. In addition to the products and services, we offer Game Changing Solutions and are the Industry Leader in Technology. A few examples of the solutions are 24 Hour Quick Ship on all BSN stocked items, one invoice for every order and Online BSN Billing. A few examples of technology are, the iPad that allows our Sales Pro's to have direct feeds in the field of live inventory of over 15 National Brands as well as our own.

### Diversity

BSN sports is not a MWBE organization, but we are a current supplier of MWBE vendor organizations throughout the Sporting goods industry.



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### **Company Information & History**

### (New Corporate Headquarters – Corporation)

Varsity Brands Holding Company Inc.,
Dba BSN Sports LLC
14460 Varsity Brands Way
Farmers Branch, TX 75224

#### Years in Business

Incorporated on April 21, 1982, in Delaware.

### **Number of Employees**

Currently BSN Sports LLC employs over 2,432 employees nationwide.

Approximately 1,000 in outside sales reps.

Approximately 120+ outbound sales reps.

We currently have numerous offices strategically located throughout the US.

### Litigation/Company Strength

- As with any large company of this size, from time to time BSN SPORTS, LLC may be involved with various types of litigation. At no time will any litigation affect this company's contract or agreement with the **Region 4 (OMNIA Partners)**.
- XXXXXXXXXX
- BSN SPORTS, LLC is not in default on any loans or financial agreements





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### **Evaluation Criteria**

Key Reasons to Contract with BSN Sports for this RFP include the following:

- **Critical Mass**: at over \$XXXXXX in sales for our last fiscal year, BSN is the largest marketer, manufacturer and direct distributer in the sporting goods market. With size comes the strongest domestic and international buying power in our industry, allowing us to keep costs down by leveraging our buying power in negotiations.
- Value: With critical mass and our factory direct sales model comes the ability to pass savings on to the end user and provide customers with pricing that is 10-30% less than other suppliers on comparable products.
- Quality, Proprietary Product: BSN offers its customers a vast array of "in-house" names, coupled with major brand names which we also distribute. These "in-house" brands, which include MacGregor and Voit, make up about 1/3 of our product mix and play an intergral role in our marketing strategy of providing both choice and value to our customers.
- Speed: A major difference between BSN and competitors is the speed with which we can deliver large quantities of products. BSN carries over \$XXXXXXX in on-hand inventory and is the only company in the industry capable of fulfilling large orders to schools, parks and recreation departments and even the federal government within tight timelines- particularly on hard to stock items like bleachers, backstops, field goals and other capital goods. BSN guarantees 24 hour quick shipment on any quantity of goods in its warehouse and marks over one thousand SKU's in its catalogs as quick-ship ready. Speed of shipments has been an important part of our success.
- **Diversification:** BSN sells nearly 22,000 products through its customer-type specific catalogs, sales pros, phone teams, internet sites and distribution partners. We carry over \$160M in inventory and we have 3 distribution centers totaling 860,000 square feet of space act as the backbone for this product distribution effort. In addition to offering virtually every equipment item an institution may need, BSN also offers a host of uniform and shoe brands making BSN a true one stop shop for their customers.
- Technology: BSN runs SAP and has used this software to separate itself from competitors since 1999. Our job is to make it easier and faster for our customers to purchase products 24/7. SAP gives employees instant access to the information customers need: product availability, pricing and order status. It gives our customers power to process and track their own orders online with ease. In addition, each of our sales pros is equipped with an iPad that is loaded with electronic catalogs and which provides instant access to inventory and order entry while on the road.



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### iV. Offer Responds to Emergency Orders

Please call BSN Sports @ 800-527-7510 and ask to speak to a sales representative and specify that this is an emergency order. One we have determined to extent of the emergency and the rush status of the order; we will inform you of the actual time frame of deliver as well as any unusual charges that may occur since this order will be outside of our usual shipping status. BSN Sports LLC is open Monday thru Friday 8am – 5pm.

Because of our heavy in-stock position we can respond and ship same day on many of the products we offer including large items such as soccer goals, benches, bleachers etc. if the order is received by noon CST

Because of our size and volume of product we do with most of the major brands, our ordering fulfilment process is a fully integrated and electronic solution to help expedite the ordering process.

### V. Average Fill Rate

The average fill rate is approximately 97-98 % on in-stock items, if there are no backorders.

### Vi. Average time of delivery Rate/History of meeting shipping and delivery deadlines.

The average time for delivery within 24 hours on in-stock hard goods, and 2-4 weeks on drop ship custom cloth (subject the change).

Free FedEx ground shipping on most items to the lower 48 states – some exceptions apply





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### Vii. Return and Restocking Policy

- BSN guarantees 100% satisfaction with your purchase. Products may be returned for a refund.
- BSN takes the Customer 1st approach. In general, we view business relationships as a
  partnership. There are no Restocking Fees for items that we stock in our warehouse.
  There are no additional charges for exchanges. There are minimum order quantities only
  if the manufacturer we represent requires them. That is something that will be
  addressed at the time of the sale. Any other issues can be negotiated as they arise.
- BSN provides a **60-day return policy**.
- BSN carries a 1-year standard Manufacturer's warranty on all its items.
- Returned items must be sent back in original packaging and be unused and returned at participant's expense. We cannot accept any returns on custom items and drop ship items.
- All discrepancies regarding late product shipments or refusal of shipments will be handled by your customer service representative.
- Custom orders may not be returned unless the merchandise is defective, or we made an
  error when making the custom order product. The return authorization number must be
  included in all correspondence and returns. We are not responsible for misuse, customer
  installation or improper storage.

#### Deliverables

- BSN will meet & exceed all Quality assurances from Region 4 (OMNIA Partners) the measurement of success is: On-Time Deliveries, Frequent Communication with The Region 4 (OMNIA Partners) Staff & your overall satisfaction with BSN.
- BSN can provide all embellishment services including screen printing, embroidery, tackle twill, and other new forms of lettering. We will work with each coach and send approval of all art requested. All embellishment will be quoted at time of request from school/coach. We will follow all guidelines given to us from the ordering school and school Representatives. In addition to utilizing local certified decorators, BSN SPORTS owns a state-of-the-art production and decoration facilities.



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BSN will also provide a uniform order schedule to help maximize arrival of new uniforms and we also have access to exclusive uniform styles that can be used by the athletic teams. BSN Sports provides online billing to help streamline invoices and payments. We provide tracking information on shipments from our warehouse to the school to allow coaches to know when items are scheduled to arrive. BSN Sports has at once inventory feed to our inventory including many apparel vendors. All coaches/school departments will have access to all our brands for any apparel/equipment needs.

### Viii: Ability to meet Service and Warranty needs

BSN Sports LLC has no problem meeting and servicing all warranty needs.

We have a 1- year standard manufacturer's warranty on all products, and we also apply the vendor warranty's' as well.

We have a dedicated inbound 800#, customer service call center team that operates M-F from 7:00am – 6:00pm CST who support all customer service, returns, replacement and warranty needs of our customers

### iX: Customer Service / Problem Resolution Process

Our "front line" is our life blood and we incorporate a state-of-the-art telephony system that manages and tracks every customer call and ensures that every inbound call into our call centers is answered in less than 10 seconds. When a call has been received and the customer is approaching the 10 second limit and no one has answered, the call will be routed to one of the over 120 Outbound Sales Reps. who will then act as customer service for the customer. All outbound and "front line" employees are trained to take care of any problem and know when to escalate the issue should it be necessary. BSN Sports keeps three service centers with the main service center consisting of 20 people fielding all the customer service calls we receive in the day. The front line keeps their phones available Monday through Friday, including some holidays from 7:30 AM to 6:00 PM CST



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### X: Invoicing process, payment terms and acceptable methods of payment

- You will be assigned a N-30 account. You will not be invoiced until all the order has been shipped complete, even if an item is backordered. **Region 4 (OMNIA Partners)** will receive a credit line and no individual credit apps will be requested for separate transactions. When an order is shipped complete, an invoice is produced.
- BSN Sports LLC accepts p- card orders as well as Visa and Mastercard.
- We also offer BSNBilling.com, which is a free on-line portal that allows each customer to view, manage and pay their invoices on-line.

### Xi: Contract implementation/ Customer Transition Plan

If awarded this contract, we would immediately communicate and train our sales team the benefits and features of this contract.

Our outbound teams would begin a calling campaign to prior contract customers alerting them on the contract change/transition.

When ordering on either Purchase order, faxes, emails or verbal communication on this bid, please reference your bid Proposal Number: <u>RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms, AND our bid Log ID Number: 20-56602.</u>

All orders, faxed, emailed or phoned in will be entered by either the territory managers or the sales pro in the field. It will then be reviewed by key personnel in the bid department and the contract manager daily.



WHAT MAKES US
UNIQUE IS OUR
DRIVE TO SPEND
EVERY SECOND
THINKING ABOUT
WAYS TO MAKE
YOUR LIFE
EASIER...



Region 4 (OMNIA Partners)

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### Xii: Financial Condition Company Information & History

### (New Corporate Headquarters – Corporation)

Varsity Brands Holding Company Inc., Dba BSN Sports LLC 14460 Varsity Brands Way Farmers Branch, TX 75224

#### Years in Business

Incorporated on April 21, 1982, in Delaware.

### **Number of Employees**

Currently BSN Sports LLC employs over 2,432 employees nationwide.

Approximately 1000 in outside sales reps.

We currently have numerous offices strategically located throughout the US.

### Litigation/Company Strength

- As with any large company BSN SPORTS, LLC may be involved with various types of litigation. At
  no time will any litigation affect this company's contract or agreement with the Region 4
  (OMNIA Partners).
- XXXXXXXXXXX
- BSN SPORTS, LLC is not in default on any loans or financial agreements

### Sales Volumes for Past 5 Calendar Years

2015: -XXXXXXXXXX

• 2016: - **XXXXXXXX** 

• 2017: - **XXXXXXXX** 

• 2018:.- **XXXXXXXX** 

• 2019: - **XXXXXXXX** 



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### **Dunn and Bradstreet Info:**

BSN Sports LLC - D & B Rating: 1R4 Our D & B Number: 176-33-2310

#### Bank Information:

Bank of America NA 901 Main Street Dallas, TX 75202

Contact: XXXXXXXX
Phone # XXXXXXXX
Email: XXXXXXXXXX

Please Note-XXXXXXXXX

• Credit References: Available upon request

We are owned by a large private equity firm with a very strong balance sheet. We believe we are the strongest and most profitable institutional sporting goods distributor in the country and have seen double digit growth rates for consistently over the past 5 years

### Xiii: Website links

We provide a fully integrated and secure on-line ordering via our BSN Sports and US Games websites where **Region 4 (OMNIA** Partners) pricing can be utilized. Our website provides our customers with secure log-in accounts, real time inventory availability, electronic order confirmations and real time order tracking information. Customers can view their accounts, orders, returns and invoices all on-line using our biller direct solution.

<u>WWW.BSNSPORTS.COM</u> and <u>WWW.USGAMES.COM</u>



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### XiV: Company Safety Record

establishments covered by Part 1904 must complete the Summary page, even fine injures or divesses stands fairing the year. Plementer is reveal the Log is verify that the enthesia an occupion and accurate	complete this Summary page, ever in the Log to verify that the entries a	of to dynes or illnesses			Fern approved Oldi to 1718-0179
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### **XV: Additional Information**

# GAME-CHANGING SOLUTIONS



### 24 HOUR QUICK SHIP

With over 25,000 items in stock, we can ship your products immediately. From central warehouses to your fields and locker rooms, orders arrive quickly.



### **BEST PRICE GUARANTEE**

We guarantee 100% satisfaction with your purchase – including price.

If you find one of our items at a lower price, we'll beat it.



### MOBILE-FRIENDLY DESIGN

Shop online for our full selection at BSNSPORTS.com



### **EXCLUSIVE SIMPLIFIED BILLING**

We eliminate all accounting hassles and multiple invoices with ONE invoice. You can also review your account status, pay your bill and submit inquiries online. Sign up at BSNBILLING.com today.



# FACTORY DIRECT ADVANTAGE

The only team sports distributor with over 20 proprietary equipment and apparel brands that make it easier for us to get things to your door faster to save you time AND money.



REGIONAL DISTRIBUTION CENTERS



IN-HOUSE DECORATION FACILITIES



PORTaPIT\*



REACTOR

THE ROCK.

**ZALUMIGOAL** 

MacGregor



# FINALLY, ONE CONTACT FOR EVERYTHING

**UNIFORMS** 

**EQUIPMENT** 

**FAN WEAR** 

**FACILITY** 











Region 4 (OMNIA Partners)

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**3A** 



# REQUIREMENTS FOR NATIONAL COOPERATIVE CONTRACT TO BE ADMINISTERED BY OMNIA PARTNERS

The following documents are used in evaluating and administering national cooperative contracts and are included for Supplier's review and response.

Exhibit A - RESPONSE FOR NATIONAL COOPERATIVE CONTRACT

Exhibit B - ADMINISTRATION AGREEMENT, EXAMPLE

Exhibit C – MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT, EXAMPLE

Exhibit D - PRINCIPAL PROCUREMENT AGENCY CERTIFICATE, EXAMPLE

Exhibit E - CONTRACT SALES REPORTING TEMPLATE

Exhibit F - FEDERAL FUNDS CERTIFICATIONS

Exhibit G - NEW JERSEY BUSINESS COMPLIANCE

Exhibit H - ADVERTISING COMPLIANCE REQUIREMENT



#### Exhibit A – RESPONSE FOR NATIONAL COOPERATIVE CONTRACT

#### 1.0 Scope of National Cooperative Contract

Capitalized terms not otherwise defined herein shall have the meanings given to them in the Master Agreement or in the Administration Agreement between Supplier and OMNIA Partners.

#### 1.1 Requirement

Region 4 ESC (hereinafter defined and referred to as "Principal Procurement Agency"), on behalf of itself and the National Intergovernmental Purchasing Alliance Company, a Delaware corporation d/b/a OMNIA Partners, Public Sector ("OMNIA Partners"), is requesting proposals for Athletic, Physical Education Supplies, and Team Uniforms. The intent of this Request for Proposal is any contract between Principal Procurement Agency and Supplier resulting from this Request for Proposal ("Master Agreement") be made available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program. The Principal Procurement Agency has executed a Principal Procurement Agency Certificate with OMNIA Partners, an example of which is included as Exhibit D, and has agreed to pursue the Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners as a Participating Public Agency in OMNIA Partners' cooperative purchasing program. Registration with OMNIA Partners as a Participating Public Agency is accomplished by Public Agencies entering into a Master Intergovernmental Cooperative Purchasing Agreement, an example of which is attached as Exhibit C, and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of the Master Intergovernmental Purchasing Cooperative Agreement or as otherwise agreed to. The terms and pricing established in the resulting Master Agreement between the Supplier and the Principal Procurement Agency will be the same as that available to Participating Public Agencies through OMNIA Partners.

All transactions, purchase orders, invoices, payments etc., will occur directly between the Supplier and each Participating Public Agency individually, and neither OMNIA Partners, any Principal Procurement Agency nor any Participating Public Agency, including their respective agents, directors, employees or representatives, shall be liable to Supplier for any acts, liabilities, damages, etc., incurred by any other Participating Public Agency. Supplier is responsible for knowing the tax laws in each state.

This Exhibit A defines the expectations for qualifying Suppliers based on OMNIA Partners' requirements to market the resulting Master Agreement nationally to Public Agencies. Each section in this Exhibit A refers to the capabilities, requirements,



obligations, and prohibitions of competing Suppliers on a national level in order to serve Participating Public Agencies through OMNIA Partners.

These requirements are incorporated into and are considered an integral part of this RFP. OMNIA Partners reserves the right to determine whether or not to make the Master Agreement awarded by the Principal Procurement Agency available to Participating Public Agencies, in its sole and absolute discretion, and any party submitting a response to this RFP acknowledges that any award by the Principal Procurement Agency does not obligate OMNIA Partners to make the Master Agreement available to Participating Procurement Agencies.

#### 1.2 Marketing, Sales and Administrative Support

During the term of the Master Agreement OMNIA Partners intends to provide marketing, sales, partnership development and administrative support for Supplier pursuant to this section that directly promotes the Supplier's products and services to Participating Public Agencies through multiple channels, each designed to promote specific products and services to Public Agencies on a national basis.

OMNIA Partners will assign the Supplier a Director of Partner Development who will serve as the main point of contact for the Supplier and will be responsible for managing the overall relationship between the Supplier and OMNIA Partners. The Director of Partner Development will work with the Supplier to develop a comprehensive strategy to promote the Master Agreement and will connect the Supplier with appropriate stakeholders within OMNIA Partners including, Sales, Marketing, Contracting, Training, and Operations & Support.

The OMNIA Partners marketing team will work in conjunction with Supplier to promote the Master Agreement to both existing Participating Public Agencies and prospective Public Agencies through channels that may include:

- A. Marketing collateral (print, electronic, email, presentations)
- B. Website
- C. Trade shows/conferences/meetings
- D. Advertising
- E. Social Media

The OMNIA Partners sales teams will work in conjunction with Supplier to promote the Master Agreement to both existing Participating Public Agencies and prospective Public Agencies through initiatives that may include:

- A. Individual sales calls
- B. Joint sales calls
- C. Communications/customer service
- D. Training sessions for Public Agency teams
- E. Training sessions for Supplier teams



The OMNIA Partners contracting teams will work in conjunction with Supplier to promote the Master Agreement to both existing Participating Public Agencies and prospective Public Agencies through:

- A. Serving as the subject matter expert for questions regarding joint powers authority and state statutes and regulations for cooperative purchasing
- B. Training sessions for Public Agency teams
- C. Training sessions for Supplier teams
- D. Regular business reviews to monitor program success
- E. General contract administration

Suppliers are required to pay an administrative fee of 3% of the greater of the Contract Sales under the Master Agreement and Guaranteed Contract Sales under this Request for Proposal. Supplier will be required to execute the OMNIA Partners Administration Agreement (Exhibit B).

#### 1.3 Estimated Volume

The dollar volume purchased under the Master Agreement is estimated to be approximately \$20M annually. While no minimum volume is guaranteed to Supplier, the estimated annual volume is projected based on the current annual volumes among the Principal Procurement Agency, other Participating Public Agencies that are anticipated to utilize the resulting Master Agreement to be made available to them through OMNIA Partners, and volume growth into other Public Agencies through a coordinated marketing approach between Supplier and OMNIA Partners.

#### 1.4 Award Basis

The basis of any contract award resulting from this RFP made by Principal Procurement Agency will, at OMNIA Partners' option, be the basis of award on a national level through OMNIA Partners. If multiple Suppliers are awarded by Principal Procurement Agency under the Master Agreement, those same Suppliers will be required to extend the Master Agreement to Participating Public Agencies through OMNIA Partners. Utilization of the Master Agreement by Participating Public Agencies will be at the discretion of the individual Participating Public Agency. Certain terms of the Master Agreement specifically applicable to the Principal Procurement Agency (e.g. governing law) are subject to modification for each Participating Public Agency as Supplier, such Participating Public Agency and OMNIA Partners shall agree without being in conflict with the Master Agreement. Participating Agencies may request to enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in the Master Agreement (i.e. invoice requirements, order requirements, specialized delivery, diversity requirements such as minority and woman owned businesses, historically underutilized business, governing law, etc.). It shall be the responsibility of the Supplier to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the Participating Agency. It shall further be the responsibility of the Supplier to monitor the prevailing wage rates as established by



the appropriate department of labor for any increase in rates during the term of the Master Agreement and adjust wage rates accordingly. Any supplemental agreement developed as a result of the Master Agreement is exclusively between the Participating Agency and the Supplier (Contract Sales are reported to OMNIA Partners).

All purchase orders issued and accepted by the Supplier may survive expiration or termination of the Master Agreement. Participating Agencies' purchase orders may exceed the term of the Master Agreement if the purchase order is issued prior to the expiration of the Master Agreement. Supplier is responsible for reporting all sales and paying the applicable administrative fee for sales that use the Master Agreement as the basis for the purchase order, even though Master Agreement may have expired.

#### 1.5 Objectives of Cooperative Program

This RFP is intended to achieve the following objectives regarding availability through OMNIA Partners' cooperative program:

- A. Provide a comprehensive competitively solicited and awarded national agreement offering the Products covered by this solicitation to Participating Public Agencies;
- B. Establish the Master Agreement as the Supplier's primary go to market strategy when entering into cooperative agreements withte Public Agencies nationwide;
- C. Achieve cost savings for Supplier and Public Agencies through a single solicitation process that will reduce the Supplier's need to respond to multiple solicitations and Public Agencies need to conduct their own solicitation process;
- D. Combine the aggregate purchasing volumes of Participating Public Agencies to achieve cost effective pricing.

#### 2.0 Representation and Covenants

As a condition to Supplier entering into the Master Agreement, which would be available to all Public Agencies, Supplier must make certain representations, warranties and covenants to both the Principal Procurement Agency and OMNIA Partners designed to ensure the success of the Master Agreement for all Participating Public Agencies as well as the Supplier.

#### 2.1 Corporate Commitment

Supplier commits that (1) the Master agreement has all necessary corporate authorizations and support of the Supplier's executive management, (2) the master agreement is one of the suppliers' "go to market" strategy for Public Agencies, (3) the Master Agreement will be promoted to all Public Agencies, including any existing customers, and Supplier will transition existing customers, upon their request, to the Master Agreement, and (4) that the Supplier has read and agrees to the terms and conditions of the Administration Agreement with OMNIA Partners and will execute such agreement concurrent with and as a condition of its execution of the Master Agreement with the Principal Procurement Agency. Supplier will identify an executive corporate sponsor and a separate national account manager within the RFP response that will be responsible for all the overall management of the Master Agreement.



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#### 2.2 Pricing Commitment

Supplier commits to not-to-exceed pricing provided under the Master Agreement.

#### 2.3 Sales Commitment

Supplier commits to market the Master Agreement as a go to market strategy in this defined sector and that its sales force will be trained to offer the Master Agreement to

Public Agencies through OMNIA Partners nationwide. Supplier commits that all Master Agreement sales will be accurately and timely reported to OMNIA Partners in accordance with the OMNIA Partners Administration Agreement

#### 3.0 Suppliers Response

#### 3.1a. **History**:

Approximately \$XXXXXXXX in sales, BSN Sports is the largest marketer, manufacturer, and direct distributer in the institutional sporting goods market. With size comes the strongest domestic and international buying power in the industry allowing us to keep product costs down by leveraging our buying power in negotiations. This size also allows the company significant borrowing power against its inventory and receivables – a true luxury that small competitors do not enjoy.

#### 3.1b. Employees:

2,432 employees nationwide, over 120 Outbound Sales Reps and 1,000 field sales reps.

#### 3.1c. Locations of support centers:

BSN SPORTS has 3 main Distribution Centers:

Indianapolis, IN – 300,000 square feet

Dallas, TX – 280,000 square feet

Dallas, TX – 280,000 square feet

#### 3.1d. Sales Volume:

2017: -XXXXXXX., 2018: -XXXXXXXX, 2019: - XXXXXXXX

#### 3.1d.a. FEIN#

47-2460272, Dunn & Bradstreet # 176-33-2310, D & B rating: 1R4

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#### 3.1e. Green initiatives-

BSN Group participates in energy-saving, recycling and the fight against global warming. Here a few of the green initiatives found throughout the company:

The "Anything that Tears" program was launched in 2008. This recycling program provided recycling bins for all offices, desks and community areas. Employees are asked to dispose of anything that tears in the supplied receptacles. Those bins are dumped into a recycling container for transport and processing at local recycling centers.

Our building lights are programmed to turn off automatically at a set time each night, resulting in energy savings. Also, employees are required to turn off their monitors and desktop computers before leaving each night.

In 2006 both distribution centers (in excess of 250,000 square feet) received new energy efficient lighting. We replaced existing 400 watt metal halide lamps with 200 watt fluorescent lighting fixtures, which are 30-40% more efficient.

Advancements in packing have decreased waste as well. We use special software called Box Logic, which pre-determines exactly where each package will be placed in the box, reducing wasted space and maximizing the volume of each container.

The distribution centers also use timed thermostats to reduce energy consumption during off hours. In addition, corrugated cardboard and paper products are recycled through Dallas Recycling. The majority of shipments are placed on recycled (Grade B) pallets. New pallets are only used for game table shipments.

We also hold shipments until the order is complete and all items are ready for delivery, reducing the number of shipments, and ultimately the number of boxes we send.

Purchasing and ordering is mostly done through electronic means, replacing the older method of printing and faxing. This has substantially reduced paper and toner waste.

Our HR department offers a "Carpool Match-Up" service where employees can find carpool partners who might live near them. This is an effort to reduce emissions and pollution as well as energy consumption.

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Our sales and marketing teams have saved paper by eliminating nearly 1 million catalogs in the past year, followed by significant efforts to increase web sales. Online ordering reduces faxing and toner waste and allows us to reduce paper consumption for catalog printing.

- **3.1f**. Please see attached paperwork
- 3.1g. BSN SPORTS LLC holds no Certifications

n.	Minority W	omen Business Enterprise
	☐ Yes	№ No
	If yes, list o	ertifying agency:
b.	Small Busin (DBE) Yes	ess Enterprise (SBE) or Disadvantaged Business Enterprise
	If yes, list c	ertifying agency:
c.	☐ Yes	Underutilized Business (HUB)  No ertifying agency:
ď.	Historically	Underutilized Business Zone Enterprise (HUBZone)
	☐ Yes	
e.	Other recog	nized diversity certificate holder
	☐ Yes	₹No
	If yes, list o	ertifying agency:
		19-9, 19-9

- **3.1h.** List relationships: BSN SPORTS does utilize subcontractors for various services, but due to COVID-19 there has been an ongoing change to the businesses providing these services.
- **3.1i.** Differences: Please see attached Evaluating Criteria on page 23 on this proposal.
- **3.1j**. As with any large company BSN SPORTS, LLC may be involved with various types of litigation. At no time will any litigation affect this company's contract or agreement with the Region 4 (OMNIA Partners). BSN Sports LLC is not for sale, nor are we currently involved in any negotiations to be acquired in the near future. BSN SPORTS, LLC is not in default on any loans or financial agreements
- **3.1k**. BSN Sports is not owned or operated by anyone who has been convicted of a felony.
- **3.11.** Please see Page 28 of our attached proposal. (Xii: Financial Condition)



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#### 3.2 Distribution, Logistics

A. Each offeror awarded an item under this solicitation may offer their complete product and service offering/a balance of line. Describe the full line of products and services offered by supplier.

BSN is the only national full line distributor of sporting goods. We can serve virtually every category of supply required for an institutional athletic program. Our partnership gives OMNIA members access to the most prominent brands in the industry.

B. Describe how supplier proposes to distribute the products/service nationwide. Include any states where products and services will not be offered under the Master Agreement, including U.S. Territories and Outlying Areas -Requirements for National Cooperative Contract Page 8

BSN distributes sporting goods in every state. Our network of distribution centers allows us to command the largest inventory in the industry so we can support our customers quickly and efficiently. Our customers are assigned a dedicated Field Sales Pro who will work with them to fulfill needs from our internal supply chain or direct from the manufacturer.

C. Describe how Participating Agencies are ensure they will receive the Master Agreement pricing; include all distribution channels such as direct ordering, retail or in-store locations, through distributors, etc. Describe how Participating Agencies verify and audit pricing to ensure its compliance with the Master Agreement

Contract specific pricing is loaded in BSN's internal system so specific discounts will always be available to a participating Omnia member so long as they indicate they are using the contract. Customers are always able to apply negotiated discounts to catalog pricing to ensure they received the correct price.

D. Identify all other companies that will be involved in processing, handling or shipping the products/service to the end user. -

The supply chain is managed in combination with BSN personnel, major manufacturers, and our national shipping partners. BSN manages the largest inventory position in the industry from our own distribution centers; therefore, Omnia partners will enjoy our ability to quickly supply from our own facilities



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E. Provide the number, size and location of Supplier's distribution facilities, warehouses and retail network as applicable.

BSN operates 3 main distribution facilities. Indianapolis, IN – 300,000 square feet Dallas, TX – 280,000 square feet Dallas, TX – 280,000 square feet

BSN also maintains local offices in most major metropolitan centers, please refer to https://www.bsnsports.com for a detailed list of office locations.
BSN's team of over 1,000 field sales pros are available in very market for every participating

Omnia member.



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#### 3.3 Marketing and Sales

A. Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to immediately implement the Master Agreement as supplier's primary go to market strategy for Public Agencies to supplier's teams nationwide, to include, but not limited to:

- i. Executive leadership endorsement and sponsorship of the award as the public sector go-to-market strategy within first 10 days
- ii. Training and education of Supplier's national sales force with participation from the Supplier's executive leadership, along with the OMNIA Partners team within first 90 days

Once awarded the contract, Jim Slomka (our Chief Revenue Officer over all of Sales) will issue an organization-wide release announcing the awarding of the contract to BSN SPORTS. This announcement will present our strategy to use the OMNIA Partners Master Agreement as our go-to cooperative contract when approaching customers and prospects. He'll discuss our success over the last 4 years with our OMNIA Partners contract and how it has been the driving force of our growth in the usage of cooperative contracts in the public sector.

BSN SPORTS will conduct trainings within the first 90 days with our internal and external salesforce. Our internal salesforce will receive classroom trainings to discuss the properties and benefits of the contract, best-selling practices and how this contract is the go-to cooperative contract to use with customers and prospects. Trainings with our field salesforce will be done via webinars including the same nuances as the internal salesforce. John Crain will coordinate pre-training calls with the OMNIA Partners team for best practices. Jim Slomka will be involved in these trainings.

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- B. Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to market the Master Agreement to current Participating Public Agencies, existing Public Agency customers of Supplier, as well as to prospective Public Agencies nationwide immediately upon award, to include, but not limited to:
- i. Creation and distribution of a co-branded press release to trade publications
- ii. Announcement, Master Agreement details and contact information published on the Supplier's website within first 90 days
- iii. Design, publication and distribution of co-branded marketing materials within first 90 days iv. Commitment to attendance and participation with OMNIA Partners at national (i.e. NIGP Annual Forum, NPI Conference, etc.), regional (i.e. Regional NIGP Chapter Meetings, Regional Cooperative Summits, etc.) and supplier-specific trade shows, conferences and meetings throughout the term of the Master Agreement
- v. Commitment to attend, exhibit and participate at the NIGP Annual Forum in an area reserved by OMNIA Partners for partner suppliers. Booth space will be purchased and staffed by Supplier. In addition, Supplier commits to provide reasonable assistance to the overall promotion and marketing efforts for the NIGP Annual Forum, as directed by OMNIA Partners. Requirements for National Cooperative Contract Page 9
- vi. Design and publication of national and regional advertising in trade publications throughout the term of the Master Agreement
- vii. Ongoing marketing and promotion of the Master Agreement throughout its term (case studies, collateral pieces, presentations, promotions, etc.)
- viii. Dedicated OMNIA Partners internet web-based homepage on Supplier's website with:
- OMNIA Partners standard logo;
- Copy of original Request for Proposal;
- Copy of Master Agreement and amendments between Principal Procurement Agency and Supplier;
- Summary of Products and pricing;
- \* Marketing Materials
- Electronic link to OMNIA Partners' website including the online registration page;
- A dedicated toll-free number and email address for OMNIA Partners

BSN has been a long-time partner of Omnia and our sales force of over 1,000 salespeople have successfully driven over \$XXXXXXX to the contract vehicle over the last 12 months (March 2019-February 2020) increasing year-over year sales by XXX%. BSN looks forward to continuing our strong partnership and growth of the contract.

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As an incumbent supplier, BSN will continue to make our Omnia partnership well understood in the field and internally. If awarded, BSN will alert our sales team of over 1,000 sales pros in both a written format and web call from the office of the company president. The details of the contract will be reviewed with our team on our first monthly sales leadership webinar after award. Omnia is invited to attend this BSN field sales call to help communicate the continued partnership

BSN's marketing team will work with Omnia to develop cobranded materials available for our sales force to take to customers and remind them of our partnership and their ability to leverage this contract as they purchase sporting goods. These materials will be available to the sales force on BSN's intranet at all times.

BSN SPORTS can provide a Dedicated OMNIA Partners internet web-based homepage on its website.

BSN will attend and participate in the NIGP annual forum. BSN will also work with OMNIA to support other regional conferences and meetings to best of our ability.

C. Describe how Supplier will transition any existing Public Agency customers' accounts to the Master Agreement available nationally through OMNIA Partners. Include a list of current cooperative contracts (regional and national) Supplier holds and describe how the Master Agreement will be positioned among the other cooperative agreements.

In recent weeks the Coronavirus has significantly affected sales with our public agency customers. BSN reminded all of our sales pros to use our OMNIA partnership to help our customers make use of year end budgets. BSN will continue to reinforce our OMNIA partnership to field sales on a regular cadence.

**D.** Acknowledge Supplier agrees to provide its logo(s) to OMNIA Partners and agrees to provide permission for reproduction of such logo in marketing communications and promotions. Acknowledge that use of OMNIA Partners logo will require permission for reproduction, as well.

BSN approves.

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**E.** Confirm Supplier will be proactive in direct sales of Supplier's goods and services to Public Agencies nationwide and the timely follow up to leads established by OMNIA Partners. All sales materials are to use the OMNIA Partners logo. At a minimum, the Supplier's sales initiatives should communicate:

i. Master Agreement was competitively solicited and publicly awarded by a Principal Procurement Agency

iii No Cost to participate

iii. Non-exclusive

BSN SPORTS will continue to support OMNIA partners and work with OMNIA partners on leads representing incremental sales for both BSN and OMNIA.

F. Confirm Supplier will train its national sales force on the Master Agreement. At a minimum, sales training should include:

Requirements for National Cooperative Contract Page 10

- i. Key features of Master Agreement
- ii. Working knowledge of the solicitation process
- iii. Awareness of the range of Public Agencies that can utilize the Master Agreement through OMNIA Partners
- iv. Knowledge of benefits of the use of cooperative contracts

BSN Confirms it will train its national sales force on the Master Agreement.

- G. Provide the name, title, email and phone number for the person(s), who will be responsible for:
- i. Executive Support- Jim Slomka, Chief Revenue Officer jslomka@bsnsports.com 800 527 7510
- ii. Marketing-Jared Drinkwater- Chief Marketing Officer jdrinkwater@bsnsports.com 800 527 7510
- iii. Sales- John Crain- Sales Operations Manager jcrain@bsnsports.com 972 884 7216
- iv. Sales Support -John Crain- Sales Operations Manager jcrain@bsnsports.com 972 884 7216
- v. Financial Reporting-John Crain- Sales Operations Manager jcrain@bsnsports.com 972 884 7216
- vi. Accounts Payable -John Crain- Sales Operations Manager jcrain@bsnsports.com 972 884 7216
- vii. Contracts John Crain- Sales Operations Manager jcrain@bsnsports.com 972 884 7216

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H. Describe in detail how Supplier's national sales force is structured, including contact information for the highest-level executive in charge of the sales team-

BSN SPORTS National Sale Force is comprised of over 1,000 Field Sales Pros reporting to over 100 Field Managers and 120+ internal Sales Representatives reporting to over 20+ supervisors and managers. All Sales Representatives and managers ultimately report to Jim Slomka our Chief Revenue Officer: jslomka@bsnsports.com 800 527 7510

I. Explain in detail how the sales teams will work with the OMNIA Partners team to implement, grow and service the national program.

BSN SPORTS will continue to train and educate its sales force on the OMNIA partnership and how to leverage the contract vehicle in the field to drive more sales. OMNIA is invited to help BSN train our sales pros on best practice.

I. Explain in detail how Supplier will manage the overall national program throughout the term of the Master Agreement, including ongoing coordination of marketing and sales efforts, timely new Participating Public Agency account set-up, timely contract administration, etc.

BSN will continue to maintain a national account manager for OMNIA. The national account manager will coordinate all OMNIA program details. BSN will also ensure to connect regional sales leadership with the appropriate OMNIA contacts

J. State the amount of Supplier's Public Agency sales for the previous fiscal year. Provide a list of Supplier's top 10 Public Agency customers, the total purchases for each for the previous fiscal year along with a key contact for each.

BSN does not release sales information.

K. Describe Supplier's information systems capabilities and limitations regarding order management through receipt of payment, including description of multiple platforms that may be used for any of these functions.

As the market leader, BSN's information systems facilitate efficient and simple order management for our customers.

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L. Provide the Contract Sales (as defined in Section 10 of the OMNIA Partners Administration Agreement) that <u>anticipates</u> each year under the Master Agreement for the initial three years of the Master Agreement ("Guaranteed Contract Sales").

Given sales volatility and the recent impact of COVID 19, BSN is unable to guarantee sales volume. OMNIA will benefit from our national footprint and our market leading position. BSN's size and market share will weather the negative impact of COVID 19 where other local and regional suppliers will struggle.

M. Even though it is anticipated many Public Agencies will be able to utilize the Master Agreement without further formal solicitation, there may be circumstances where Public Agencies will issue their own solicitations. The following options are available when responding to a solicitation for Products covered under the Master Agreement.

- i. Respond with Master Agreement pricing (Contract Sales reported to OMNIA Partners).
- ii. If competitive conditions require pricing lower than the standard Master Agreement not-to-exceed pricing, Supplier may respond with lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales are reported as Contract Sales to OMNIA Partners under the Master Agreement.
- iii. Respond with pricing higher than Master Agreement only in the unlikely event that the Public Agency refuses to utilize Master Agreement (Contract Sales are not reported to OMNIA Partners).
- iv. If alternative or multiple proposals are permitted, respond with pricing higher than Master Agreement, and include Master Agreement as the alternate or additional proposal.

Detail Supplier's strategies under these options when responding to a solicitation.

Solicitations outside of the OMNIA master agreement will not be reported sales to OMNIA partners



#### EXHIBIT F FEDERAL FUNDS CERTIFICATIONS

## FEDERAL CERTIFICATIONS ADDENDUM FOR AGREEMENT FUNDED BY U.S. FEDERAL GRANT

#### TO WHOM IT MAY CONCERN:

Participating Agencies may elect to use federal funds to purchase under the Master Agreement. This form should be completed and returned.

#### **DEFINITIONS**

Contract means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward

Contractor means an entity that receives a contract as defined in Contract.

Cooperative agreement means a legal instrument of financial assistance between a Federal awarding agency or pass-through entity and a non-Federal entity that, consistent with 31 U.S.C. 6302–6305:

- (a) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency or pass-through entity to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. 6101(3)); and not to acquire property or services for the Federal government or pass-through entity's direct benefit or use;
- (b) Is distinguished from a grant in that it provides for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.
- (c) The term does not include:
  - (1) A cooperative research and development agreement as defined in 15 U.S.C. 3710a; or
  - (2) An agreement that provides only:
    - (i) Direct United States Government cash assistance to an individual;
    - (ii) A subsidy;
    - (iii) A loan:
    - (iv) A loan guarantee; or
    - (v) Insurance.

Federal awarding agency means the Federal agency that provides a Federal award directly to a non-Federal entity

Federal award has the meaning, depending on the context, in either paragraph (a) or (b) of this section:

- (a)(1) The Federal financial assistance that a non-Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in § 200.101 Applicability; or
  - (2) The cost-reimbursement contract under the Federal Acquisition Regulations that a non-Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in § 200.101 Applicability.
- (b) The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of § 200.40 Federal financial assistance, or the cost-reimbursement contract awarded under the Federal Acquisition Regulations.
- (c) Federal award does not include other contracts that a Federal agency uses to buy goods or services from a contractor or a contract to operate Federal government owned, contractor operated facilities (GOCOs).
- (d) See also definitions of Federal financial assistance, grant agreement, and cooperative agreement.

Non-Federal entity means a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.

Nonprofit organization means any corporation, trust, association, cooperative, or other organization, not including IHEs, that:

- (a) Is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest;
- (b) Is not organized primarily for profit; and



(c) Uses net proceeds to maintain, improve, or expand the operations of the organization.

Obligations means, when used in connection with a non-Federal entity's utilization of funds under a Federal award, orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non-Federal entity during the same or a future period.

Pass-through entity means a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program.

Recipient means a non-Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term recipient does not include subrecipients.

Simplified acquisition threshold means the dollar amount below which a non-Federal entity may purchase property or services using small purchase methods. Non-Federal entities adopt small purchase procedures in order to expedite the purchase of items costing less than the simplified acquisition threshold. The simplified acquisition threshold is set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908. As of the publication of this part, the simplified acquisition threshold is \$250,000, but this threshold is periodically adjusted for inflation. (Also see definition of § 200.67 Micropurchase.)

Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

Termination means the ending of a Federal award, in whole or in part at any time prior to the planned end of period of performance.

The following certifications and provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

#### APPENDIX II TO 2 CFR PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when a Participating Agency expends federal funds, the Participating Agency reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does offeror agree? (ES) 45 Initials of Authorized Representative of offeror

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to Federal Rule (8) above, when a Participating Agency expends federal funds, the Participating Agency reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror as detailed in the terms of the contract.

Does offeror agree? (YES) Company Initials of Authorized Representative of offeror

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 CFR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."



contract, the equal opportunity clar			ends rederal funds on any rederany assisted construction
Does offeror agree to abide by the	above? (YES)	60	initials of Authorized Representative of offeror
construction contracts in exce with the Davis-Bacon Act (40 U CFR Part 5, "Labor Standar Construction"). In accordance via a rate not less than the prevaddition, contractors must be re- of the current prevailing wage dia a contract or subcontract must must report all suspected or in provision for compliance with Labor regulations (29 CFR Part or in Part by Loans or Grants in prohibited from inducing, by any give up any part of the compe- suspected or reported violations.	as of \$2,000 away. S.C. 3141-3144, and a Provisions A with the statute, or alling wages specially and the statute, or alling wages specially and the conditioned reported violation the Copeland "A 3, "Contractors a from the United 3 y means, any pennastion to which a to the Federal avove, when a Partipove, shon a part	arded by non-Feck and 3146-3148) as applicable to Cor- contractors must be ecified in a wage ges not less than a ed by the Departm upon the acceptan is to the Federal a nti-Kickback." Act nd Subcontractors States."). The Act pron employed in the he or she is other warding agency. cipeting Agency ox.	required by Federal program legislation, all prime ral entities must include a provision for compliance supplemented by Department of Labor regulations (29 tracts Covering Federally Financed and Assisted to required to pay wages to laborers and mechanics at determination made by the Secretary of Labor. In since a week. The non-Federal entity must place a copy ent of Labor in each solicitation. The decision to award ce of the wage determination. The non-Federal entity warding agency. The contracts must also include a (40 U.S.C. 3145), as supplemented by Department of on Public Building or Public Work Financed in Whole revises that each contractor or subrecipient must be a construction, completion, or repair of public work, to revise entitled. The non-Federal entity must report all pends federal funds during the term of an award for all ance with all applicable Davis-Bacon Act provisions.
Does offeror agree?(YES)	Cé	•	initials of Authorized Representative of offeror
non-Federal entity in excess of for compliance with 40 U.S.C. 3740 U.S.C. 3702 of the Act, each basis of a standard work week worker is compensated at a ratio of 40 hours in the work week. To laborer or mechanic must be requirement the open market, or contracts for Pursuant to Federal Rule (E) abore.	\$100,000 that inv 702 and 3704, as contractor must i of 40 hours. Wore of not less than the requirements juired to work in sints do not apply the transportation cover, when a Participions of the Committee in th	olve the employm supplemented by I be required to con k in excess of the one and a half tim of 40 U.S.C. 3704 i urroundings or und to the purchases of ir transmission of I spating Agency exp rect Work Hours an	ends federal funds, offerer certifies that offerer will be in d Sefety Standards Act during the term of an award for all
Does offerer agree? (YES)	4		initials of Authorized Representative of offeror
agreement" under 37 CFR §40 business firm or nonprofit orga- developmental, or research wo requirements of 37 CFR Part 40 Government Grants, Contracts agency.	1.2 (a) and the inization regarding in k under that "for 1, "Rights to inverse and Cooperative	recipient or subre g the substitution anding agreement ntions Made by No Agreements," and	the Federal award meets the definition of "funding cipient wishes to enter into a contract with a small of parties, assignment or performance of experimental, "the recipient or subrecipient must comply with the inprofit Organizations and Small Business Firms Under any implementing regulations issued by the awarding
	y Participating Age	ency resulting from t	y Participating Agency, the offeror certifies that during the his procurement process, the offeror agrees to comply with
Does offeror agree? (FS)	4	000	Initials of Authorized Representative of offeror
Contracts and subgrants of amo to agree to comply with all applic	ounts in excess o cable standards, o ollution Control A	f \$150,000 must co orders or regulation of as amended (33	ution Control Act (33 U.S.C. 1251-1387), as amended— intain a provision that requires the non-Federal award to issued pursuant to the Clean Air Act (42 U.S.C. 7401- U.S.C. 1251-1387). Violations must be reported to the nental Protection Agency (EPA)

Requirements for National Compensions Contract Page 25



Pursuant to Federal Rule (G) above, when federal funds are expended by Participating Agency, the offeror certifies that during the

to comply with all applicable requirements as referenced in Federal Rule (G) above.
Does offeror agree? (VES)Initials of Authorized Representative of offeror
(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the Executive Office of the President Office of Management and Budget (OMB) guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
Pursuant to Federal Rule (H) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror certifies that neither it nor its principals is presently debarred, suspended, proposed for debarrent, declared ineligible, or voluntarily excluded from participation by any federal department or agency. If at any time during the term of an award the offeror or its principals becomes debarred, suspended, proposed for debarrent, declared ineligible, or voluntarily excluded from participation by any federal department or agency, the offeror will notify the Participating Agency.
Does offeror agree? (YES) C4 Initials of Authorized Representative of offeror
(i) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
Pursuant to Federal Rule (I) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term and after the awarded term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:  (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, confinuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.  (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.  (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subswards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.  Does offeror agree? (YES)
RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS
When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifier that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.
Does offeror agree (YES) 45 Initials of Authorized Representative of offeror
CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).



	CB	Initials of Authorized Representative of offeror
	CERTIFICATION OF COM	PLIANCE WITH BUY AMERICA PROVISIONS
Administration funds, offerer or provide such pertification or a	pertities that its products con applicable waiver with respec	Administration, Federal Railroad Administration, or Federal Transit oply with all applicable provisions of the Buy America Act and agrees to it to specific products to any Participating Agency upon request, must still follow the applicable procurement rules calling for free and
Does offeror agree? (YES)	CO	Initials of Authorized Representative of offeror
	CERTIFICATION OF AC	CESS TO RECORDS - 2 C.F.R. § 200.336
documents, papers, or other purpose of making audits, e	records of offeror that are p examinations, excerpts, and	or any of their duly authorized representatives shall have access to any pertinent to offeror's discharge of its obligations under the Contract for the transcriptions. The right also includes timely and reasonable access to also relating to such documents.
Does offeror agree?	CB	Initials of Authorized Representative of offeror
	CERTIFICATION OF A	PPLICABILITY TO SUBCONTRACTORS
Offeror agrees that all contract	ts it awards pursuant to the	Contract shall be bound by the foregoing terms and conditions.
Does offeror agree? YES	CB	initials of Authorized Representative of offeror
Offeror's Name:	PO BO	ORTS LLC
Eddoor City Distr and To I	Code: DALLA	5. TX 75209-0726
Address, City, State, and Zip (		s, TX 75209- <b>0726</b>
Phone Number: 903-	527-7510 ×732	Y Fax Number: 800 - 365 - 7653
Printed Name and Title of Aut	527 - 7510 × 732 thorized Representative:	S, TX 75209-0726  Y Fax Number: SUTO - 365 - 7653
Prione Number: \$183- Printed Name and Title of Aut Email Address: BSHBIO	527 - 7510 × 732 horized Representative:	S, TX 75209-0726  Y Fax Number: SUTO - 365 - 7653
Phone Number: \$65  Printed Name and Title of Aut  Email Address: BSHBLO	527 - 7510 × 732 horized Representative:	S, TX 75209-0726  Y Fax Number:SUTD - 365 - 7653
Phone Number: 903-	527 - 7510 × 732 horized Representative:	S, TX 75209-0726  Y Fax Number:SUTO - 365 - 7653
Prione Number: \$183- Printed Name and Title of Aut Email Address: BSHBIO	527 - 7510 × 732 horized Representative:	S, TX 75209-0726  Y Fax Number:800 - 365 - 7653
Prione Number: \$183- Printed Name and Title of Aut Email Address: BSHBIO	527 - 7510 × 732 horized Representative:	S, TX 75209-0726  Y Fax Number:SUTO - 365 - 7653
Phone Number: \$65  Printed Name and Title of Aut  Email Address: BSHBLO	527 - 7510 × 732 horized Representative:	S, TX 75209-0726  Y Fax Number:SUTO - 365 - 7653
Phone Number: \$65  Printed Name and Title of Aut  Email Address: BSHBLO	527 - 7510 × 732 horized Representative:	S, TX 75209-0726  Y Fax Number:SUTD - 365 - 7653



#### FEMA SPECIAL CONDITIONS

Awarded Supplier(s) may need to respond to events and losses where products and services are needed for the immediate and initial response to emergency situations such as, but not limited to, water damage, fire damage, vandalism cleanup, biohazard cleanup, sewage decontamination, deodorization, and/or wind damage during a disaster or emergency situation. By submitting a proposal, the Supplier is accepted these FEMA Special Conditions required by the Federal Emergency Management Agency (FEMA).

"Contract" in the below pages under FEMA SPECIAL CONDITIONS is also referred to and defined as the "Master Agreement".

"Contractor" in the below pages under FEMA SPECIAL CONDITIONS is also referred to and defined as "Supplier" or "Awarded Supplier".

#### Conflicts of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a FEMA award if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of these parties, has a financial or other interest in or a tangible personal benefit from a firm considered for award. 2 C.F.R. § 200.318(c)(1); See also Standard Form 424D, ¶ 7; Standard Form 424B, ¶ 3. i. FEMA considers a "financial interest" to be the potential for gain or loss to the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of these parties as a result of the particular procurement. The prohibited financial interest may arise from ownership of certain financial instruments or investments such as stock, bonds, or real estate, or from a salary, indebtedness, job offer, or similar interest that might be affected by the particular procurement, ii. FEMA considers an "apparent" conflict of interest to exist where an actual conflict does not exist, but where a reasonable person with knowledge of the relevant facts would question the impartiality of the employee, officer, or agent participating in the procurement. c. Gifts. The officers, employees, and agents of the Participating Public Agency nor the Participating Public Agency ("NFE") must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, NFE's may set standards for situations in which the financial interest is de minimus, not substantial, or the gift is an unsolicited item of nominal value. 2 C.F.R. § 200.318(c)(1). d. Violations. The NFE's written standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the NFE. 2 C.F.R. § 200.318(c)(1). For example, the penalty for a NFE's employee may be dismissal, and the penalty for a contractor might be the termination of the contract.

#### Contractor Integrity

A contractor must have a satisfactory record of integrity and business ethics. Contractors that are debarred or suspended as described in Chapter III, ¶ 6.d must be rejected and cannot receive contract awards at any level.

#### Public Policy

A contractor must comply with the public policies of the Federal Government and state, local government, or tribal government. This includes, among other things, past and current compliance with the:

- a. Equal opportunity and nondiscrimination laws
- b. Five affirmative steps described at 2 C.F.R. § 200.321(b) for all subcontracting under contracts supported by FEMA financial assistance; and FEMA Procurement Guidance June 21, 2016 Page IV- 7
- c. Applicable prevailing wage laws, regulations, and executive orders

#### Affirmative Steps

For any subcontracting opportunities, Contractor must take the following Affirmative steps:

- 1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and



Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

#### Prevailing Wage Requirements

When applicable, the awarded Contractor (s) and any and all subcontractor(s) agree to comply with all laws regarding prevailing wage rates including the Davis-Bacon Act, applicable to this solicitation and/or Participating Public Agencies. The Participating Public Agency shall notify the Contractor of the applicable pricing/prevailing wage rates and must apply any local wage rates requested. The Contractor and any subcontractor(s) shall comply with the prevailing wage rates set by the Participating Public Agency.

#### Federal Requirements

If products and services are issued in response to an emergency or disaster recovery the items below, located in this FEMA Special Conditions section of the Federal Funds Certifications, are activated and required when federal funding may be utilized.

#### 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II, Required Contract Clauses

#### 1. Termination for Convenience:

The right to terminate this Contract for the convenience of the Participating Public Agency is retained by the Participating Public Agency. In the event of a termination for convenience by the Participating Public Agency, the Participating Public Agency shall, at least ten (10) calendar days in advance, deliver written notice of the termination for convenience to Contractor. Upon Contractor's receipt of such written notice, Contractor immediately shall cease the performance of the Work and shall take reasonable and appropriate action to secure and protect the Work then in place. Contractor shall then be paid by the Participating Public Agency, in accordance with the terms and provisions of the Contract Documents, an amount not to exceed the actual labor costs incurred, the actual cost of all materials installed and the actual cost of all materials stored at the project site or away from the project site, as approved in writing by the Participating Public Agency but not yet paid for and which cannot be returned, and actual, reasonable and documented demobilization costs, if any, paid by Contractor and approved by the Participating Public Agency in connection with the Scope of Work in place which is completed as of the date of termination by the Participating Public Agency and that is in conformance with the Contract Documents, less all amounts previously paid for the Work. No amount ever shall be owed or paid to Contractor for lost or anticipated profits on any part of the Scope of Work not performed or for consequential damages of any kind.

#### 2. Equal Employment Opportunity:

The Participating Public Agency highly encourages Contractors to implement Affirmative Action practices in their employment programs. This means Contractor should not discriminate against any employee or applicant for employment because of race, color, religion, sex, pregnancy, sexual orientation, political belief or affiliation, age, disability or genetic information.

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.



- (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- (4) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The contractor will furnish all information and reports required by Executive Order 11248 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

#### 3. "During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
- (3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the



contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

- (4) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1985, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided bylaw.
- (7) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States."

#### 4. Davis Bacon Act and Copeland Anti-KickbackAct.

- a. Applicability of Davis-Bacon Act. The Davis-Bacon Act only applies to the emergency Management Preparedness Grant Program, Homeland Security Grant Program, Nonprofit Security Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, and Transit Security Grant Program. It does not apply to other FEMA grant and cooperative agreement programs, including the Public Assistance Program.
- b. All prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148) as supplemented by Department of Labor regulations at 29 C.F.R. Part 5 (Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction)). See 2 C.F.R. Part 200, Appendix II, ¶ D.
- c. In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once aweek.
- d. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.



- e. In contracts subject to the Davis-Bacon Act, the contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations at 29 C.F.R. Part 3 (Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States). The Copeland Anti- Kickback Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to FEMA.
- f. The regulation at 29 C.F.R. § 5.5(a) does provide the required contract clause that applies to compliance with both the Davis-Bacon and Copeland Acts. However, as discussed in the previous subsection, the Davis-Bacon Act does not apply to Public Assistance recipients and subrecipients. In situations where the Davis-Bacon Act does not apply, neither does the Copeland "Anti-Kickback Act." However, for purposes of grant programs where both clauses do apply, FEMA requires the following contract clause:

#### "Compliance with the Copeland "Anti-Kickback" Act.

- Contractor. The contractor shall comply with 18 U.S.C. § 874, 40U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.
- (2) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
- (3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12."

#### Contract Work Hours and SafetyStandards Act.

- Applicability: This requirement applies to all FEMA grant and cooperative agreement programs.
- b. Where applicable (<u>see</u> 40 U.S.C. § 3701), all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations at 29 C.F.R. Part 5. <u>See</u> 2 C.F.R. Part 200, Appendix II, ¶ E.
- c. Under 40 U.S.C. § 3702, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the workweek.
- d. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- The regulation at 29 C.F.R. § 5.5(b) provides the required contract clause concerning compliance with the Contract Work Hours and Safety Standards Act;



#### "Compliance with the Contract Work Hours and Safety Standards Act.

- (1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
- (3) Withholding for unpaid wages and liquidated damages. The (write in the name of the Federal agency or the loan or grant recipient) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
- (4) <u>Subcontracts</u>. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section."
- 6. Rights to Inventions Made Under a Contract or Agreement.
  - Stafford Act Disaster Grants. This requirement does not apply to the Public Assistance.
    Hazard Mitigation Grant Program. Fire Management Assistance Grant Program. Crisis
    Counseling Assistance and Training Grant Program, Disaster Case Management Grant
    Program, and Federal Assistance to Individuals and Households Other Needs Assistance
    Grant Program, as

FEMA awards under these programs do not meet the definition of "funding agreement."

b. If the FEMA award meets the definition of "funding agreement" under 37 C.F.R.§ 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the non-Federal entity must comply with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by FEMA. <u>See 2 C.F.R. Part 200</u>, Appendix II, ¶ F.



- c. The regulation at 37 C.F.R. § 401.2(a) currently defines "funding agreement" as any contract, grant, or cooperative agreement entered into between any Federal agency, other than the Tennessee Valley Authority, and any contractor for the performance of experimental, developmental, or research work funded in whole or in part by the Federal government. This term also includes any assignment, substitution of parties, or subcontract of any type entered into for the performance of experimental, developmental, or research work under a funding agreement as defined in the first sentence of this paragraph.
- Clean Air Act and the Federal Water Pollution Control Act. Contracts of amounts in excess of \$150,000 must contain a provision that requires the contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C.§§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387). Violations must be reported to FEMA and the Regional Office of the Environmental Protection Agency. See 2 C.F.R. Part 200, Appendix II, ¶
  - The following provides a sample contract clause concerning compliance for contracts of amounts in excess of \$150,000:

#### "Clean Air Act

- The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C.§ 7401 et seq.
- (2) The contractor agrees to report each violation to the (name of the state agency or local or Indian tribal government) and understands and agrees that the (name of the state agency or local or Indian tribal government) will, in turn, report each violation as required to assure notification to the (name of recipient), Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

#### Federal Water Pollution Control Act

- The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- (2) The contractor agrees to report each violation to the (name of the state agency or local or Indian tribal government) and understands and agrees that the (name of the state agency or local or Indian tribal government) will, in turn, report each violation as required to assure notification to the (name of recipient), Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in partwith Federal assistance provided by FEMA."

#### Debarment and Suspension.

- Applicability: This requirement applies to all FEMA grant and cooperative agreement programs.
- b. Non-federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Non procurement Debarment and Suspension).



- c. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. See 2 C.F.R. Part 200, Appendix II, ¶ H; and Procurement Guidance for Recipients and Subrecipients Under 2 C.F.R. Part 200 (Uniform Rules): Supplement to the Public Assistance Procurement Disaster Assistance Team (PDAT) Field Manual Chapter IV, ¶ 6.d, and Appendix C, ¶ 2 [hereinafter PDAT Supplement]. A contract award must not be made to parties listed in the SAM Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at <a href="https://www.sam.gov">www.sam.gov</a>. See 2 C.F.R. § 180.530; PDAT Supplement, Chapter IV, ¶ 6.d and Appendix C, ¶ 2.
- d. In general, an "excluded" party cannot receive a Federal grant award or a contract within the meaning of a "covered transaction," to include subawards and subcontracts. This includes parties that receive Federal funding indirectly, such as contractors to recipients and subrecipients. The key to the exclusion is whether there is a "covered transaction," which is any non-procurement transaction (unless excepted) at either a "primary" or "secondary" tier. Although "covered transactions" do not include contracts awarded by the Federal Government for purposes of the non-procurement common rule and DHS's implementing regulations, it does include some contracts awarded by recipients and subrecipient.
- e. Specifically, a covered transaction includes the following contracts for goods or services:
  - The contract is awarded by a recipient or subrecipient in the amount of at least \$25,000.
  - (2) The contract requires the approval of FEMA, regardless of amount.
  - (3) The contract is for federally required audit services.
  - (4) A subcontract is also a covered transaction if it is awarded by the contractor of a recipient or subrecipient and requires either the approval of FEMA or is in excess of \$25,000.
  - d. The following provides a debarment and suspension clause. It incorporates an optional method of verifying that contractors are not excluded or disqualified:

#### "Suspension and Debarment

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by (insert name of subrecipient). If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to (name of state agency serving as recipient and name of subrecipient), the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the Requirements for National Cooperative Contract
  Page 35



period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions."

#### 9. Byrd Anti-Lobbying Amendment.

- Applicability: This requirement applies to all FEMA grant and cooperative agreement programs.
- b. Contractors that apply or bid for an award of \$100,000 or more must file the required certification. <u>See\_2</u> C.F.R. Part 200, Appendix II, ¶ I; 44 C.F.R. Part 18; *PDAT Supplement*, Chapter IV, 6.c; Appendix C, ¶ 4.
- c. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. Supplement, Chapter IV, ¶ 6.c and Appendix C, ¶ 4.
- d. The following provides a Byrd Anti-Lobbying contract clause:

#### "Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient."

#### APPENDIX A, 44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements (To be submitted with each bid or offer exceeding \$100,000)

The undersigned [Contractor] certifies, to the best of his or her knowledge, that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the



undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, BSN Sports Law, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 of seq., apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

NATIONAL BID DINECTON
Name and Title of Contractor's Authorized Official

7-6-20 Date"

- Procurement of Recovered Materials.
  - a. <u>Applicability</u>: This requirement applies to all FEMA grant and cooperative agreement programs.
  - b. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962). See 2 C.F.R. Part 200, Appendix II, ¶ J; 2 C.F.R. § 200.322; PDAT Supplement, Chapter V, ¶ 7.
  - c. The requirements of Section 6002 include procuring only items designated in guidelines of the EPA at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
  - d. The following provides the clause that a state agency or agency of a political subdivision of a state and its contractors can include in contracts meeting the above contract thresholds:

"(1) In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired—



- (i) Competitively within a timeframe providing for compliance with the contract performance schedule;
- (ii) Meetingcontract performance requirements; or
- (iii) At a reasonable price.
- (2) Information about this requirement, along with the list of EPA- designate items, is available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program."

#### Additional FEMA Requirements.

a. The Uniform Rules authorize FEMA to require additional provisions for non- Federal entity contracts. FEMA, pursuant to this authority, requires or recommends the following:

#### b. Changes.

To be eligible for FEMA assistance under the non-Federal entity's FEMA grant or cooperative agreement, the cost of the change, modification, change order, or constructive change must be allowable, allocable, within the scope of its grant or cooperative agreement, and reasonable for the completion of project scope. FEMA recommends, therefore, that a non-Federal entity include a changes clause in its contract that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may differ depending on the nature of the contract and the end-item procured.

#### Access to Records.

All non-Federal entities must place into their contracts a provision that all contractors and their successors, transferees, assignees, and subcontractors acknowledge and agree to comply with applicable provisions governing Department and FEMA access to records, accounts, documents, information, facilities, and staff. <u>See\_DHS</u> Standard Terms and Conditions, v 3.0, ¶ XXVI (2013).

d. The following provides a contract clause regarding access to records:

#### "Access to Records. The following access to records requirements apply to this contract:

- (1) The contractor agrees to provide (insert name of state agency or local or Indian tribal government), (insert name of recipient), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- (2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (3) The contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract."



#### DHS Seal, Logo, and Flags.

- a. All non-Federal entities must place in their contracts a provision that a contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. <u>See DHS</u> Standard Terms and Conditions, v 3.0, ¶ XXV (2013).
- b. The following provides a contract clause regarding DHS Seal, Logo, and Flags: "The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre- approval."

#### Compliance with Federal Law, Regulations, and Executive Orders.

- a. All non-Federal entities must place into their contracts an acknowledgement that FEMA financial assistance will be used to fund the contract along with the requirement that the contractor will comply with all applicable federal law, regulations, executive orders, and FEMA policies, procedures, and directives.
- b. The following provides a contract clause regarding Compliance with Federal Law, Regulations, and Executive Orders: "This is an acknowledgement that FEMA financial assistance will be used to fund the contract only. The contractor will comply will all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives."

#### No Obligation by Federal Government.

- a. The non-Federal entity must include a provision in its contract that states that the Federal Government is not a party to the contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.
- b. The following provides a contract clause regarding no obligation by the Federal Government: "The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract."

#### 15. Program Fraud and False or Fraudulent Statements or Related Acts.

- a. The non-Federal entity must include a provision in its contract that the contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to its actions pertaining to the contract.
- b. The following provides a contract clause regarding Fraud and False or Fraudulent or Related Acts: "The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract."

#### Additional contract clauses per 2 C.F.R. § 200.325

For applicable construction/reconstruction/renovation and related services: A payment and performance bond are both required for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided in the contract.



Offerer agrees to comply with all terms and conditions outlined in the FEMA Special Conditions section of this solicitation. Offeror's Name: BSN Spuns LLC Address, City, State, and Zip Code: WAY, FARMOR BRAWCH TX 75244 Phone Number: 800 - 527 - 7510 800 - 365 - 7653 Fax Number: Printed Name and Title of Authorized
Representative: CHRIS BLEEM FI TO - NATIONAL BIO DIRECTOR Email Address: BEN BLO @ BEN SPORTS. com Signature of Authorized Representative: Date: 7-6-20



# Exhibit G – NEW JERSEY BUSINESS COMPLIANCE DOC #1

#### OWNERSHIP DISCLOSURE FORM (N.J.S. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the offeror shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name:					
Street:	BSN SPORTS LLC				
City, State, Zip Code:	PO BOX 7726 DALLAS, TX 75209-0	0726			
Complete as appropriate:					
I	, certify that I am the sole owner of				
	, that there are no	partners and the business is not			
incorporated, and the provision	s of N.J.S. 52:25-24.2 do not app	pty.			
1		, do own a 10% or greater interest therein	herehv		
I Terrence M. Babile BSN Sports LLC, a caddresses of all stockholders in certify that if one (1) or more of forth the names and addresses of individual partners owning a 16	the corporation who own 10% of such stockholders is itself a cor of the stockholders holding 10% 0% or greater interest in that par	ed representative of at the following is a list of the names or more of its stock of any class. I fur rporation or partnership, that there is or more of the corporation's stock of	ther s also set		
Name	Address	Interest			
I further certify that the stateme my knowledge and belief. 7-9-20		herein, are complete and correct to the Balilla , President			
Date	7.00	Authorized Signature and	Title		



#### DOC#2

#### NON-COLLUSION AFFIDAVIT

		MON-CO	LLUSIUM	CEPHDAY		
Company No	ame:	BSM SPOR	S LLC			
Street:		PO BOX 7	726	0.6		
City, State, 2	Zip Code:	DALLAS, T	X 75209-07	20		
State of	TEXAS					
County of _	DALLAS					
I. CHRIS	Burmery	D of the_	Dm	.45		
	Name			City		
in the County	of DAL	vorn according	, St	ate of	TEXAS	
of full age,	being duly so	vorn according	to law on my	oath depo	ose and say th	at:
Lam the NATI	com Bio	DIRECTOR of	the firm of	BSN	SPORTS	LLC
	The same of the sa	Title			Company	Name
all statements full knowledg	contained in that relies	said proposal upon the truth	and in this of of the states	iffidavit ar nents cont	e true and co ained in said	ve proposal, and that wrect, and made with proposal and in the ds, services or public
xuch contract contingent fee maintained by	t upon an ag e, except bond e	reement or und i fide employees	lerstanding j	or a comm	nission, perci	ed to solicit or secure entage, brokerage or al or selling agencies CHRIS BLOOMFIELD
BSN	Sports	LhC		01	hl	National Bid Director
Company Nat	ne			Autho	rized Signatu	re & Title
Subscribed an	id sworn befo	re me		/		
thisd	ay of Man	L, 20_	20			
Notary Public My commissi		Benk Yes august	21.20 21	nt.		
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DOC#3

#### AFFIRMATIVE ACTION AFFIDAVIT (P.L. 1975, C.127)

Company Nar	ne:	BSN SPORTS LLC		
Street:		PO BOX 7726		
City, State, Zi	p Code:	DALLAS, TX 75209-07	726	
Proposal Cert	ification:			
proposal will b	e accepted even	liance with New Jersey if company is not in conveyer, until all Affirm	compliance at this time	. No contract and/or
Required Affin	rmative Action E	vidence:		
	rofessional & Ser t submit with proj	rvice Contracts (Exhibit posal:	(A)	
1.	A photo copy of	f their Federal Letter of	Affirmative Action Pla	n Approval
	OR			
2.	A photo copy of OR	f their Certificate of Em	ployee Information Rep	port
3.	A complete Aff	irmative Action Employ	vee Information Report	(AA302)
Public Work -	Over \$50,000 T	otal Project Cost:		
A. No approve	d Federal or New	Jersey Affirmative Act	tion Plan. We will comp	olete Report Form
AA201-A	apon receipt from	the		
B. Approved F	ederal or New Je	rsey Plan – certificate e	nclosed	
	that the stateme nowledge and bel	nts and information collief.	ntained herein, are con	
3-11-	20		PRILL-	CHRIS BLOOMFIELD National Bid Director
Date			Authorized Signature	e and Fifte bsnsports.com



DOC #3, continued

#### P.L. 1995, c. 127 (N.J.A.C. 17:27) MANDATORY AFFIRMATIVE ACTION LANGUAGE

## PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of it testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

Signature of Procurement Agent



#### Affirmative Action and Equal Employment

#### Opportunity Policy

#### 41 C.F.R § 60-2.13(b)-2.21 (a)

It is the policy of BSN SPORTS, LLC to pursue, affirmatively. Equal Employment opportunity for all its qualified applicants and employees. The company will recruit, hire, train, transfer and promote without regard to age, race, color, religion, sex(gender), national origin, disability (if the person is otherwise qualified) or status as veteran. All decisions on employment will be based only on the individual's ability as related to the requirements of the job for which he or she is being considered.

Management will assist in assuring that personnel actions, such as compensation, transfers, dismissals, company-sponsored training and education will be administered without regard to age, race, color, religion, sex(gender), national origin, disability (if the person is otherwise qualified) or status as a veteran. It is the responsibility of each executive, manager, supervisor and employee to cooperate in this effort.

I have appointed the Human Resources Director as the Corporation's director of Equal Opportunity Programs. In addition, the Human Resources Director will be our Corporate Direct of Affirmative Action programs for individuals with disability and for protected veterans. He/She will establish and monitor the implementation of personnel procedures to guide the Corporation's Affirmative Action programs. This official is charged with designing and implementing review and reporting systems that will keep management informed on a yearly basis of the status of Equal Employment Opportunities.

Inquiries about the Corporation's Affirmative Action policy and/or employee complaints should be directed to the Human Resources Director. BSN SPORTS, LLC, 1901 Diplomat Drive, Farmers Branch, TX 75234.

> Terrence M. Babilla BSN SPORTS, LLC

President, Chief Operating Officer and

General Counsel



P.O. Box 7726, Dallas, TX 75209 DOC #4

DOC #4, continued

#### C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant to N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Vendor Name: BSN SPORT	SLLC		
Address: PO BOX 73	726		
City: DALLAS, TX	C 75209 0728	Zip:	
he undersigned being authorize empliance with the provisions occumpanying this form.	ed to certify, hereby certifies of N.J.S.A. 19:44A-20.26 :	that the submission pro- ind as represented by the	vided herein represents Instructions
KBalille -	Printed Name	Pres. Ver	t 7-9-20
gnature	Printed Name	Title	
Part	II - Contribut	ion Disclosur	e
			_
isclosure requirement: Purs	uant to N.J.S.A. 19:44A-	20.26 this disclosure m	ust include all report
olitical contributions (more	than \$300 per election cy	cle) over the 12 month	s prior to submission
he committees of the govern	ment entities listed on the	form provided by the	local unit.
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Check here if disclosure is p	provided in electronic form	1	
Check here if disclosure is p	provided in electronic form Recipient Nam	e Date	Dollar Amoun
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P.O. Box 7726, Dallas, TX 75209 Doc 06



#### STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY DIVISION OF PURCHASE AND PROPERTY

33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 40628-0230

#### DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

BID SOLICITATION #:	NET VENDOR/HIDDER: BRY Sport Life
VENDO FAILURE TO	PART 1 CERTIFICATION RESIDER MUST COMPLETE PART 1 BY CHECKING ONE OF THE BOXES CHECK ONE OF THE BOXES WILL KENDER THE PROPOSAL NON-RESPONSIVE
Oreginals the certification below to in thentified on the Department of a found in the Division's website a completing the below certification, of the Division of Functions and Bytostide by law, rule or centure, default and seeking debarroant or at a contract and seeking debarroant or at activities in I certify, pursue extenditures, or attitudes in activities in I can pursue to see the Department's Chapter and committee the Department's Chapter and committee the Department's	It any person or early that schemas a bad or purposed or otherwise propersu to earlier term or receive a comment out offset, under penalty of perjury, that assistent the person not country, not any of its persons, subministrate, or offshire the Towardy's Chapter 25 list to a person or earlier engaged in investment activates in line. The Chapter 25 list is help of the person of the line of the line, who shall take action as may be appropriate machining but not limited the imposing attention, seeking compilation, recovering dismings, declaring the purpose of the person of the Prescovering dismings, declaring the purpose of the Prescovering disminus, and the person of the Prescovering the person of the Prescovering that are the person of the Prescovering the person of the Prescovering that are the person of the person of the Treatment of the Treatment of the complete and sign the Certification below.  Application to the Version Scholar and we can or more of its persons, achievation of a fill take or 15 list 1 well provide a decision, accusate and person description of the activities in Part 2 below and again than below. Finites to provide such the activities are sentence to provide such that can be a such as a such as an activities will be consisted an provided by law.
	PART 2
PLEASE PROVID	E ADDITIONAL INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN
If you disclad Bas, "B" above, pr subsidiation or efficient, surproved in	wride a demied, accusts and practic description of the activities of the Vender Bidder, or one of its parents, the investment activities in line by completing the bases below.
ENTITY NAME  RELATIONSHIP TO VENDOR: DESCRIPTION OF ACTIVITIES DUBATION OF ENGAGEMENT ANTICIPATED CESSATION DA VENDOR BIDDER CONTACT VENDOR BIDDER CONTACT VENDOR BIDDER CONTACT	BIDOER:  STE T NAME: PROME No.
	CERTIFICATION
Stationers levets, to the best of a contained herein, and that the Ven contract() with the State is notify the water a finite section of the state o	sufficiently of the specials this certification on behalf of the Vendor Bidder, that the foregoing information and my ty knowledge are true and complete. I acknowledge that the State of New Janey is relying on the information during the Bidder is under a <u>company</u> exhausting from the date of One certification through the completion of any is State in tertification of any changes to the information continued better, that I am reverse that it is a committed offenda witeget@be in this certification. If I do so, I will be subject to grinding properties under the law, and it will properties in the State, permitting the State to declars any contract(s) rewriting from this certification will end.  Decomposite  Date

DPP Rev. 6.19.1" Page 1 of 1



DOC #7

#### NEW JERSEY BUSINESS REGISTRATION CERTIFICATE (N.J.S.A. 52:32-44)

Offerors wishing to do business in New Jersey must submit their State Division of Revenue issued Business Registration Certificate with their proposal here. Failure to do so will disqualify the Offeror from offering products or services in New Jersey through any resulting contract.

http://www.state.nj.us/treasury/revenue/forms/njreg.pdf



# STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: BSN SPORTS, LLC

Trade Name:

Address: 14460 VARSITY BRANDS WAY

FARMERS BRANCH, TX 75244

Certificate Number: 1957298

Effective Date: May 25, 2015

Date of Issuance: April 04, 2020

For Office Use Only:

20200404143136698



# EXHIBIT H ADVERTISING COMPLIANCE REQUIREMENT

Pursuant to certain state notice provisions, including but not limited to Oregon Revised Statutes Chapter 279A.220, the following public agencies and political subdivisions of the referenced public agencies are eligible to register with OMNIA Partners and access the Master Agreement contract award made pursuant to this solicitation, and are hereby given notice of the foregoing request for proposals for purposes of complying with the procedural requirements of said statutes:

#### Nationwide:

ranouwas.				
State of Alabama	State of Hawaii	State of Massachusetts	State of New Mexico	State of South Dakota
State of Alaska	State of Idaho	State of Michigan	State of New York	State of Tennessee
State of Arizona	State of Illinois	State of Minnesota	State of North Carolina	State of Texas
State of Arkansas	State of Indiana	State of Mississippi	State of North Dakota	State of Utah
State of California	State of Iowa	State of Missouri	State of Ohio	State of Vermont
State of Colorado	State of Kansas	State of Montana	State of Oklahoma	State of Virginia
State of Connecticut	State of Kentucky	State of Nebraska	State of Oregon	State of Washington
State of Delaware	State of Louisiana	State of Nevada	State of Pennsylvania	State of West
	1			Virginia
State of Florida	State of Maine	State of New Hampshire	State of Rhode Island	State of Wisconsin
State of Georgia	State of Maryland	State of New Jersey	State of South Carolina	State of Wyoming
District of Columbia				

Lists of political subdivisions and local governments in the above referenced states / districts may be found at <a href="http://www.usa.gov/Agencies/State">http://www.usa.gov/Agencies/State</a> and Territories.shtml and <a href="https://www.usa.gov/local-governments">https://www.usa.gov/local-governments</a>.

Certain Public Agencies and Political Subdivisions:

CITIES, TOWNS, VILLAGES AND BOROUGHS INCLUDING BUT NOT LIMITED TO: BAKER CITY GOLF COURSE, OR CITY OF ADAIR VILLAGE, OR CITY OF ASHLAND, OR CITY OF AUMSVILLE, OR CITY OF BAYORA, OR CITY OF BAYORA, OR CITY OF BAYORA, OR CITY OF BAYOR OR CITY OF BAYOR OR CITY OF BONANAZA, OR CITY OF CANBY, OR CITY OF CANBY, OR CITY OF CANBY, OR CITY OF CANBY, OR CITY OF CONDON, OR CITY OF CONDON, OR CITY OF COVALLIE, OR CITY OF COVALLIE, OR CITY OF COVALLIE, OR CITY OF CORVALLIE, OR CITY OF CORVALLIE, OR CITY OF CORVALLIE, OR CITY OF COTTAGE GROVE, OR CITY OF FOREST GROVE, OR CITY OF GRANTS PASS, OR CITY OF GRANTS PASS, OR CITY OF GRESHAM, OR CITY OF INDEPENDENCE, OR	CITY OF KENNER, LA CITY OF LA GRANDE, OR CITY OF LAFAYETTE, LA CITY OF LAKE CHARLES, OR
CITY OF ASHLAND, OR	CITY OF LEBANON, OR
CITY OF AUMSVILLE, OR	CITY OF MCMINNVILLE, OR
CITY OF AURORA, OR	CITY OF MEDFORD, OR
CITY OF BAKER, OR	CITY OF METAIRIE, LA
CITY OF BATON ROUGE, LA	CITY OF MILL CITY, OR.
CITY OF BEAVERTON, OR	CITY OF MILWAUKIE, OR
CITY OF BEND, OR	CITY OF MONROE, LA
CITY OF BOARDMAN, OR	CITY OF MOSIER, OR
CITY OF BONANAZA, OR	CITY OF NEW ORLEANS, LA
CITY OF BOSSIER CITY, LA	CITY OF NORTH PLAINS, OR
CITY OF BROOKINGS, OR	CITY OF OREGON CITY, OR
CITY OF BURNS, OR	CITY OF PILOT ROCK, OR
CITY OF CANBY, OR	CITY OF PORTLAND, OR
CITY OF CANYONVILLE, OR	CITY OF POWERS, OR
CITY OF CLATSKANIE, OR	CITY OF PRINEVILLE, OR
CITY OF COBURG, OR	CITY OF REDMOND, OR
CITY OF CONDON, OR	CITY OF REEDSPORT, OR
CITY OF COQUILLE, OR	CITY OF RIDDLE, OR
CITY OF CORVALLI, OR	CITY OF ROGUE RIVER, OR
CITY OF CORVALLIS PARKS AND RECREATION	CITY OF ROSEBURG, OR
DEPARTMENT, OR	CITY OF SALEM, OR
CITY OF COTTAGE GROVE, OR	CITY OF SANDY, OR
CITY OF DONALD, OR	CITY OF SCAPPOOSE, OR
CITY OF EUGENE, OR	CITY OF SHADY COVE, OR
CITY OF FOREST GROVE, OR	CITY OF SHERWOOD, OR
CITY OF GOLD HILL, OR	CITY OF SHREVEPORT, LA
CITY OF GRANTS PASS, OR	CITY OF SILVERTON, OR
CITY OF GRESHAM, OR	CITY OF SPRINGFIELD, OR
CITY OF HILLSBORO, OR	CITY OF ST. HELENS, OR
CITY OF INDEPENDENCE, OR	CITY OF ST. PAUL, OR.
CITY AND COUNTY OF HONOLULU, HI	CITY OF SULPHUR, LA



CITY OF TIGARD, OR CITY OF TROUTDALE, OR CITY OF TUAL ATIN, OR CITY OF WALKER, LA CITY OF WARRENTON, OR CITY OF WEST LINN, OR CITY OF WILSONVILLE, OR CITY OF WINSTON, OR CITY OF WOODBURN, OR LEAGUE OF OREGON CITES THE CITY OF HAPPY VALLEY OREGON ALPINE, UT ALTA, UT ALTAMONT, UT ALTON, UT AMALGA, UT AMERICAN FORK CITY, UT ANNABELLA, UT ANTIMONY, UT APPLE VALLEY, UT AURORA, UT BALLARD, UT BEAR RIVER CITY, UT BEAVER, UT BICKNELL, UT BIG WATER, UT BLANDING, UT BLUFFDALE, UT BOULDER, UT CITY OF BOUNTIFUL, UT BRIAN HEAD, UT BRIGHAM CITY CORPORATION, UT BRYCE CANYON CITY, UT CANNONVILLE, UT CASTLE DALE, UT CASTLE VALLEY, UT CITY OF CEDAR CITY, UT CEDAR FORT, UT CITY OF CEDAR HILLS, UT CENTERFIELD, UT CENTERVILLE CITY CORPORATION, UT CENTRAL VALLEY, UT CHARLESTON, UT CIRCLEVILLE, UT CLARKSTON, UT CLAWSON, UT CLEARFIELD, UT CLEVELAND, UT CLINTON CITY CORPORATION, UT COALVILLE, UT CORINNE, UT CORNISH, UT COTTONWOOD HEIGHTS, UT DANIEL, UT DELTA, UT DEWEYVILLE, UT DRAPER CITY, UT DUCHESNE, UT EAGLE MOUNTAIN, UT EAST CARBON, UT ELK RIDGE, UT ELMO, UT ELSINORE, UT ELWOOD, UT EMERY, UT

ENOCH, UT

ENTERPRISE, UT EPHRAIM, UT ESCALANTE, UT EUREKA, UT FAIRFIELD, UT FAIRVIEW, UT FARMINGTON, UT FARR WEST, UT FAYETTE, UT FERRON, UT FIELDING, UT FILLMORE, UT FOUNTAIN GREEN, UT FRANCIS, UT FRUIT HEIGHTS, UT GARDEN CITY, UT GARLAND, UT GENOLA, UT GLENDALE, UT GLENWOOD, UT GOSHEN, UT GRANTSVILLE, UT GREEN RIVER, UT GUNNISON, UT HANKSVILLE, UT HARRISVILLE, UT HATCH, UT HEBER CITY CORPORATION, UT HELPER, UT HENEFER, UT HENRIEVILLE, UT HERRIMAN, UT HIDEOUT, UT HIGHLAND, UT HILDALE, UT HINCKLEY, UT HOLDEN, UT HOLLADAY, UT HONEYVILLE, UT HOOPER, UT HOWELL, UT HUNTINGTON, UT HUNTSVILLE, UT CITY OF HURRICANE, UT HYDE PARK, UT HYRUM, UT INDEPENDENCE, UT IVINS, UT JOSEPH, UT JUNCTION, UT KAMAS, UT KANAB, UT KANARRAVILLE, UT KANOSH, UT KAYSVILLE, UT KINGSTON, UT KOOSHAREM, UT LAKETOWN, UT LA VERKIN, UT LAYTON, UT LEAMINGTON, UT LEEDS, UT LEHI CITY CORPORATION, UT LEVAN, UT LEWISTON, UT LINDON, UT



LOA, UT LOGAN CITY, UT LYMAN, UT LYNNDYL, UT MANILA, UT MANTI, UT MANTUA, UT MAPLETON, UT MARRIOTT-SLATERVILLE, UT MARYSVALE, UT MAYFIELD, UT MEADOW, UT MENDON, UT MIDVALE CITY INC., UT MIDWAY, UT MILFORD, UT MILLVILLE, UT MINERSVILLE, UT MOAB, UT MONA, UT MONROE, UT CITY OF MONTICELLO, UT MORGAN, UT MORONI, UT MOUNT PLEASANT, UT MURRAY CITY CORPORATION, UT MYTON, UT NAPLES, UT NEPHI, UT NEW HARMONY, UT NEWTON, UT NIBLEY, UT NORTH LOGAN, UT NORTH OGDEN, UT NORTH SALT LAKE CITY, UT OAK CITY, UT OAKLEY, UT OGDEN CITY CORPORATION, UT OPHIR, UT ORANGEVILLE, UT ORDERVILLE, UT OREM, UT PANGUITCH, UT PARADISE, UT PARAGONAH, UT PARK CITY, UT PAROWAN, UT PAYSON, UT PERRY, UT PLAIN CITY, UT PLEASANT GROVE CITY, UT PLEASANT VIEW, UT PLYMOUTH, UT PORTAGE, UT PRICE, UT PROVIDENCE, UT PROVO, UT RANDOLPH, UT REDMOND, UT RICHFIELD, UT RICHMOND, UT RIVERDALE, UT RIVER HEIGHTS, UT

RIVERTON CITY, UT

ROCKVILLE, UT

ROCKY RIDGE, UT

ROOSEVELT CITY CORPORATION, UT ROY, UT RUSH VALLEY, UT CITY OF ST. GEORGE, UT SALEM, UT SALINA, UT SALT LAKE CITY CORPORATION, UT SANDY, UT SANTA CLARA, UT SANTAQUIN, UT SARATOGA SPRINGS, UT SCIPIO, UT SCOFIELD, UT SIGURD, UT SMITHFIELD, UT SNOWVILLE, UT CITY OF SOUTH JORDAN, UT SOUTH OGDEN, UT CITY OF SOUTH SALT LAKE, UT SOUTH WEBER, UT SPANISH FORK, UT SPRING CITY, UT SPRINGDALE, UT SPRINGVILLE, UT STERLING, UT STOCKTON, UT SUNNYSIDE, UT SUNSET CITY CORP, UT SYRACUSE, UT TABIONA, UT CITY OF TAYLORSVILLE, UT TOOELE CITY CORPORATION, UT TOQUERVILLE, UT TORREY, UT TREMONTON CITY, UT TRENTON, UT TROPIC, UT UINTAH, UT VERNAL CITY, UT VERNON, UT VINEYARD, UT VIRGIN, UT WALES, UT WALLSBURG, UT WASHINGTON CITY, UT WASHINGTON TERRACE, UT WELLINGTON, UT WELLSVILLE, UT WENDOVER, UT WEST BOUNTIFUL, UT WEST HAVEN, UT WEST JORDAN, UT WEST POINT, UT WEST VALLEY CITY, UT WILLARD, UT WOODLAND HILLS, UT WOODRUFF, UT WOODS CROSS, UT

## COUNTIES AND PARISHES INCLUDING BUT NOT LIMITED TO:

ASCENSION PARISH, LA

ASCENSION PARISH, LA, CLEAR OF COURT

CADDO PARISH, LA

CALCASIEU PARISH, LA

CALCASIEU PARISH SHERIFF'S OFFICE, LA



CITY AND COUNTY OF HONOLULU, HI CLACKAMAS COUNTY, OR CLACKAMAS COUNTY DEPT OF TRANSPORTATION, OR. CLATSOP COUNTY, OR COLUMBIA COUNTY, OR COOS COUNTY, OR COOS COUNTY HIGHWAY DEPARTMENT, OR COUNTY OF HAWAII, OR CROOK COUNTY, OR CROOK COUNTY ROAD DEPARTMENT, OR CURRY COUNTY, OR DESCHUTES COUNTY, OR DOUGLAS COUNTY, OR EAST BATON ROUGE PARISH, LA GILLIAM COUNTY, OR GRANT COUNTY, OR HARNEY COUNTY, OR HARNEY COUNTY SHERIFFS OFFICE, OR HAWAII COUNTY, HI HOOD RIVER COUNTY, OR JACKSON COUNTY, OR JEFFERSON COUNTY, OR JEFFERSON PARISH, LA JOSEPHINE COUNTY GOVERNMENT, OR LAFAYETTE CONSOLIDATED GOVERNMENT, LA LAFAYETTE PARISH, LA LAFAYETTE PARISH CONVENTION & VISITORS COMMISSION LAFOURCHE PARISH, LA KAUAI COUNTY, HI KLAMATH COUNTY, OR LAKE COUNTY, OR LANE COUNTY, OR LINCOLN COUNTY, OR LINN COUNTY, OR LIVINGSTON PARISH, LA MALHEUR COUNTY, OR MAUI COUNTY, HI MARION COUNTY, SALEM, OR MORROW COUNTY, OR MULTNOMAH COUNTY, OR MULTNOMAH COUNTY BUSINESS AND COMMUNITY SERVICES, OR MULTNOMAH COUNTY SHERIFFS OFFICE, OR MULTNOMAH LAW LIBRARY, OR ORLEANS PARISH, LA PLAQUEMINES PARISH, LA POLK COUNTY, OR RAPIDES PARISH, LA SAINT CHARLES PARISH, LA SAINT CHARLES PARISH PUBLIC SCHOOLS, LA SAINT LANDRY PARISH, LA SAINT TAMMANY PARISH, LA SHERMAN COUNTY, OR TERREBONNE PARISH, LA TILLAMOOK COUNTY, OR TILLAMOOK COUNTY SHERIFF'S OFFICE, OR TILLAMOOK COUNTY GENERAL HOSPITAL, OR UMATILLA COUNTY, OR UNION COUNTY, OR WALLOWA COUNTY, OR WASCO COUNTY, OR WASHINGTON COUNTY, OR WEST BATON ROUGE PARISH, LA

WHEELER COUNTY, OR

YAMHILL COUNTY, OR COUNTY OF BOX ELDER, UT COUNTY OF CACHE, UT COUNTY OF RICH, UT COUNTY OF WEBER, UT COUNTY OF MORGAN, UT COUNTY OF DAVIS, UT COUNTY OF SUMMIT, UT COUNTY OF DAGGETT, UT COUNTY OF SALT LAKE, UT COUNTY OF TOOELE, UT COUNTY OF UTAH, UT COUNTY OF WASATCH, UT COUNTY OF DUCHESNE, UT COUNTY OF UINTAH, UT COUNTY OF CARBON, UT COUNTY OF SANPETE, UT COUNTY OF JUAB, UT COUNTY OF MILLARD, UT COUNTY OF SEVIER, UT COUNTY OF EMERY, UT COUNTY OF GRAND, UT COUNTY OF BEVER, UT COUNTY OF PIUTE, UT COUNTY OF WAYNE, UT COUNTY OF SAN JUAN, UT COUNTY OF GARFIELD, UT COUNTY OF KANE, UT COUNTY OF IRON, UT COUNTY OF WASHINGTON, UT

OTHER AGENCIES INCLUDING ASSOCIATIONS, BOARDS, DISTRICTS, COMMISSIONS, COUNCILS, PUBLIC CORPORATIONS, PUBLIC DEVELOPMENT AUTHORITIES, RESERVATIONS AND UTILITIES INCLUDING BUT NOT LIMITED TO: ADAIR R.F.P.D., OR ADEL WATER IMPROVEMENT DISTRICT, OR ADRIAN R.F.P.D., OR AGNESS COMMUNITY LIBRARY, OR AGNESS-ILLAHE R.F.P.D., OR AGRICULTURE EDUCATION SERVICE EXTENSION DISTRICT, OR ALDER CREEK-BARLOW WATER DISTRICT NO. 29. ALFALFA FIRE DISTRICT, OR ALSEA R.F.P.D., OR ALSEA RIVIERA WATER IMPROVEMENT DISTRICT, OR AMITY FIRE DISTRICT, OR ANTELOPE MEADOWS SPECIAL ROAD DISTRICT, OR APPLE ROGUE DISTRICT IMPROVEMENT COMPANY, OR APPLEGATE VALLEY R.F.P.D. #9, OR ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT, ARCH CAPE SANITARY DISTRICT, OR ARNOLD IRRIGATION DISTRICT, OR ASH CREEK WATER CONTROL DISTRICT, OR ATHENA CEMETERY MAINTENANCE DISTRICT, OR AUMSVILLE R.F.P.D., OR AURORA R.F.P.D., OR. AZALEA R.F.P.D., OR BADGER IMPROVEMENT DISTRICT, OR BAILEY-SPENCER R.F.P.D., OR BAKER COUNTY LIBRARY DISTRICT, OR



BAKER R.F.P.D., OR BAKER RIVERTON ROAD DISTRICT, OR BAKER VALLEY IRRIGATION DISTRICT, OR BAKER VALLEY S.W.C.D., OR BAKER VALLEY VECTOR CONTROL DISTRICT, OR BANDON CRANBERRY WATER CONTROL DISTRICT, BANDON R.F.P.D., OR BANKS FIRE DISTRICT, OR BANKS FIRE DISTRICT #13, OR BAR L RANCH ROAD DISTRICT, OR BARLOW WATER IMPROVEMENT DISTRICT, OR BASIN AMBULANCE SERVICE DISTRICT, OR BASIN TRANSIT SERVICE TRANSPORTATION DISTRICT, OR BATON ROUGE WATER COMPANY BAY AREA HEALTH DISTRICT, OR BAYSHORE SPECIAL ROAD DISTRICT, OR BEAR VALLEY SPECIAL ROAD DISTRICT, OR BEAVER CREEK WATER CONTROL DISTRICT, OR BEAVER DRAINAGE IMPROVEMENT COMPANY, INC., OR BEAVER SLOUGH DRAINAGE DISTRICT, OR BEAVER SPECIAL ROAD DISTRICT, OR BEAVER WATER DISTRICT, OR BELLE MER S.I.G.L. TRACTS SPECIAL ROAD DISTRICT, OR BEND METRO PARK AND RECREATION DISTRICT BENTON S.W.C.D., OR. BERNDT SUBDIVISION WATER IMPROVEMENT DISTRICT, OR BEVERLY BEACH WATER DISTRICT, OR BIENVILLE PARISH FIRE PROTECTION DISTRICT 6. BIG BEND IRRIGATION DISTRICT, OR BIGGS SERVICE DISTRICT, OR BLACK BUTTE RANCH DEPARTMENT OF POLICE SERVICES, OR BLACK BUTTE RANCH R.F.P.D., OR BLACK MOUNTAIN WATER DISTRICT, OR BLODGETT-SUMMIT R.F.P.D., OR. BLUE MOUNTAIN HOSPITAL DISTRICT, OR BLUE MOUNTAIN TRANSLATOR DISTRICT, OR BLUE RIVER PARK & RECREATION DISTRICT, OR BLUE RIVER WATER DISTRICT, OR BLY R.F.P.D., OR BLY VECTOR CONTROL DISTRICT, OR BLY WATER AND SANITARY DISTRICT, OR BOARDMAN CEMETERY MAINTENANCE DISTRICT, OR BOARDMAN PARK AND RECREATION DISTRICT BOARDMAN R.F.P.D., OR BONANZA BIG SPRINGS PARK & RECREATION DISTRICT, OR BONANZA MEMORIAL PARK CEMETERY DISTRICT. BONANZA R.F.P.D., OR BONANZA-LANGELL VALLEY VECTOR CONTROL DISTRICT, OR BORING WATER DISTRICT #24, OR BOULDER CREEK RETREAT SPECIAL ROAD DISTRICT, OR BRIDGE R.F.P.D., OR BROOKS COMMUNITY SERVICE DISTRICT, OR BROWNSVILLE R.F.P.D., OR BUELL-RED PRAIRIE WATER DISTRICT, OR

BUNKER HILL R.F.P.D. #1, OR BUNKER HILL SANITARY DISTRICT, OR BURLINGTON WATER DISTRICT, OR BURNT RIVER IRRIGATION DISTRICT, OR BURNT RIVER S.W.C.D., OR CALAPOOIA R.F.P.D., OR CAMAS VALLEY R.F.P.D., OR CAMELLIA PARK SANITARY DISTRICT, OR CAMMANN ROAD DISTRICT, OR CAMP SHERMAN ROAD DISTRICT, OR CANBY AREA TRANSIT, OR CANBY R.F.P.D. #62, OR CANBY UTILITY BOARD, OR CANNON BEACH R.F.P.D., OR CANYONVILLE SOUTH UMPQUA FIRE DISTRICT, OR CAPE FERRELO R.F.P.D., OR CAPE FOULWEATHER SANITARY DISTRICT, OR CARLSON PRIMROSE SPECIAL ROAD DISTRICT, OR CARMEL BEACH WATER DISTRICT, OR CASCADE VIEW ESTATES TRACT 2, OR CEDAR CREST SPECIAL ROAD DISTRICT, OR CEDAR TRAILS SPECIAL ROAD DISTRICT, OR CEDAR VALLEY - NORTH BANK R.F.P.D., OR CENTRAL CASCADES FIRE AND EMS, OR CENTRAL CITY ECONOMIC OPPORTUNITY CORP, LA CENTRAL LINCOLN P.U.D., OR CENTRAL OREGON COAST FIRE & RESCUE DISTRICT, OR CENTRAL OREGON INTERGOVERNMENTAL COUNCIL CENTRAL OREGON IRRIGATION DISTRICT, OR CHAPARRAL WATER CONTROL DISTRICT, OR CHARLESTON FIRE DISTRICT, OR CHARLESTON SANITARY DISTRICT, OR CHARLOTTE ANN WATER DISTRICT, OR CHEHALEM PARK & RECREATION DISTRICT, OR CHEHALEM PARK AND RECREATION DISTRICT CHEMULT R.F.P.D., OR CHENOWITH WATER P.U.D., OR CHERRIOTS, OR CHETCO COMMUNITY PUBLIC LIBRARY DISTRICT, CHILOQUIN VECTOR CONTROL DISTRICT, OR CHILOQUIN-AGENCY LAKE R.F.P.D., OR CHINOOK DRIVE SPECIAL ROAD DISTRICT, OR CHR DISTRICT IMPROVEMENT COMPANY, OR CHRISTMAS VALLEY DOMESTIC WATER DISTRICT, OR CHRISTMAS VALLEY PARK & RECREATION DISTRICT, OR CHRISTMAS VALLEY R.F.P.D., OR CITY OF BOGALUSA SCHOOL BOARD, LA CLACKAMAS COUNTY FIRE DISTRICT #1, OR CLACKAMAS COUNTY SERVICE DISTRICT #1, OR CLACKAMAS COUNTY VECTOR CONTROL DISTRICT, OR CLACKAMAS RIVER WATER CLACKAMAS RIVER WATER, OR CLACKAMAS S.W.C.D., OR CLATSKANIE DRAINAGE IMPROVEMENT COMPANY, OR CLATSKANIE LIBRARY DISTRICT, OR CLATSKANIE P.U.D., OR CLATSKANIE PARK & RECREATION DISTRICT, OR CLATSKANIE PEOPLE'S UTILITY DISTRICT CLATSKANIE R.F.P.D., OR



CLATSOP CARE CENTER HEALTH DISTRICT, OR CLATSOP COUNTY S.W.C.D., OR CLATSOP DRAINAGE IMPROVEMENT COMPANY #15, INC., OR. CLEAN WATER SERVICES CLEAN WATER SERVICES, OR CLOVERDALE R.F.P.D., OR CLOVERDALE SANITARY DISTRICT, OR CLOVERDALE WATER DISTRICT, OR COALEDO DRAINAGE DISTRICT, OR COBURG FIRE DISTRICT, OR COLESTIN RURAL FIRE DISTRICT, OR COLTON R.F.P.D., OR COLTON WATER DISTRICT #11, OR COLUMBIA 911 COMMUNICATIONS DISTRICT, OR COLUMBIA COUNTY 4-H & EXTENSION SERVICE DISTRICT, OR COLUMBIA DRAINAGE VECTOR CONTROL, OR COLUMBIA IMPROVEMENT DISTRICT, OR COLUMBIA R.F.P.D., OR COLUMBIA RIVER FIRE & RESCUE, OR COLUMBIA RIVER PUD, OR COLUMBIA S.W.C.D., OR COLUMBIA S.W.C.D., OR CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION COOS COUNTY AIRPORT DISTRICT, OR COOS COUNTY AIRPORT DISTRICT, OR COOS COUNTY AREA TRANSIT SERVICE DISTRICT, OR COOS COUNTY AREA TRANSIT SERVICE DISTRICT. OR. COOS FOREST PROTECTIVE ASSOCIATION COOS S.W.C.D., OR. COQUILLE R.F.P.D., OR COOUILLE VALLEY HOSPITAL DISTRICT, OR CORBETT WATER DISTRICT, OR CORNELIUS R.F.P.D., OR. CORP RANCH ROAD WATER IMPROVEMENT, OR CORVALLIS R.F.P.D., OR COUNTRY CLUB ESTATES SPECIAL WATER DISTRICT, OR COUNTRY CLUB WATER DISTRICT, OR COUNTRY ESTATES ROAD DISTRICT, OR COVE CEMETERY MAINTENANCE DISTRICT, OR COVE ORCHARD SEWER SERVICE DISTRICT, OR COVE R.F.P.D., OR CRESCENT R.F.P.D., OR CRESCENT SANITARY DISTRICT, OR CRESCENT WATER SUPPLY AND IMPROVEMENT DISTRICT, OR CROOK COUNTY AGRICULTURE EXTENSION SERVICE DISTRICT, OR CROOK COUNTY CEMETERY DISTRICT, OR CROOK COUNTY FIRE AND RESCUE, OR CROOK COUNTY PARKS & RECREATION DISTRICT. CROOK COUNTY S.W.C.D., OR. CROOK COUNTY VECTOR CONTROL DISTRICT, OR CROOKED RIVER RANCH R.F.P.D., OR CROOKED RIVER RANCH SPECIAL ROAD DISTRICT, CRYSTAL SPRINGS WATER DISTRICT, OR CURRY COUNTY 4-H & EXTENSION SERVICE DISTRICT, OR

CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT, OR CURRY COUNTY S.W.C.D., OR CURRY HEALTH DISTRICT, OR CURRY PUBLIC LIBRARY DISTRICT, OR DALLAS CEMETERY DISTRICT #4, OR DARLEY DRIVE SPECIAL ROAD DISTRICT, OR DAVID CROCKETT STEAM FIRE COMPANY #1, LA DAYS CREEK R.F.P.D., OR DAYTON FIRE DISTRICT, OR DEAN MINARD WATER DISTRICT, OR DEE IRRIGATION DISTRICT, OR DEER ISLAND DRAINAGE IMPROVEMENT COMPANY, OR DELL BROGAN CEMETERY MAINTENANCE DISTRICT, OR DEPOE BAY R.F.P.D., OR DESCHUTES COUNTY 911 SERVICE DISTRICT, OR DESCHUTES COUNTY R.F.P.D. #2, OR DESCHUTES PUBLIC LIBRARY DISTRICT, OR DESCHUTES S.W.C.D., OR DESCHUTES VALLEY WATER DISTRICT, OR DEVILS LAKE WATER IMPROVEMENT DISTRICT, OR DEXTER R.F.P.D., OR DEXTER SANITARY DISTRICT, OR DORA-SITKUM R.F.P.D., OR DOUGLAS COUNTY FIRE DISTRICT #2, OR DOUGLAS S.W.C.D., OR DRAKES CROSSING R.F.P.D., OR DRRH SPECIAL ROAD DISTRICT #6, OR DRY GULCH DITCH DISTRICT IMPROVEMENT COMPANY, OR DUFUR RECREATION DISTRICT, OR DUMBECK LANE DOMESTIC WATER SUPPLY, OR DUNDEE R.F.P.D., OR. DURKEE COMMUNITY BUILDING PRESERVATION DISTRICT, OR EAGLE POINT IRRIGATION DISTRICT, OR EAGLE VALLEY CEMETERY MAINTENANCE DISTRICT, OR EAGLE VALLEY R.F.P.D., OR EAGLE VALLEY S.W.C.D., OR EAST FORK IRRIGATION DISTRICT, OR EAST MULTNOMAH S.W.C.D., OR EAST SALEM SERVICE DISTRICT, OR EAST UMATILLA CHEMICAL CONTROL DISTRICT. OR. EAST UMATILLA COUNTY AMBULANCE AREA HEALTH DISTRICT, OR EAST UMATILLA COUNTY R.F.P.D., OR. EAST VALLEY WATER DISTRICT, OR ELGIN COMMUNITY PARKS & RECREATION DISTRICT, OR ELGIN HEALTH DISTRICT, OR ELGIN R.F.P.D., OR. ELKTON ESTATES PHASE II SPECIAL ROAD DISTRICT, OR ELKTON R.F.P.D., OR EMERALD P.U.D., OR ENTERPRISE IRRIGATION DISTRICT, OR ESTACADA CEMETERY MAINTENANCE DISTRICT, OR. ESTACADA R.F.P.D. #69, OR EUGENE R.F.P.D. # 1, OR. EUGENE WATER AND ELECTRIC BOARD EVANS VALLEY FIRE DISTRICT #6, OR



FAIR OAKS R.F.P.D., OR FAIRVIEW R.F.P.D., OR FAIRVIEW WATER DISTRICT, OR FALCON HEIGHTS WATER AND SEWER, OR FALCON-COVE BEACH WATER DISTRICT, OR FALL RIVER ESTATES SPECIAL ROAD DISTRICT, OR. FARGO INTERCHANGE SERVICE DISTRICT, OR FARMERS IRRIGATION DISTRICT, OR FAT ELK DRAINAGE DISTRICT, OR FERN RIDGE PUBLIC LIBRARY DISTRICT, OR FERN VALLEY ESTATES IMPROVEMENT DISTRICT, FOR FAR ROAD DISTRICT, OR FOREST GROVE R.F.P.D., OR FOREST VIEW SPECIAL ROAD DISTRICT, OR FORT ROCK-SILVER LAKE S.W.C.D., OR FOUR RIVERS VECTOR CONTROL DISTRICT, OR FOX CEMETERY MAINTENANCE DISTRICT, OR GARDINER R.F.P.D., OR GARDINER SANITARY DISTRICT, OR GARIBALDI R.F.P.D., OR GASTON R.F.P.D., OR GATES R.F.P.D., OR GEARHART R.F.P.D., OR GILLIAM S. W.C.D., OR GLENDALE AMBULANCE DISTRICT, OR GLENDALE R.F.P.D., OR GLENEDEN BEACH SPECIAL ROAD DISTRICT, OR GLENEDEN SANITARY DISTRICT, OR GLENWOOD WATER DISTRICT, OR GLIDE - IDLEYLD SANITARY DISTRICT, OR GLIDE R.F.P.D., OR GOLD BEACH - WEDDERBURN R.F.P.D., OR GOLD HILL IRRIGATION DISTRICT, OR GOLDFINCH ROAD DISTRICT, OR GOSHEN R.F.P.D., OR GOVERNMENT CAMP ROAD DISTRICT, OR GOVERNMENT CAMP SANITARY DISTRICT, OR GRAND PRAIRIE WATER CONTROL DISTRICT, OR GRAND RONDE SANITARY DISTRICT, OR GRANT COUNTY TRANSPORTATION DISTRICT, OR GRANT S.W.C.D., OR. GRANTS PASS IRRIGATION DISTRICT, OR GREATER BOWEN VALLEY R.F.P.D., OR GREATER ST. HELENS PARK & RECREATION GREATER TOLEDO POOL RECREATION DISTRICT, GREEN KNOLLS SPECIAL ROAD DISTRICT, OR GREEN SANITARY DISTRICT, OR GREENACRES R.F.P.D., OR GREENBERRY IRRIGATION DISTRICT, OR GREENSPRINGS RURAL FIRE DISTRICT, OR HAHLEN ROAD SPECIAL DISTRICT, OR HAINES CEMETERY MAINTENANCE DISTRICT, OR HAINES FIRE PROTECTION DISTRICT, OR HALSEY-SHEDD R.F.P.D., OR HAMLET R.F.P.D., OR HARBOR R.F.P.D., OR HARBOR SANITARY DISTRICT, OR HARBOR WATER P.U.D., OR HARNEY COUNTY HEALTH DISTRICT, OR HARNEY S.W.C.D., OR. HARPER SOUTH SIDE IRRIGATION DISTRICT, OR HARRISBURG FIRE AND RESCUE, OR HAUSER R.F.P.D., OR.

HAZELDELL RURAL FIRE DISTRICT, OR HEBO JOINT WATER-SANITARY AUTHORITY, OR HECETA WATER P.U.D., OR HELIX CEMETERY MAINTENANCE DISTRICT #4, OR HELIX PARK & RECREATION DISTRICT, OR HELIX R.F.P.D. #7-411, OR HEPPNER CEMETERY MAINTENANCE DISTRICT, OR HEPPNER R.F.P.D., OR HEPPNER WATER CONTROL DISTRICT, OR HEREFORD COMMUNITY HALL RECREATION DISTRICT, OR HERMISTON CEMETERY DISTRICT, OR HERMISTON IRRIGATION DISTRICT, OR HIDDEN VALLEY MOBILE ESTATES IMPROVEMENT DISTRICT, OR HIGH DESERT PARK & RECREATION DISTRICT, OR HIGHLAND SUBDIVISION WATER DISTRICT, OR HONOLULU INTERNATIONAL AIRPORT HOOD RIVER COUNTY LIBRARY DISTRICT, OR HOOD RIVER COUNTY TRANSPORTATION DISTRICT, OR HOOD RIVER S.W.C.D., OR HOOD RIVER VALLEY PARKS & RECREATION DISTRICT, OR HOODLAND FIRE DISTRICT #74 HOODLAND FIRE DISTRICT #74, OR HORSEFLY IRRIGATION DISTRICT, OR HOSKINS-KINGS VALLEY R.F.P.D., OR. HOUSING AUTHORITY OF PORTLAND HUBBARD R.F.P.D., OR. HUDSON BAY DISTRICT IMPROVEMENT COMPANY, OR. IN (KAY) YOUNG DITCH DISTRICT IMPROVEMENT COMPANY, OR ICE FOUNTAIN WATER DISTRICT, OR IDAHO POINT SPECIAL ROAD DISTRICT, OR IDANHA-DETROIT RURAL FIRE PROTECTION DISTRICT, OR ILLINOIS VALLEY FIRE DISTRICT ILLINOIS VALLEY R.F.P.D., OR ILLINOIS VALLEY S.W.C.D., OR IMBLER R.F.P.D., OR INTERLACHEN WATER P.U.D., OR. IONE LIBRARY DISTRICT, OR IONE R.F.P.D. #6-604, OR. IRONSIDE CEMETERY MAINTENANCE DISTRICT, OR IRONSIDE RURAL ROAD DISTRICT #5, OR IRRIGON PARK & RECREATION DISTRICT, OR IRRIGON R.F.P.D., OR ISLAND CITY AREA SANITATION DISTRICT, OR ISLAND CITY CEMETERY MAINTENANCE DISTRICT, OR JACK PINE VILLAGE SPECIAL ROAD DISTRICT, OR JACKSON COUNTY FIRE DISTRICT #3, OR JACKSON COUNTY FIRE DISTRICT #4, OR JACKSON COUNTY FIRE DISTRICT #5, OR JACKSON COUNTY LIBRARY DISTRICT, OR JACKSON COUNTY VECTOR CONTROL DISTRICT, OR JACKSON S.W.C.D., OR JASPER KNOLLS WATER DISTRICT, OR JEFFERSON COUNTY EMERGENCY MEDICAL SERVICE DISTRICT, OR JEFFERSON COUNTY FIRE DISTRICT #1, OR JEFFERSON COUNTY LIBRARY DISTRICT, OR JEFFERSON COUNTY S.W.C.D., OR

JEFFERSON PARK & RECREATION DISTRICT, OR



JEFFERSON R.F.P.D., OR JOB'S DRAINAGE DISTRICT, OR JOHN DAY WATER DISTRICT, OR JOHN DAY-CANYON CITY PARKS & RECREATION DISTRICT, OR JOHN DAY-FERNHILL R.F.P.D. #5-108, OR JORDAN VALLEY CEMETERY DISTRICT, OR JORDAN VALLEY IRRIGATION DISTRICT, OR JOSEPHINE COMMUNITY LIBRARY DISTRICT, OR JOSEPHINE COUNTY 4-H & EXTENSION SERVICE DISTRICT, OR JOSEPHINE COUNTY 911 AGENCY, OR JUNCTION CITY R.F.P.D., OR JUNCTION CITY WATER CONTROL DISTRICT, OR JUNIPER BUTTE ROAD DISTRICT, OR JUNIPER CANYON WATER CONTROL DISTRICT, OR JUNIPER FLAT DISTRICT IMPROVEMENT COMPANY, OR JUNIPER FLAT R.F.P.D., OR JUNO NONPROFIT WATER IMPROVEMENT DISTRICT, OR KEATING R.F.P.D., OR KEATING S.W.C.D., OR KEIZER R.F.P.D., OR KELLOGG RURAL FIRE DISTRICT, OR KENO IRRIGATION DISTRICT, OR KENO PINES ROAD DISTRICT, OR KENO R.F.P.D., OR KENT WATER DISTRICT, OR KERBY WATER DISTRICT, OR K-GB-LB WATER DISTRICT, OR KILCHIS WATER DISTRICT, OR. KLAMATH 9-1-1 COMMUNICATIONS DISTRICT, OR KLAMATH BASIN IMPROVEMENT DISTRICT, OR KLAMATH COUNTY DRAINAGE SERVICE DISTRICT. OR. KLAMATH COUNTY EXTENSION SERVICE DISTRICT. OR KLAMATH COUNTY FIRE DISTRICT #1, OR KLAMATH COUNTY FIRE DISTRICT #3, OR KLAMATH COUNTY FIRE DISTRICT #4, OR KLAMATH COUNTY FIRE DISTRICT #5, OR KLAMATH COUNTY LIBRARY SERVICE DISTRICT. KLAMATH COUNTY PREDATORY ANIMAL CONTROL DISTRICT, OR KLAMATH DRAINAGE DISTRICT, OR KLAMATH FALLS FOREST ESTATES SPECIAL ROAD DISTRICT UNIT #2, OR KLAMATH INTEROPERABILITY RADIO GROUP, OR KLAMATH IRRIGATION DISTRICT, OR KLAMATH RIVER ACRES SPECIAL ROAD DISTRICT, KLAMATH S.W.C.D., OR KLAMATH VECTOR CONTROL DISTRICT, OR KNAPPA-SVENSEN-BURNSIDE R.F.P.D., OR LA GRANDE CEMETERY MAINTENANCE DISTRICT. OR. LA GRANDE R.F.P.D., OR LA PINE PARK & RECREATION DISTRICT, OR LA PINE R.F.P.D., OR LABISH VILLAGE SEWAGE & DRAINAGE, OR LACOMB IRRIGATION DISTRICT, OR LAFAYETTE AIRPORT COMMISSION, LA LAFOURCHE PARISH HEALTH UNIT - DHH-OPH REGION 3

LAIDLAW WATER DISTRICT, OR LAKE CHINOOK FIRE & RESCUE, OR LAKE COUNTY 4-H & EXTENSION SERVICE DISTRICT, OR LAKE COUNTY LIBRARY DISTRICT, OR LAKE CREEK R.F.P.D. - JACKSON, OR LAKE CREEK R.F.P.D. - LANE COUNTY, OR LAKE DISTRICT HOSPITAL, OR LAKE GROVE R.F.P.D. NO. 57, OR LAKE GROVE WATER DISTRICT, OR LAKE LABISH WATER CONTROL DISTRICT, OR LAKE POINT SPECIAL ROAD DISTRICT, OR LAKESIDE R.F.P.D. #4, OR LAKESIDE WATER DISTRICT, OR LAKEVIEW R.F.P.D., OR. LAKEVIEW S.W.C.D., OR LAMONTAI IMPROVEMENT DISTRICT, OR LANE FIRE AUTHORITY, OR LANE LIBRARY DISTRICT, OR LANE TRANSIT DISTRICT, OR LANGELL VALLEY IRRIGATION DISTRICT, OR LANGLOIS PUBLIC LIBRARY, OR LANGLOIS PUBLIC LIBRARY, OR LANGLOIS WATER DISTRICT, OR LAZY RIVER SPECIAL ROAD DISTRICT, OR LEBANON AQUATIC DISTRICT, OR LEBANON R.F.P.D., OR LEWIS & CLARK R.F.P.D., OR LINCOLN COUNTY LIBRARY DISTRICT, OR LINCOLN S.W.C.D., OR. LINN COUNTY EMERGENCY TELEPHONE AGENCY, OR. LINN S.W.C.D., OR LITTLE MUDDY CREEK WATER CONTROL, OR LITTLE NESTUCCA DRAINAGE DISTRICT, OR LITTLE SWITZERLAND SPECIAL ROAD DISTRICT, OR LONE PINE IRRIGATION DISTRICT, OR LONG PRAIRIE WATER DISTRICT, OR LOOKINGGLASS OLALLA WATER CONTROL DISTRICT, OR LOOKINGGLASS RURAL FIRE DISTRICT, OR LORANE R.F.P.D., OR. LOST & BOULDER DITCH IMPROVEMENT DISTRICT. LOST CREEK PARK SPECIAL ROAD DISTRICT, OR LOUISIANA PUBLIC SERVICE COMMISSION, LA LOUISIANA WATER WORKS LOWELL R.F.P.D., OR. LOWER MCKAY CREEK R.F.P.D., OR LOWER MCKAY CREEK WATER CONTROL DISTRICT, OR LOWER POWDER RIVER IRRIGATION DISTRICT, OR LOWER SILETZ WATER DISTRICT, OR LOWER UMPQUA HOSPITAL DISTRICT, OR LOWER UMPQUA PARK & RECREATION DISTRICT, OR LOWER VALLEY WATER IMPROVEMENT DISTRICT. OR. LUCE LONG DITCH DISTRICT IMPROVEMENT CO., OR. LUSTED WATER DISTRICT, OR LYONS R.F.P.D., OR LYONS-MEHAMA WATER DISTRICT, OR MADRAS AQUATIC CENTER DISTRICT, OR MAKAI SPEČIAL ROAD DISTRICT, OR

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MALHEUR COUNTY S.W.C.D., OR



MALHEUR COUNTY VECTOR CONTROL DISTRICT. MALHEUR DISTRICT IMPROVEMENT COMPANY, OR MALHEUR DRAINAGE DISTRICT, OR MALHEUR MEMORIAL HEALTH DISTRICT, OR MALIN COMMUNITY CEMETERY MAINTENANCE DISTRICT, OR MALIN COMMUNITY PARK & RECREATION DISTRICT, OR MALIN IRRIGATION DISTRICT, OR MALIN R.F.P.D., OR MAPLETON FIRE DEPARTMENT, OR MAPLETON WATER DISTRICT, OR MARCOLA WATER DISTRICT, OR MARION COUNTY EXTENSION & 4H SERVICE DISTRICT, OR MARION COUNTY FIRE DISTRICT #1, OR MARION JACK IMPROVEMENT DISTRICT, OR MARION S.W.C.D., OR. MARY'S RIVER ESTATES ROAD DISTRICT, OR MCDONALD FOREST ESTATES SPECIAL ROAD DISTRICT, OR MCKAY ACRES IMPROVEMENT DISTRICT, OR MCKAY DAM R.F.P.D. # 7-410, OR MCKENZIE FIRE & RESCUE, OR MCKENZIE PALISADES WATER SUPPLY CORPORATION, OR MCMINNVILLE R.F.P.D., OR MCNULTY WATER P.U.D., OR MEADOWS DRAINAGE DISTRICT, OR MEDFORD IRRIGATION DISTRICT, OR MEDFORD R.F.P.D. #2, OR MEDFORD WATER COMMISSION MEDICAL SPRINGS R.F.P.D., OR MELHEUR COUNTY JAIL, OR MERLIN COMMUNITY PARK DISTRICT, OR MERRILL CEMETERY MAINTENANCE DISTRICT, OR MERRILL PARK DISTRICT, OR MERRILL R.F.P.D., OR METRO REGIONAL GOVERNMENT METRO REGIONAL PARKS METROPOLITAN EXPOSITION RECREATION COMMISSION METROPOLITAN SERVICE DISTRICT (METRO) MID COUNTY CEMETERY MAINTENANCE DISTRICT. MID-COLUMBIA FIRE AND RESCUE, OR MIDDLE FORK IRRIGATION DISTRICT, OR MIDLAND COMMUNITY PARK, OR MIDLAND DRAINAGE IMPROVEMENT DISTRICT, OR MILES CROSSING SANITARY SEWER DISTRICT, OR MILL CITY R.F.P.D. #2-303, OR. MILL FOUR DRAINAGE DISTRICT, OR MILLICOMA RIVER PARK & RECREATION DISTRICT, MILLINGTON R.F.P.D. #5, OR MILO VOLUNTEER FIRE DEPARTMENT, OR MILTON-FREEWATER AMBULANCE SERVICE AREA HEALTH DISTRICT, OR MILTON-FREEWATER WATER CONTROL DISTRICT, MIROCO SPECIAL ROAD DISTRICT, OR MIST-BIRKENFELD R.F.P.D., OR MODOC POINT IRRIGATION DISTRICT, OR MODOC POINT SANITARY DISTRICT, OR MOHAWK VALLEY R.F.P.D., OR

MOLALLA AQUATIC DISTRICT, OR MOLALLA R.F.P.D. #73, OR MONITOR R.F.P.D., OR MONROE R.F.P.D., OR. MONUMENT CEMETERY MAINTENANCE DISTRICT, MONUMENT S.W.C.D., OR MOOREA DRIVE SPECIAL ROAD DISTRICT, OR MORO R.F.P.D., OR MORROW COUNTY HEALTH DISTRICT, OR MORROW COUNTY UNIFIED RECREATION DISTRICT, OR MORROW S.W.C.D., OR. MOSIER FIRE DISTRICT, OR MOUNTAIN DRIVE SPECIAL ROAD DISTRICT, OR MT. ANGEL R.F.P.D., OR MT. HOOD IRRIGATION DISTRICT, OR MT. LAKI CEMETERY DISTRICT, OR MT. VERNON R.F.P.D., OR MULINO WATER DISTRICT #1, OR MULTNOMAH COUNTY DRAINAGE DISTRICT #1, OR MULTNOMAH COUNTY R.F.P.D. #10, OR MULTNOMAH COUNTY R.F.P.D. #14, OR MULTNOMAH EDUCATION SERVICE DISTRICT MYRTLE CREEK R.F.P.D., OR NEAH-KAH-NIE WATER DISTRICT, OR NEDONNA R.F.P.D., OR NEHALEM BAY FIRE AND RESCUE, OR NEHALEM BAY HEALTH DISTRICT, OR NEHALEM BAY WASTEWATER AGENCY, OR NESIKA BEACH-OPHIR WATER DISTRICT, OR NESKOWIN REGIONAL SANITARY AUTHORITY, OR NESKOWIN REGIONAL WATER DISTRICT, OR NESTUCCA R.F.P.D., OR NETARTS WATER DISTRICT, OR NETARTS-OCEANSIDE R.F.P.D., OR NETARTS-OCEANSIDE SANITARY DISTRICT, OR NEW BRIDGE WATER SUPPLY DISTRICT, OR NEW CARLTON FIRE DISTRICT, OR NEW ORLEANS REDEVELOPMENT AUTHORITY, LA NEW PINE CREEK R.F.P.D., OR NEWBERG R.F.P.D., OR NEWBERRY ESTATES SPECIAL ROAD DISTRICT, OR NEWPORT R.F.P.D., OR NEWT YOUNG DITCH DISTRICT IMPROVEMENT COMPANY, OR NORTH ALBANY R.F.P.D., OR NORTH BAY R.F.P.D. #9, OR. NORTH CLACKAMAS PARKS & RECREATION DISTRICT, OR NORTH COUNTY RECREATION DISTRICT, OR NORTH DOUGLAS COUNTY FIRE & EMS, OR NORTH DOUGLAS PARK & RECREATION DISTRICT, NORTH GILLIAM COUNTY HEALTH DISTRICT, OR NORTH GILLIAM COUNTY HEALTH DISTRICT, OR
NORTH GILLIAM COUNTY R.F.P.D., OR
NORTH LAKE HEALTH DISTRICT, OR
NORTH LEBANON WATER CONTROL DISTRICT, OR
NORTH LINCOLN FIRE & RESCUE DISTRICT #1, OR
NORTH LINCOLN HEALTH DISTRICT, OR
NORTH MORROW VECTOR CONTROL DISTRICT, OR NORTH SHERMAN COUNTY R.F.P.D. OR. NORTH UNIT IRRIGATION DISTRICT, OR NORTHEAST OREGON HOUSING AUTHORITY, OR NORTHEAST WHEELER COUNTY HEALTH DISTRICT,



NORTHERN WASCO COUNTY P.U.D., OR NORTHERN WASCO COUNTY PARK & RECREATION DISTRICT, OR NYE DITCH USERS DISTRICT IMPROVEMENT, OR NYSSA ROAD ASSESSMENT DISTRICT #2, OR NYSSA RURAL FIRE DISTRICT, OR NYSSA-ARCADIA DRAINAGE DISTRICT, OR OAK LODGE WATER SERVICES, OR OAKLAND R.F.P.D., OR OAKVILLE COMMUNITY CENTER, OR OCEANSIDE WATER DISTRICT, OR OCHOCO IRRIGATION DISTRICT, OR OCHOCO WEST WATER AND SANITARY AUTHORITY, OR ODELL SANITARY DISTRICT, OR OLD OWYHEE DITCH IMPROVEMENT DISTRICT, OR OLNEY-WALLUSKI FIRE & RESCUE DISTRICT, OR ONTARIO LIBRARY DISTRICT, OR ONTARIO R.F.P.D., OR. OPHIR R.F.P.D., OR
OREGON COAST COMMUNITY ACTION
OREGON HOUSING AND COMMUNITY SERVICES
OREGON INTERNATIONAL PORT OF COOS BAY, OR OREGON LEGISLATIVE ADMINISTRATION OREGON OUTBACK R.F.P.D., OR OREGON POINT, OR OREGON TRAIL LIBRARY DISTRICT, OR OTTER ROCK WATER DISTRICT, OR OWW UNIT #2 SANITARY DISTRICT, OR OWYHEE CEMETERY MAINTENANCE DISTRICT, OR OWYHEE IRRIGATION DISTRICT, OR PACIFIC CITY JOINT WATER-SANITARY AUTHORITY, OR PACIFIC COMMUNITIES HEALTH DISTRICT, OR PACIFIC RIVIERA #3 SPECIAL ROAD DISTRICT, OR PALATINE HILL WATER DISTRICT, OR. PALMER CREEK WATER DISTRICT IMPROVEMENT COMPANY, OR PANORAMIC ACCESS SPECIAL ROAD DISTRICT, OR PANTHER CREEK ROAD DISTRICT, OR PANTHER CREEK WATER DISTRICT, OR PARKDALE R.F.P.D., OR PARKDALE SANITARY DISTRICT, OR PENINSULA DRAINAGE DISTRICT #1, OR PENINSULA DRAINAGE DISTRICT #2, OR PHILOMATH FIRE AND RESCUE, OR PILOT ROCK CEMETERY MAINTENANCE DISTRICT #5, OR. PILOT ROCK PARK & RECREATION DISTRICT, OR PILOT ROCK R.F.P.D., OR PINE EAGLE HEALTH DISTRICT, OR PINE FLAT DISTRICT IMPROVEMENT COMPANY, OR PINE GROVE IRRIGATION DISTRICT, OR PINE GROVE WATER DISTRICT-KLAMATH FALLS, OR. PINE GROVE WATER DISTRICT-MAUPIN, OR PINE VALLEY CEMETERY DISTRICT, OR PINE VALLEY R.F.P.D., OR PINEWOOD COUNTRY ESTATES SPECIAL ROAD DISTRICT, OR PIONEER DISTRICT IMPROVEMENT COMPANY, OR PISTOL RIVER CEMETERY MAINTENANCE

DISTRICT, OR

PISTOL RIVER FIRE DISTRICT, OR

PLEASANT HOME WATER DISTRICT, OR

PLEASANT HILL R.F.P.D., OR

POCAHONTAS MINING AND IRRIGATION DISTRICT, POE VALLEY IMPROVEMENT DISTRICT, OR POE VALLEY PARK & RECREATION DISTRICT, OR POE VALLEY VECTOR CONTROL DISTRICT, OR POLK COUNTY FIRE DISTRICT #1, OR POLK S.W.C.D., OR POMPADOUR WATER IMPROVEMENT DISTRICT, OR PONDEROSA PINES EAST SPECIAL ROAD DISTRICT, OR PORT OF ALSEA, OR PORT OF ARLINGTON, OR PORT OF ASTORIA, OR PORT OF BANDON, OR PORT OF BRANDON, OR PORT OF BROOKINGS HARBOR, OR PORT OF CASCADE LOCKS, OR PORT OF COQUILLE RIVER, OR PORT OF GARIBALDI, OR PORT OF GOLD BEACH, OR PORT OF HOOD RIVER, OR PORT OF MORGAN CITY, LA PORT OF MORROW, OR PORT OF NEHALEM, OR PORT OF NEWPORT, OR PORT OF PORT ORFORD, OR PORT OF PORTLAND, OR PORT OF SIUSLAW, OR PORT OF ST. HELENS, OR PORT OF THE DALLES, OR PORT OF TILLAMOOK BAY, OR PORT OF TOLEDO, OR PORT OF UMATILLA, OR PORT OF UMPQUA, OR PORT ORFORD CEMETERY MAINTENANCE DISTRICT, OR PORT ORFORD PUBLIC LIBRARY DISTRICT, OR PORT ORFORD R.F.P.D., OR PORTLAND DEVELOPMENT COMMISSION, OR PORTLAND FIRE AND RESCUE PORTLAND HOUSING CENTER, OR POWDER R.F.P.D., OR POWDER RIVER R.F.P.D., OR POWDER VALLEY WATER CONTROL DISTRICT, OR POWERS HEALTH DISTRICT, OR PRAIRIE CEMETERY MAINTENANCE DISTRICT, OR PRINEVILLE LAKE ACRES SPECIAL ROAD DISTRICT #1. OR. PROSPECT R.F.P.D., OR. QUAIL VALLEY PARK IMPROVEMENT DISTRICT, OR QUEENER IRRIGATION IMPROVEMENT DISTRICT, ÒR. RAINBOW WATER DISTRICT, OR RAINIER CEMETERY DISTRICT, OR RAINIER DRAINAGE IMPROVEMENT COMPANY, OR RALEIGH WATER DISTRICT, OR REDMOND AREA PARK & RECREATION DISTRICT, REDMOND FIRE AND RESCUE, OR RIDDLE FIRE PROTECTION DISTRICT, OR RIDGEWOOD DISTRICT IMPROVEMENT COMPANY. OR. RIDGEWOOD ROAD DISTRICT, OR RIETH SANITARY DISTRICT, OR RIETH WATER DISTRICT, OR RIMROCK WEST IMPROVEMENT DISTRICT, OR



RINK CREEK WATER DISTRICT, OR RIVER BEND ESTATES SPECIAL ROAD DISTRICT, OR RIVER FOREST ACRES SPECIAL ROAD DISTRICT, OR RIVER MEADOWS IMPROVEMENT DISTRICT, OR RIVER PINES ESTATES SPECIAL ROAD DISTRICT, OR RIVER ROAD PARK & RECREATION DISTRICT, OR RIVER ROAD WATER DISTRICT, OR RIVERBEND RIVERBANK WATER IMPROVEMENT DISTRICT, OR RIVERDALE R.F.P.D. 11-JT, OR RIVERGROVE WATER DISTRICT, OR RIVERSIDE MISSION WATER CONTROL DISTRICT. OR. RIVERSIDE R.F.P.D. #7-406, OR RIVERSIDE WATER DISTRICT, OR ROBERTS CREEK WATER DISTRICT, OR ROCK CREEK DISTRICT IMPROVEMENT, OR ROCK CREEK WATER DISTRICT, OR ROCKWOOD WATER P.U.D., OR ROCKY POINT FIRE & EMS, OR ROGUE RIVER R.F.P.D., OR ROGUE RIVER VALLEY IRRIGATION DISTRICT, OR ROGUE VALLEY SEWER SERVICES, OR ROGUE VALLEY SEWER, OR ROGUE VALLEY TRANSPORTATION DISTRICT, OR ROSEBURG URBAN SANITARY AUTHORITY, OR ROSEWOOD ESTATES ROAD DISTRICT, OR ROW RIVER VALLEY WATER DISTRICT, OR RURAL ROAD ASSESSMENT DISTRICT #3, OR RURAL ROAD ASSESSMENT DISTRICT #4, OR SAINT LANDRY PARISH TOURIST COMMISSION SAINT MARY PARISH REC DISTRICT 2 SAINT MARY PARISH REC DISTRICT 3 SAINT TAMMANY FIRE DISTRICT 4, LA SALEM AREA MASS TRANSIT DISTRICT, OR SALEM MASS TRANSIT DISTRICT SALEM SUBURBAN R.F.P.D., OR. SALISHAN SANITARY DISTRICT, OR SALMON RIVER PARK SPECIAL ROAD DISTRICT, OR SALMON RIVER PARK WATER IMPROVEMENT DISTRICT, OR SALMONBERRY TRAIL INTERGOVERNMENTAL AGENCY, OR SANDPIPER VILLAGE SPECIAL ROAD DISTRICT, OR SANDY DRAINAGE IMPROVEMENT COMPANY, OR SANDY R.F.P.D. #72, OR SANTA CLARA R.F.P.D., OR SANTA CLARA WATER DISTRICT, OR SANTIAM WATER CONTROL DISTRICT, OR SAUVIE ISLAND DRAINAGE IMPROVEMENT COMPANY, OR SAUVIE ISLAND VOLUNTEER FIRE DISTRICT #30J, OR SCAPPOOSE DRAINAGE IMPROVEMENT COMPANY, OR. SCAPPOOSE PUBLIC LIBRARY DISTRICT, OR SCAPPOOSE R.F.P.D., OR SCIO R.F.P.D., OR. SCOTTSBURG R.F.P.D., OR SEAL ROCK R.F.P.D., OR SEAL ROCK WATER DISTRICT, OR SEWERAGE AND WATER BOARD OF NEW ORLEANS, SHANGRI-LA WATER DISTRICT, OR

SHASTA VIEW IRRIGATION DISTRICT, OR

SHELLEY ROAD CREST ACRES WATER DISTRICT, SHERIDAN FIRE DISTRICT, OR SHERMAN COUNTY HEALTH DISTRICT, OR SHERMAN COUNTY S.W.C.D., OR SHORELINE SANITARY DISTRICT, OR SILETZ KEYS SANITARY DISTRICT, OR SILETZ R.F.P.D., OR SILVER FALLS LIBRARY DISTRICT, OR SILVER LAKE IRRIGATION DISTRICT, OR SILVER LAKE R.F.P.D., OR SILVER SANDS SPECIAL ROAD DISTRICT, OR SILVERTON R.F.P.D. NO. 2, OR SISTERS PARKS & RECREATION DISTRICT, OR SISTERS-CAMP SHERMAN R.F.P.D., OR SIUSLAW PUBLIC LIBRARY DISTRICT, OR SIUSLAW S.W.C.D., OR SIUSLAW VALLEY FIRE AND RESCUE, OR SIXES R.F.P.D., OR SKIPANON WATER CONTROL DISTRICT, OR SKYLINE VIEW DISTRICT IMPROVEMENT COMPANY, OR SLEEPY HOLLOW WATER DISTRICT, OR SMITH DITCH DISTRICT IMPROVEMENT COMPANY, SOUTH CLACKAMAS TRANSPORTATION DISTRICT, SOUTH COUNTY HEALTH DISTRICT, OR SOUTH FORK WATER BOARD, OR SOUTH GILLIAM COUNTY CEMETERY DISTRICT, OR SOUTH GILLIAM COUNTY HEALTH DISTRICT, OR SOUTH GILLIAM COUNTY R.F.P.D. VI-301, OR SOUTH LAFOURCHE LEVEE DISTRICT, LA SOUTH LANE COUNTY FIRE & RESCUE, OR SOUTH SANTIAM RIVER WATER CONTROL DISTRICT, OR SOUTH SHERMAN FIRE DISTRICT, OR SOUTH SUBURBAN SANITARY DISTRICT, OR SOUTH WASCO PARK & RECREATION DISTRICT, OR SOUTHERN COOS HEALTH DISTRICT, OR SOUTHERN CURRY CEMETERY MAINTENANCE DISTRICT, OR SOUTHVIEW IMPROVEMENT DISTRICT, OR SOUTHWEST LINCOLN COUNTY WATER DISTRICT, SOUTHWESTERN POLK COUNTY R.F.P.D., OR SOUTHWOOD PARK WATER DISTRICT, OR SPECIAL ROAD DISTRICT #1, OR SPECIAL ROAD DISTRICT #8, OR SPRING RIVER SPECIAL ROAD DISTRICT, OR SPRINGFIELD UTILITY BOARD, OR ST. PAUL R.F.P.D., OR STANFIELD CEMETERY DISTRICT #6, OR STANFIELD IRRIGATION DISTRICT, OR STARR CREEK ROAD DISTRICT, OR STARWOOD SANITARY DISTRICT, OR STAYTON FIRE DISTRICT, OR SUBLIMITY FIRE DISTRICT, OR SUBURBAN EAST SALEM WATER DISTRICT, OR SUBURBAN LIGHTING DISTRICT, OR SUCCOR CREEK DISTRICT IMPROVEMENT COMPANY, OR SUMMER LAKE IRRIGATION DISTRICT, OR SUMMERVILLE CEMETERY MAINTENANCE DISTRICT, OR SUMNER REPD OR



SUN MOUNTAIN SPECIAL ROAD DISTRICT, OR SUNDOWN SANITATION DISTRICT, OR SUNFOREST ESTATES SPECIAL ROAD DISTRICT, OR SUNNYSIDE IRRIGATION DISTRICT, OR. SUNRISE WATER AUTHORITY, OR SUNRIVER SERVICE DISTRICT, OR SUNSET EMPIRE PARK & RECREATION DISTRICT, OR SUNSET EMPIRE TRANSPORTATION DISTRICT, OR SURFLAND ROAD DISTRICT, OR SUTHERLIN VALLEY RECREATION DISTRICT, OR SUTHERLIN WATER CONTROL DISTRICT, OR SWALLEY IRRIGATION DISTRICT, OR SWEET HOME CEMETERY MAINTENANCE DISTRICT. SWEET HOME FIRE & AMBULANCE DISTRICT, OR SWISSHOME-DEADWOOD R.F.P.D., OR TABLE ROCK DISTRICT IMPROVEMENT COMPANY. TALENT IRRIGATION DISTRICT, OR TANGENT R.F.P.D., OR TENMILE R.F.P.D., OR TERREBONNE DOMESTIC WATER DISTRICT, OR THE DALLES IRRIGATION DISTRICT, OR THOMAS CREEK-WESTSIDE R.F.P.D., OR THREE RIVERS RANCH ROAD DISTRICT, OR THREE SISTERS IRRIGATION DISTRICT, OR TIGARD TUALATIN AQUATIC DISTRICT, OR TIGARD WATER DISTRICT, OR TILLAMOOK BAY FLOOD IMPROVEMENT DISTRICT. TILLAMOOK COUNTY EMERGENCY COMMUNICATIONS DISTRICT, OR TILLAMOOK COUNTY S.W.C.D., OR TILLAMOOK COUNTY TRANSPORTATION DISTRICT. TILLAMOOK FIRE DISTRICT, OR TILLAMOOK P.U.D., OR. TILLER R.F.P.D., OR TOBIN DITCH DISTRICT IMPROVEMENT COMPANY. OR TOLEDO R.F.P.D., OR TONE WATER DISTRICT, OR TOOLEY WATER DISTRICT, OR TRASK DRAINAGE DISTRICT, OR TRI CITY R.F.P.D. #4, OR TRI-CITY WATER & SANITARY AUTHORITY, OR TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON TRIMET, OR TUALATIN HILLS PARK & RECREATION DISTRICT TUALATIN HILLS PARK & RECREATION DISTRICT. TUALATIN S.W.C.D., OR TUALATIN VALLEY FIRE & RESCUE TUALATIN VALLEY FIRE & RESCUE, OR TUALATIN VALLEY IRRIGATION DISTRICT, OR TUALATIN VALLEY WATER DISTRICT TUALATIN VALLEY WATER DISTRICT, OR TUMALO IRRIGATION DISTRICT, OR TURNER FIRE DISTRICT, OR TWIN ROCKS SANITARY DISTRICT, OR TWO RIVERS NORTH SPECIAL ROAD DISTRICT, OR TWO RIVERS S.W.C.D., OR. TWO RIVERS SPECIAL ROAD DISTRICT, OR TYGH VALLEY R.F.P.D., OR

TYGH VALLEY WATER DISTRICT, OR UMATILLA COUNTY FIRE DISTRICT #1, OR UMATILLA COUNTY S.W.C.D., OR UMATILLA COUNTY SPECIAL LIBRARY DISTRICT, UMATILLA HOSPITAL DISTRICT, OR UMATILLA R.F.P.D. #7-405, OR UMATILLA-MORROW RADIO AND DATA DISTRICT, OR UMPQUA S.W.C.D., OR. UNION CEMETERY MAINTENANCE DISTRICT, OR. UNION COUNTY SOLID WASTE DISPOSAL DISTRICT, OR. UNION COUNTY VECTOR CONTROL DISTRICT, OR UNION GAP SANITARY DISTRICT, OR UNION GAP WATER DISTRICT, OR UNION HEALTH DISTRICT, OR UNION R.F.P.D., OR. UNION S.W.C.D., OR UNITY COMMUNITY PARK & RECREATION DISTRICT, OR UPPER CLEVELAND RAPIDS ROAD DISTRICT, OR UPPER MCKENZIE R.F.P.D., OR UPPER WILLAMETTE S.W.C.D., OR VALE OREGON IRRIGATION DISTRICT, OR VALE RURAL FIRE PROTECTION DISTRICT, OR VALLEY ACRES SPECIAL ROAD DISTRICT, OR VALLEY VIEW CEMETERY MAINTENANCE DISTRICT, OR VALLEY VIEW WATER DISTRICT, OR VANDEVERT ACRES SPECIAL ROAD DISTRICT, OR VERNONIA R.F.P.D., OR. VINEYARD MOUNTAIN PARK & RECREATION DISTRICT, OR VINEYARD MOUNTAIN SPECIAL ROAD DISTRICT. WALLA WALLA RIVER IRRIGATION DISTRICT, OR WALLOWA COUNTY HEALTH CARE DISTRICT, OR. WALLOWA LAKE COUNTY SERVICE DISTRICT, OR WALLOWA LAKE IRRIGATION DISTRICT, OR WALLOWA LAKE R.F.P.D., OR. WALLOWA S.W.C.D., OR WALLOWA VALLEY IMPROVEMENT DISTRICT #1, OR. WAMIC R.F.P.D., OR WAMIC WATER & SANITARY AUTHORITY, OR WARMSPRINGS IRRIGATION DISTRICT, OR WASCO COUNTY S.W.C.D., OR. WATER ENVIRONMENT SERVICES, OR WATER WONDERLAND IMPROVEMENT DISTRICT. WATERBURY & ALLEN DITCH IMPROVEMENT DISTRICT, OR WATSECO-BARVIEW WATER DISTRICT, OR WAUNA WATER DISTRICT, OR WEDDERBURN SANITARY DISTRICT, OR WEST EAGLE VALLEY WATER CONTROL DISTRICT, OR WEST EXTENSION IRRIGATION DISTRICT, OR WEST LABISH DRAINAGE & WATER CONTROL IMPROVEMENT DISTRICT, OR WEST MULTNOMAH S.W.C.D., OR. WEST SIDE R.F.P.D., OR WEST SLOPE WATER DISTRICT, OR WEST UMATILLA MOSQUITO CONTROL DISTRICT,

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WEST VALLEY FIRE DISTRICT, OR WESTERN HEIGHTS SPECIAL ROAD DISTRICT, OR WESTERN LANE AMBULANCE DISTRICT, OR WESTLAND IRRIGATION DISTRICT, OR WESTON ATHENA MEMORIAL HALL PARK & RECREATION DISTRICT, OR WESTON CEMETERY DISTRICT #2, OR WESTPORT FIRE AND RESCUE, OR WESTRIDGE WATER SUPPLY CORPORATION, OR WESTWOOD HILLS ROAD DISTRICT, OR WESTWOOD VILLAGE ROAD DISTRICT, OR WHEELER S.W.C.D., OR WHITE RIVER HEALTH DISTRICT, OR WIARD MEMORIAL PARK DISTRICT, OR WICKIUP WATER DISTRICT, OR WILLAKENZIE R. F.P.D., OR WILLAMALANE PARK & RECREATION DISTRICT, OR WILLAMALANE PARK AND RECREATION DISTRICT WILLAMETTE HUMANE SOCIETY
WILLAMETTE RIVER WATER COALITION, OR WILLIAMS R.F.P.D., OR. WILLOW CREEK PARK DISTRICT, OR WILLOW DALE WATER DISTRICT, OR WILSON RIVER WATER DISTRICT, OR WINCHESTER BAY R.F.P.D., OR WINCHESTER BAY SANITARY DISTRICT, OR WINCHUCK R.F.P.D., OR. WINSTON-DILLARD R.F.P.D., OR WINSTON-DILLARD WATER DISTRICT, OR WOLF CREEK R.F.P.D., OR. WOOD RIVER DISTRICT IMPROVEMENT COMPANY, WOODBURN R.F.P.D. NO. 6, OR WOODLAND PARK SPECIAL ROAD DISTRICT, OR WOODS ROAD DISTRICT, OR WRIGHT CREEK ROAD WATER IMPROVEMENT DISTRICT, OR WYEAST FIRE DISTRICT, OR YACHATS R.F.P.D., OR YAMHILL COUNTY TRANSIT AREA, OR YAMHILL FIRE PROTECTION DISTRICT, OR YAMHILL SWCD, OR YONCALLA PARK & RECREATION DISTRICT, OR YOUNGS RIVER-LEWIS & CLARK WATER DISTRICT. ZUMWALT R.F.P.D., OR.

K-12 INCLUDING BUT NOT LIMITED TO:

ACADIA PARISH SCHOOL BOARD
BEAVERTON SCHOOL DISTRICT
BEND-LA PINE SCHOOL DISTRICT
BOGALUSA HIGH SCHOOL DISTRICT
BOGALUSA HIGH SCHOOL BOARD
BROOKING HARBOR SCHOOL DISTRICT
CADDO PARISH SCHOOL DISTRICT
CALCASIEU PARISH SCHOOL DISTRICT
CANBY SCHOOL DISTRICT
CANBY SCHOOL DISTRICT
CANYONVILLE CHRISTIAN ACADEMY
CASCADE SCHOOL DISTRICT
CASCADE SCHOOL DISTRICT
CASCADES ACADEMY OF CENTRAL OREGON
CENTRAL CATHOLIC HIGH SCHOOL
CENTRAL SCHOOL DISTRICT NO.6
CENTRAL SCHOOL DISTRICT NO.6
CENTRAL SCHOOL DISTRICT NO.9

CORVALLIS SCHOOL DISTRICT 509J COUNTY OF YAMHILL SCHOOL DISTRICT 29 CULVER SCHOOL DISTRICT DALLAS SCHOOL DISTRICT NO.2 DAVID DOUGLAS SCHOOL DISTRICT DAYTON SCHOOL DISTRICT NO.8 DE LA SALLE N CATHOLIC HS DESCHUTES COUNTY SCHOOL DISTRICT NO.6 DOUGLAS EDUCATIONAL DISTRICT SERVICE DUFUR SCHOOL DISTRICT NO.29 EAST BATON ROUGE PARISH SCHOOL DISTRICT ESTACADA SCHOOL DISTRICT NO.10B FOREST GROVE SCHOOL DISTRICT GEORGE MIDDLE SCHOOL GLADSTONE SCHOOL DISTRICT GRANTS PASS SCHOOL DISTRICT 7 GREATER ALBANY PUBLIC SCHOOL DISTRICT GRESHAM BARLOW JOINT SCHOOL DISTRICT HEAD START OF LANE COUNTY HIGH DESERT EDUCATION SERVICE DISTRICT HILLSBORO SCHOOL DISTRICT HOOD RIVER COUNTY SCHOOL DISTRICT JACKSON CO SCHOOL DIST NO.9 JEFFERSON COUNTY SCHOOL DISTRICT 509-J JEFFERSON PARISH SCHOOL DISTRICT JEFFERSON SCHOOL DISTRICT JUNCTION CITY SCHOOLS, OR KLAMATH COUNTY SCHOOL DISTRICT KLAMATH FALLS CITY SCHOOLS LAFAYETTE PARISH SCHOOL DISTRICT LAKE OSWEGO SCHOOL DISTRICT 7J LANE COUNTY SCHOOL DISTRICT 4J LINCOLN COUNTY SCHOOL DISTRICT LINN CO. SCHOOL DIST. 95C LIVINGSTON PARISH SCHOOL DISTRICT LOST RIVER JR/SR HIGH SCHOOL LOWELL SCHOOL DISTRICT NO.71 MARION COUNTY SCHOOL DISTRICT MARION COUNTY SCHOOL DISTRICT 103 MARIST HIGH SCHOOL, OR MCMINNVILLE SCHOOL DISTRICT NOAO MEDFORD SCHOOL DISTRICT 549C MITCH CHARTER SCHOOL MONROE SCHOOL DISTRICT NO.13 MORROW COUNTY SCHOOL DIST, OR MULTNOMAH EDUCATION SERVICE DISTRICT MULTISENSORY LEARNING ACADEMY MYRTLE PINT SCHOOL DISTRICT 41 NEAH-KAH-NIE DISTRICT NO.56 NEWBERG PUBLIC SCHOOLS NESTUCCA VALLEY SCHOOL DISTRICT NO.101 NOBEL LEARNING COMMUNITIES NORTH BEND SCHOOL DISTRICT 13 NORTH CLACKAMAS SCHOOL DISTRICT NORTH DOUGLAS SCHOOL DISTRICT NORTH WASCO CITY SCHOOL DISTRICT 21 NORTHWEST REGIONAL EDUCATION SERVICE ONTARIO MIDDLE SCHOOL OREGON TRAIL SCHOOL DISTRICT NOA6 ORLEANS PARISH SCHOOL DISTRICT PHOENIX-TALENT SCHOOL DISTRICT NOA PLEASANT HILL SCHOOL DISTRICT PORTLAND JEWISH ACADEMY PORTLAND PUBLIC SCHOOLS RAPIDES PARISH SCHOOL DISTRICT



REDMOND SCHOOL DISTRICT REYNOLDS SCHOOL DISTRICT ROGUE RIVER SCHOOL DISTRICT ROSEBURG PUBLIC SCHOOLS SCAPPOOSE SCHOOL DISTRICT 1J SAINT TAMMANY PARISH SCHOOL BOARD, LA SEASIDE SCHOOL DISTRICT 10 SHERWOOD SCHOOL DISTRICT 88J SILVER FALLS SCHOOL DISTRICT 4J SOUTH LANE SCHOOL DISTRICT 45J3 SOUTHERN OREGON EDUCATION SERVICE DISTRICT SPRINGFIELD PUBLIC SCHOOLS SUTHERLIN SCHOOL DISTRICT SWEET HOME SCHOOL DISTRICT NO.55 TERREBONNE PARISH SCHOOL DISTRICT THE CATLIN GABEL SCHOOL TIGARD-TUALATIN SCHOOL DISTRICT UMATILLA MORROW ESD WEST LINN WILSONVILLE SCHOOL DISTRICT WILLAMETTE EDUCATION SERVICE DISTRICT WOODBURN SCHOOL DISTRICT YONCALLA SCHOOL DISTRICT ACADEMY FOR MATH ENGINEERING & SCIENCE (AMES), UT ALIANZA ACADEMY, UT ALPINE DISTRICT, UT AMERICAN LEADERSHIP ACADEMY, UT AMERICAN PREPARATORY ACADEMY, UT BAER CANYON HIGH SCHOOL FOR SPORTS & MEDICAL SCIENCES, UT BEAR RIVER CHARTER SCHOOL, UT BEAVER SCHOOL DISTRICT, UT BEEHIVE SCIENCE & TECHNOLOGY ACADEMY (BSTA), UT BOX ELDER SCHOOL DISTRICT, UT CBA CENTER, UT CACHE SCHOOL DISTRICT, UT CANYON RIM ACADEMY, UT CANYONS DISTRICT, UT CARBON SCHOOL DISTRICT, UT CHANNING HALL, UT CHARTER SCHOOL LEWIS ACADEMY, UT CITY ACADEMY, UT DAGGETT SCHOOL DISTRICT, UT DAVINCI ACADEMY, UT DAVIS DISTRICT, UT DUAL IMMERSION ACADEMY, UT DUCHESNE SCHOOL DISTRICT, UT EARLY LIGHT ACADEMY AT DAYBREAK, UT EAST HOLLYWOOD HIGH, UT EDITH BOWEN LABORATORY SCHOOL, UT EMERSON ALCOTT ACADEMY, UT EMERY SCHOOL DISTRICT, UT ENTHEOS ACADEMY, UT EXCELSIOR ACADEMY, UT FAST FORWARD HIGH, UT FREEDOM ACADEMY, UT GARFIELD SCHOOL DISTRICT, UT GATEWAY PREPARATORY ACADEMY, UT GEORGE WASHINGTON ACADEMY, UT GOOD FOUNDATION ACADEMY, UT GRAND SCHOOL DISTRICT, UT GRANITE DISTRICT, UT GUADALUPE SCHOOL, UT

HAWTHORN ACADEMY, UT

INTECH COLLEGIATE HIGH SCHOOL, UT IRON SCHOOL DISTRICT, UT ITINERIS EARLY COLLEGE HIGH, UT JOHN HANCOCK CHARTER SCHOOL, UT JORDAN DISTRICT, UT JUAB SCHOOL DISTRICT, UT KANE SCHOOL DISTRICT, UT KARL G MAESER PREPARATORY ACADEMY, UT LAKEVIEW ACADEMY, UT LEGACY PREPARATORY ACADEMY, UT LIBERTY ACADEMY, UT
LINCOLN ACADEMY, UT
LOGAN SCHOOL DISTRICT, UT
MARIA MONTESSORI ACADEMY, UT
MERIT COLLEGE PREPARATORY ACADEMY, UT MILLARD SCHOOL DISTRICT, UT MOAB CHARTER SCHOOL, UT MONTICELLO ACADEMY, UT MORGAN SCHOOL DISTRICT, UT MOUNTAINVILLE ACADEMY, UT MURRAY SCHOOL DISTRICT, UT NAVIGATOR POINTE ACADEMY, UT NEBO SCHOOL DISTRICT, UT NO UT ACAD FOR MATH ENGINEERING & SCIENCE (NUAMES), UT NOAH WEBSTER ACADEMY, UT NORTH DAVIS PREPARATORY ACADEMY, UT NORTH SANPETE SCHOOL DISTRICT, UT NORTH STAR ACADEMY, UT NORTH SUMMIT SCHOOL DISTRICT, UT ODYSSEY CHARTER SCHOOL, UT OGDEN PREPARATORY ACADEMY, UT OGDEN SCHOOL DISTRICT, UT OPEN CLASSROOM, UT OPEN HIGH SCHOOL OF UTAH, UT OQUIRRH MOUNTAIN CHARTER SCHOOL, UT PARADIGM HIGH SCHOOL, UT PARK CITY SCHOOL DISTRICT, UT PINNACLE CANYON ACADEMY, UT PIUTE SCHOOL DISTRICT, UT PROVIDENCE HALL, UT PROVO SCHOOL DISTRICT, UT QUAIL RUN PRIMARY SCHOOL, UT QUEST ACADEMY, UT RANCHES ACADEMY, UT REAGAN ACADEMY, UT RENAISSANCE ACADEMY, UT RICH SCHOOL DISTRICT, UT ROCKWELL CHARTER HIGH SCHOOL, UT SALT LAKE ARTS ACADEMY, UT SALT LAKE CENTER FOR SCIENCE EDUCATION, UT SALT LAKE SCHOOL DISTRICT, UT SALT LAKE SCHOOL FOR THE PERFORMING ARTS. SAN JUAN SCHOOL DISTRICT, UT SEVIER SCHOOL DISTRICT, UT SOLDIER HOLLOW CHARTER SCHOOL, UT SOUTH SANPETE SCHOOL DISTRICT, UT SOUTH SUMMIT SCHOOL DISTRICT, UT SPECTRUM ACADEMY, UT SUCCESS ACADEMY, UT SUCCESS SCHOOL, UT SUMMIT ACADEMY, UT SUMMIT ACADEMY HIGH SCHOOL, UT SYRACUSE ARTS ACADEMY, UT THOMAS EDISON - NORTH, UT



TIMPANOGOS ACADEMY, UT TINTIC SCHOOL DISTRICT, UT TOOELE SCHOOL DISTRICT, UT TUACAHN HIGH SCHOOL FOR THE PERFORMING ARTS, UT UINTAH RIVER HIGH, UT UINTAH SCHOOL DISTRICT, UT UTAH CONNECTIONS ACADEMY, UT UTAH COUNTY ACADEMY OF SCIENCE, UT UTAH ELECTRONIC HIGH SCHOOL, UT UTAH SCHOOLS FOR DEAF & BLIND, UT UTAH STATE OFFICE OF EDUCATION, UT UTAH VIRTUAL ACADEMY, UT VENTURE ACADEMY, UT VISTA AT ENTRADA SCHOOL OF PERFORMING ARTS AND TECHNOLOGY, UT WALDEN SCHOOL OF LIBERAL ARTS, UT WASATCH PEAK ACADEMY, UT WASATCH SCHOOL DISTRICT, UT WASHINGTON SCHOOL DISTRICT, UT WAYNE SCHOOL DISTRICT, UT WEBER SCHOOL DISTRICT, UT WEILENMANN SCHOOL OF DISCOVERY, UT

UNIVERSITY SYSTEM)

BATON ROUGE COMMUNITY COLLEGE, LA BIRTHINGWAY COLLEGE OF MIDWIFERY BLUE MOUNTAIN COMMUNITY COLLEGE BRIGHAM YOUNG UNIVERSITY - HAWAII CENTRAL OREGON COMMUNITY COLLEGE CENTENARY COLLEGE OF LOUISIANA CHEMEKETA COMMUNITY COLLEGE CLACKAMAS COMMUNITY COLLEGE COLLEGE OF THE MARSHALL ISLANDS COLUMBIA GORGE COMMUNITY COLLEGE CONCORDIA UNIVERSITY GEORGE FOX UNIVERSITY KLAMATH COMMUNITY COLLEGE DISTRICT LANE COMMUNITY COLLEGE LEWIS AND CLARK COLLEGE LINFIELD COLLEGE LINN-BENTON COMMUNITY COLLEGE LOUISIANA COLLEGE, LA LOUISIANA STATE UNIVERSITY LOUISIANA STATE UNIVERSITY HEALTH SERVICES MARYLHURST UNIVERSITY MT. HOOD COMMUNITY COLLEGE MULTNOMAH BIBLE COLLEGE NATIONAL COLLEGE OF NATURAL MEDICINE NORTHWEST CHRISTIAN COLLEGE OREGON HEALTH AND SCIENCE UNIVERSITY OREGON INSTITUTE OF TECHNOLOGY OREGON STATE UNIVERSITY OREGON UNIVERSITY SYSTEM PACIFIC UNIVERSITY PIONEER PACIFIC COLLEGE PORTLAND COMMUNITY COLLEGE PORTLAND STATE UNIVERSITY REED COLLEGE RESEARCH CORPORATION OF THE UNIVERSITY OF HAWAII ROGUE COMMUNITY COLLEGE SOUTHEASTERN LOUISIANA UNIVERSITY SOUTHERN OREGON UNIVERSITY (OREGON

SOUTHWESTERN OREGON COMMUNITY COLLEGE TULANE UNIVERSITY TILLAMOOK BAY COMMUNITY COLLEGE UMPQUA COMMUNITY COLLEGE UNIVERSITY OF HAWAII BOARD OF REGENTS UNIVERSITY OF HAWAII-HONOLULU COMMUNITY COLLEGE UNIVERSITY OF OREGON-GRADUATE SCHOOL UNIVERSITY OF PORTLAND UNIVERSITY OF NEW ORLEANS WESTERN OREGON UNIVERSITY WESTERN STATES CHIROPRACTIC COLLEGE WILLAMETTE UNIVERSITY XAVIER UNIVERSITY UTAH SYSTEM OF HIGHER EDUCATION, UT UNIVERSITY OF UTAH, UT UTAH STATE UNIVERSITY, UT WEBER STATE UNIVERSITY, UT SOUTHERN UTAH UNIVERSITY, UT SNOW COLLEGE, UT DIXIE STATE COLLEGE, UT COLLEGE OF EASTERN UTAH, UT UTAH VALLEY UNIVERSITY, UT SALT LAKE COMMUNITY COLLEGE, UT UTAH COLLEGE OF APPLIED TECHNOLOGY, UT

STATE AGENCIES ADMIN. SERVICES OFFICE BOARD OF MEDICAL EXAMINERS HAWAII CHILD SUPPORT ENFORCEMENT AGENCY HAWAII DEPARTMENT OF TRANSPORTATION HAWAII HEALTH SYSTEMS CORPORATION OFFICE OF MEDICAL ASSISTANCE PROGRAMS OFFICE OF THE STATE TREASURER OREGON BOARD OF ARCHITECTS OREGON CHILD DEVELOPMENT COALITION OREGON DEPARTMENT OF EDUCATION OREGON DEPARTMENT OF FORESTRY OREGON DEPT OF TRANSPORTATION OREGON DEPT. OF EDUCATION OREGON LOTTERY OREGON OFFICE OF ENERGY OREGON STATE BOARD OF NURSING OREGON STATE DEPT OF CORRECTIONS OREGON STATE POLICE OREGON TOURISM COMMISSION OREGON TRAVEL INFORMATION COUNCIL SANTIAM CANYON COMMUNICATION CENTER. SEIU LOCAL 503, OPEU SOH- JUDICIARY CONTRACTS AND PURCH STATE DEPARTMENT OF DEFENSE, STATE OF HAWAII STATE OF HAWAII STATE OF HAWAII, DEPT. OF EDUCATION STATE OF LOUISIANA STATE OF LOUISIANA DEPT. OF EDUCATION STATE OF LOUISIANA, 26" JUDICIAL DISTRICT ATTORNEY STATE OF UTAH



Tab 4



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

#### **Qualification and Experience**

#### i: Brief History

Started in 1972 with our founder selling tennis nets out of the trunk of his car, BSN SPORTS is still a family run company focused around one core principle – SERVICE. There is nothing more important to us, and nothing that sets us apart more, than our passion for serving you: School Administrators, Athletic Directors and Coaches who impact more lives in a year than most people do in a lifetime. The more time we can save you off the field, the more time you'll have to impact lives on it, which is why we do everything we possibly can to make your lives easier

#### ii: Reputation in the Marketplace

BSN Sports LLC. is the largest direct selling manufacturer, marketer and distributor of sporting goods to the institutional markets in the United States. Founded in 1972, BSN has a rich history of serving the institutional markets for 43 years.

#### iii: Reputation of Products and Services in the Marketplace

- BSN SPORTS leads the team industry in their technological approach to customization by utilizing I-Image ST Computer-to-Screen Imaging Unit to burn screens for printing without having to manually place films for exposure, as well as automated screen cleaners to maximize the precision within their designs
- In BSN SPORTS 300,000 square feet production and warehouse facility located in Indianapolis, IN, there are 14 automatic screen-printing presses, 26 manual presses and 10 K2 Numbering presses.
- BSN SPORTS is the only team dealer in the country who has been shape audited by Nike
  and Under Armour and is classified as a Nike/Under Armour factory, which enables BSN
  Sports to do contract jobs for Nike and Under Armour including printing the Nike/Under
  Armour logo on Nike and Under Armour apparel.
- BSN SPORTS offers apparel for every team and individual sport offered by the Athletic programs at Region4 (OMNIA Partners)



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

BSN Sports utilizes state of the art E-commerce Technology with a Magneto e-commerce
platform fully integrated with its SAP ERP system. The benefits to this integrated site are
that bid customers will see negotiated bid pricing during the online shopping experience,
not adjusted later after the order has been entered. Additional benefits are visibility to
real –time product availability, product comparisons, account history, order tracking,
email shipping notifications, etc.

• BSN supports its online customers through a traditional call center with a 1-800 support line, through email Contact US Support, as well as real- time online chat integrated into the website. The customer on the site only has to click the handy "chat" box to initiate a chat session and one of BSN Sports knowledgeable representatives will promptly respond. The Chat system provides the rep with valuable information about the customer, including what page they are viewing, previous pages viewed and notes from previous chat sessions. Typical support hours are 8am-5pm CST M-F, Excluding Holidays



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

#### iV: Experience and Qualifications of Key Employees

• Sales, Sales Support, Financial Reporting: John Crain - Sales Operational Manager

Phone: 800-527-7510 x 7216 Email: jcrain@bsnsports.com

\* 13 years at BSN SPORTS and 25 total years in sales, sales management and operations

• Bid: Chris Bloomfield - National Bid Director, Asst. Secretary

Phone: 800-527-7510 x7324 Email: bsnbid@bsnsports.com

\*33 years at BSN in Sales and the Bid Department- in charge of overseeing 12 National Bidders.

• Turner Edwards- Division Manager- Customer Service

Phone: 800-527-7510,

Email: <u>Tedwards@bsnsports.com</u>

\* 10 years in Sales/Customer Service, 7 years at BSN

• Terrance Babilla- Chief Operating Officer, President.

Phone: 800-527-7510,

Email: Tbabilla@bsnsports.com

\* 25+ years running BSN

• Marketing: Jared Drinkwater-Chief Marketing Officer,

Phone: 800-527-7510 x 3465

Email: Jdrinkwater@bsnsports.com

\* 3 years with BSN a/over 20 years in Branded Marketing

• Jim Slomka- Chief Revenue Officer,

Phone: 800-527-7510x 7252, Email: jslomka@bsnsports.com

\* 1 year with BSN and over 20+ years in sales and executive management



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

#### V: Experience working with the Government Sector

BSN Sports LLC has been working with every sector of the Government as well as the four branches of the military, for over 38 years and have held key cooperative purchasing contracts for over the past 11-14 years.

#### Vi: Past litigation, Bankruptcy, Reorganization, State investigations of Officers and Director

- As with any large company of this size, from time to time BSN SPORTS, LLC may be involved with various types of litigation. At no time will any litigation affect this company's contract or agreement with the Region 4 (OMNIA Partners).
- XXXXXXXXXXXX.
- BSN Sports, LLC is not in default on any loans or financial agreements
- BSN Sports LLC is organized under the branch of Varsity Brands Holding Company Inc., with its sister companies, Varsity Spirit and Herff Jones.
- BSN Sports LLC is currently and has not previously been under State investigations for either its Officers or its Directors.

#### Vii:10 Customer References

#### 1. City of Sunrise

Attn: XXXXX

Phone. XXXXXXXXX Email: XXXXXXXX

Years serviced: 10 years

Description of Service: Sports Equipment & Uniforms, Recreational Equipment Annual Volume: \$XXXX from March 2019-February 2020 across different facilities.

#### 2. Evergreen School District # 114

Attn: XXXXXXX

Phone # XXXXXXXX Email: XXXXXXXXX

Years serviced: 10 years

Description of Service: Sports Equipment, uniforms, physical education and weight/fitness

equipment

Annual Volume: \$XXXX from March 2019-February 2020 across different facilities.



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

#### Vii:10 Customer References-continued

#### 3. Minneapolis Park & Recreation Board

Attn: XXXXXX
Phone. XXXXXX
Email: XXXXXX

Years serviced: 10+ years

Description of Service: Physical Education, athletic equipment, benches, bleachers & apparel

Annual Volume: \$XXXX from March 2019-Feb 2020 across different facilities.

#### 4. City of Chesapeake

Attn: XXXXXXX

Phone #. XXXXXXX Email: XXXXXXXX

Years serviced: 8+ years

Description of Service: Bleachers, athletic & PE equipment

Annual Volume: \$XXXXX from March 2019-February 2020 across different facilities

#### 5. North Salem High School

Attn: XXXXXXXX
Phone # XXXXXXXX
Email: XXXXXXX

Years serviced: 7+ years

Description of Service: Athletic, PE Equipment and apparel/uniforms

Annual Volume: \$XXXXX March 2019-February 2020

#### 6. St. Louis Public School District

Attn: XXXXXX

Phone # XXXXXXX
Email: XXXXXXX

Years serviced: 10+ years

Description of Service: Athletic, PE Equipment and apparel

Annual Volume: \$XXXXXXXX from March 2019-February 2020 across different facilities



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

Vii:10 Customer References-continued

#### 7. Brewton Area YMCA

Attn: XXXXXXXX
Phone. XXXXXXX
Email: XXXXX

Years serviced: 10+ years

Description of Service: Baseball Equipment & Uniforms, Volleyball Equipment

Annual Volume: \$XXXXX from March 2019-February 2020

#### 8. Clark County Parks & Rec

Attn: XXXXX
Phone # XXXXX
Email: XXXXXX

Years serviced: 16+ years

Description of Service: Athletic & PE Equipment, Parks Equipment, and uniforms. Annual Volume: \$XXXX March 2019-February 2020 across different facilities

#### 9. Taft High School

Attn: XXXXXX

Phone # XXXXXXXX Email: XXXXXXXXX

Years serviced: 11+ years

Description of Service: Athletic & PE Equipment and uniforms

Annual Volume: \$XXXXXX March 2019-February 2020.

#### 10. City of Fresno Parks & Recreation-Pinedale Rec Center Office

Attn: XXXXX

Phone # XXXXXXXXX Email: XXXXXXXXXX

Years serviced: 12+ years

Description of Service: Athletic & Field Equipment, scoreboards and uniforms Annual Volume: \$XXXXXX March 2019-February 2020 across different facilities



# Tab 5



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

#### Value Added

At approximately \$XXXXXX in sales, BSN Sports is the largest marketer, manufacturer, and direct distributer in the institutional sporting goods market. With size comes the strongest domestic and international buying power in the industry allowing us to keep product costs down by leveraging our buying power in negotiations. This size also allows the company significant borrowing power against its inventory and receivables – a true luxury that small competitors do not enjoy.

With our size and model, we have the best position to pass real savings to our end users and provide customers with pricing that is lower than most local suppliers on comparable product. BSN's "factory direct" distribution model, eliminates in many cases the traditional manufacturer to distributor markup that most of our competitors incorporate.

Additionally, our \$XXXXXX of in-stock product along with over 100,000 (updated sku amounts) name brand and house brand products to choose from provides our customers with fast shipping and the broad product selection and service that they demand. This strategic in-stock position allows BSN Sports to get product to most of our customers in 3 days or less. We took the idea of fast shipping a step further with a program we call "Quick Ship", getting the

items we stock in those warehouses out within 24 hours of the order being placed, even things like bleachers, soccer goals, and goal posts. We can save our customers hundreds of dollars on a single order by eliminating the need to pay for expedited shipping since we move the product out the door so quickly.

BSN SPORTS also has the ability to work with schools, universities and municipalities on special Cap-Ex projects where these members have needs for renovation of current facilities or are building new facilities and require installation of currently cataloged BSN SPORTS equipment and/or installation of custom-made equipment within the athletics, physical education and park & recreation facility needs. These customized products and/or installation include, but are not limited to custom bleachers, weight rooms, press-boxes, stadium seating, gymnasium, field and playground equipment.

We have also included a value-added line of promotional products used by schools and municipalities for items such as decorated tumblers, water bottles, cooler's, backpacks and other items which have become in high demand for these types of agencies.

BSN Sports offers the best overall value and customer experience in the institutional sporting goods industry where our focus is to provide a positive and memorable experience to all our customers by being their number one vendor of choice!



# Tab 6



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

#### Appendix C

#### **Open Record Policy**

#### **Explanation of Exemption**

BSN Sports, LLC's list of exemption will include all of the following:

 Any of the sales data, personal information, and proprietary information for BSN Sports and US Games will be excluded from the public release of this bid. Such pages have been marked with "CONFIDENTIAL" at the bottom to avoid any confusion on the information that should be and should be released.



## **Additional Required Documents**

Appendix C, Doc #1

# ACKNOWLEDGMENT AND ACCEPTANCE OF REGION 4 ESC's OPEN RECORDS POLICY

#### OPEN RECORDS POLICY

All proposals, information and documents submitted are subject to the Public Information Act requirements governed by the State of Texas once a Contract(s) is executed. If an Offeror believes its response, or parts of its response, may be exempted from disclosure, the Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt and include detailed reasons to substantiate the exemption. Price is not confidential and will not be withheld. Any unmarked information will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any Offeror. Offeror is advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

Signature below certifies complete acceptance of Region 4 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the Acknowledgment and Acceptance of Region 4 ESC's Open Records Policy below:

Ú	We acknowledge Region 4 ESC's Open Records Policy and declare that no information
	submitted with this proposal, or any part of our proposal, is exempt from disclosure under
	the Public Information Act.

We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

(Note: Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Offeror must include detailed reasons to substantiate the exemption(s). Price is not confident and will not be withheld. All information believed to be a trade secret or proprietary must be listed. It is further understood that failure to identify such information, in strict accordance with the instructions, will result in that information being considered public information and released, if requested under the Public Information Act.)

7-9-20 / Molder, Problem

Authorized Signature & Title



Appendix C, Doc #2

## ANTITRUST CERTIFICATION STATEMENTS (Tex. Government Code § 2155.005)

Attorney General Form

I affirm under penalty of perjury of the laws of the State of Texas that:

- I am duly authorized to execute this Contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
- In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
- In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and
- 4. Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Company		Contact -	D18 000
	BSN SPORTS LLC		1 Wisabilla
	PO BOX 7726		Signature
	DALLAS, TX 75209-0726		Terrence M. Babilla
			Printed Name
			Presilent
Address	PHYSICAL ADORESS		Position with Company
10			Signature F. Sun Kn
Phone	840-527-7570	2	Printed Name Position with Company
Fax	800 - 365 - 7653		,



Appendix C, DOC # 3

#### Implementation of House Bill 1295

#### Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

#### Filing Process:

Staring on January 1, 2016, the commission made available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. This process is known as acknowledging the certificate. The commission will post the acknowledged Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. The posted acknowledged form does not contain the declaration of signature information provided by the business.

A certificate will stay in the pending state until it is acknowledged by the governmental agency. Only acknowledged certificates are posted to the commission's website.

#### Electronic Filing Application:

https://www.ethics.state.tx.us/whatsnew/elf\_info\_form1295.htm

#### Frequently Asked Questions:

https://www.ethics.state.tx.us/resources/FAQs/FAQ Form1295.php

Changes to Form 1295: <a href="https://www.ethics.state.tx.us/data/filinginfo/1295Changes.pdf">https://www.ethics.state.tx.us/data/filinginfo/1295Changes.pdf</a>



Region 4 (OMNIA Partners)

RFP# 20-11: Athletic, Physical Education Supplies and Team Uniforms

Due: 07/14/2020 @10am

CERTIFICATE OF INTERESTED PARTIES			м 1295
			1 of 1
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.		OFFICE US CERTIFICATION	
<ol> <li>Name of business entity filing form, and the city, state and cou of business.</li> <li>BSN Sports, LLC</li> </ol>	ntry of the business entity's place	Certificate Number: 2020-597174	
Dallas, TX United States		Date Filed: 03/10/2020	
<ol> <li>Name of governmental entity or state agency that is a party to the being filled.</li> <li>Region 4 Education Service Center (OMNIA Partners)</li> </ol>	the contract for which the form is	Date Acknowledged	
Provide the identification number used by the governmental endescription of the services, goods, or other property to be prov 20-11     Athletic, Physical Education Supplies and Team Uniforms	sity or state agency to track or identify rided under the contract.	the contract, and pro	ovide a
		Nature :	of interest
4 Name of Interested Party	City, State, Country (place of busin	ess) (check a	pplicable)
		Controlling	Intermediary
5 Check only if there is NO Interested Party.			
6 UNSWORN DECLARATION			
My name is CHRIS BLOOM FIELD	and my date of	birth is /2 - /2	-6/
My address is P. O Box 7726 DALLAS 75209 USA (cheel) (cheel) (cheel) (cheel) (cheel)			
I declare under penalty of perjury that the foregoing is true and com-	ect.		
Executed in DALLAS County, State of TEXAS game 10 day of MARCH 20 20			W 20 20
CHRIS BLOOMFIELD National Bid Director			(year)
bsnbid@bsns <u>ports</u>	bsnbid@bsnsports.com Signature, authorized agent of contracting business entity		
	(Decarant)		



Appendix C, DOC # 4

#### Texas Government Code 2270 Verification Form

House Bill 89 (85R Legislative Session), which adds Chapter 2270 to the Texas Government Code, provides that a governmental entity may not enter into a contract with a company without verification that the contracting vendor does not and will not boycott Israel during the term of the contract.

Furthermore, Senate Bill 252 (85R Legislative Session), which amends Chapter 2252 of the Texas Government Code to add Subchapter F, prohibits contracting with a company engaged in business with Iran, Sudan or a foreign terrorist organization identified on a list prepared by the Texas Comptroller.

I, Tok	namicé BABILLA	 86	an	authorized
The state of the s	Spours LLC		а	contractor
engaged by	Insert Name of Company			

Region 4 Education Service Center, 7145 West Tidwell Road, Houston, TX 77092, verify by this writing that the above-named company affirms that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of this contract, or any contract with the above-named Texas governmental entity in the future.

Also, our company is not listed on and we do not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations found at <a href="https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf">https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf</a>.

I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that the above-named Texas governmental entity will be notified in writing within one (1) business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall be grounds for immediate contract termination without penalty to the above-named Texas governmental entity.

I swear and affirm that the above is true and correct.

Signature of Named Authorized Company Representative



#### **BSN SPORTS CATALOGS**

BSN SPORTS-Equipment Catalog (In School)

https://www.bsnsports.com/catalogs/bsn/2020equipment/mobile/index.html

US Games Catalog

https://www.usgames.com/catalog-usg/USGamesS20\_co.pdf

BSN SPORTS-Equipment Catalog (Out of School)

https://www.bsnsports.com/catalogs\_bsn/OOS\_Equipment/mobile/index.html

**BSN SPORTS Teamwear Catalog Spring 2020** 

https://www.bsnsports.com/catalogs\_bsn/apparel\_20s/mobile/index.html

BSN SPORTS Teamwear Fall 2019 Catalog

https://www.bsnsports.com/catalogs/bsn/19fallapparel2/mobile/index.html

**BSN SPORTS Softball Catalog** 

https://www.bsnsports.com/catalogs/bsn/2020softball/mobile/index.html

**BSN SPORTS Baseball Catalog** 

https://www.bsnsports.com/catalogs/bsn/2020baseball/mobile/index.html

BSN SPORTS Men's Lacrosse Catalog

https://www.bsnsports.com/catalogs/bsn/2020lacrosse/men/mobile/index.html

BSN SPORTS Women's Lacrosse Catalog

https://www.bsnsports.com/catalogs bsn/2020lacrosse women/mobile/index.html

**BSN SPORTS Basketball Catalog** 

https://www.bsnsports.com/catalogs\_bsn/2020lacrosse\_women/mobile/index.html

**BSN SPORTS Football Catalog** 

https://www.bsnsports.com/catalogs bsn/2020lacrosse women/mobile/index.html

BSN SPORTS Volleyball Catalog

https://www.bsnsports.com/catalogs/bsn/2020volleyball/mobile/index.html

**BSN SPORTS 2019 Soccer Catalog** 

https://www.bsnsports.com/catalogs\_bsn/2020volleyball/mobile/index.html



#### **BSN SPORTS CATALOGS-Continued**

**BSN SPORTS Volleyball Catalog** 

https://www.bsnsports.com/catalogs\_bsn/2020volleyball/mobile/index.html

BSN SPORTS 2019 Soccer Catalog

https://www.bsnsports.com/catalogs/bsn/2020volleyball/mobile/index.html

**BSN SPORTS Track & Field** 

https://www.bsnsports.com/catalogs\_bsn/20\_trackfield/mobile/index.html

**BSN SPORTS Middle School Catalog** 

https://www.bsnsports.com/catalogs\_bsn/20\_trackfield/mobile/index.html

**BSN SPORTS Construction** 

https://www.bsnsports.com/catalogs\_bsn/construction2020/mobile/index.html





7145 West Tidwell Road ~ Houston, Texas 77092 (713)-462-7708 www.esc4.net

#### NOTICE TO OFFEROR

#### ADDENDUM NO. 1

Solicitation Number 20-11

Request for Proposal ("RFP") by Region 4 Education Service Center ("ESC") for Athletic, Physical Education Supplies, and Team Uniforms

This Addendum No. 1 amends the Request for Proposals (RFP) for Athletic, Physical Education Supplies, and Team Uniforms and Services 20-11 ("Addendum"). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center ("Region 4 ESC") requests proposals from qualified suppliers with the intent to enter into a Contract for Athletic, Physical Education Supplies, and Team Uniforms. Addendum No. 1 is hereby issued as follows:

#### CHANGES TO THE RFP TO UPDATE THE SUBMITTAL DEADLINE

Page 1, Line 11
 Remove the submittal deadline and replace with the following:

SUBMITTAL DEADLINE: Tuesday, April 14, 2020, 10:00 AM CENTRAL TIME

Page 1, Paragraph 2
 Remove the 2<sup>nd</sup> sentence from paragraph 2 and replace with the following:

Submissions must be received by the Region 4 ESC office at: 7145 West Tidwell Road, Houston, TX 77092 no later than 10:00 a.m. central time.

 Page 4, Section II. CALENDAR OF EVENTS (ALL DATES ARE TENTATIVE AND SUBJECT TO CHANGE). Line 6

Remove line 6 regarding the Proposal Due Date and replace with the following: Proposal Due Date April 14, 2020

Athletic, Physical Education Supplies, and Team Uniforms Solicitation Number 20-11 Addendum No. 1



# RECEIPT OF ADDENDUM NO. 1 ACKNOWLEDGEMENT

Contact Person Contact Person Signature Date 7-6-19  Crystal Wallace Region 4 Education Specialist  ESS SPORTS LLC "1 = 7 PO BOX 7726  CHRIS BLOOMFIELD National Bid Director banbid@bansports.com  Crystal Wallace Region 4 Education Service Center Business Operations Specialist	response.	REN SPORTE	711 951
Company Name		PO 80 X 7724	5.05
Contact Person  Signature  OB  National Bid Director banbid@bansports.com  Crystal Wallace Region 4 Education Service Center	Company Name		9,0724
Signature		-	
Crystal Wallace Region 4 Education Service Center	Contact Person		CHRIS BLOOMFIELD
Crystal Wallace Region 4 Education Service Center		Blefor	
Crystal Wallace Region 4 Education Service Center	signature	7	bsnbid@bsnsports.com
Crystal Wallace Region 4 Education Service Center	Date 7-6-2		
Region 4 Education Service Center			
Region 4 Education Service Center			
Region 4 Education Service Center			
Region 4 Education Service Center			
business Operations Specialist			
	susiness Operations Sp	ecialist	





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#### NOTICE TO OFFEROR

#### ADDENDUM NO. 2

Solicitation Number 20-11

Request for Proposal ("RFP") by Region 4 Education Service Center ("ESC") for Athletic, Physical Education Supplies, and Team Uniforms

This Addendum No. 2 amends the Request for Proposals (RFP) for Athletic, Physical Education Supplies, and Team Uniforms and Services 20-11 ("Addendum"). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center ("Region 4 ESC") requests proposals from qualified suppliers with the intent to enter into a Contract for Athletic, Physical Education Supplies, and Team Uniforms. Addendum No. 2 is hereby issued as follows:

#### CHANGES TO THE RFP TO UPDATE THE SUBMITTAL DEADLINE

 Page 1, Line 11
 Remove the submittal deadline and replace with the following:

SUBMITTAL DEADLINE: Tuesday, May 5, 2020, 10:00 AM CENTRAL TIME

Page 4, Section II. CALENDAR OF EVENTS (ALL DATES ARE TENTATIVE AND SUBJECT TO CHANGE), Line 6

Remove line 6 regarding the Proposal Due Date and replace with the following: Proposal Due Date May 5, 2020

Athletic, Physical Education Supplies, and Team Uniforms Solicitation Number 20-11 Addendum No. 2



# RECEIPT OF ADDENDUM NO. 2 ACKNOWLEDGEMENT

	BSN SPORTS LLC	
	PO BOX 7726	
Company Name	DALLAS, TX 75209-0725	The second secon
ochini i namina	1	CHRIS BLOOMFIELD
Contact Person	1//	National Bid Director
signature 6	Mills	bsnbid@bsnsports.com
Signature	Jan -	
Date	7-6-20	
7010	Actor Comments	
Crystal Wallace	nin Contra	
Region 4 Education Se		
lusiness Operations S	pecialist	
6c, Physical Education Su	oplies, and Team Uniforms	





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# NOTICE TO OFFEROR

ADDENDUM NO. 3

Solicitation Number 20-11

Request for Proposal ("RFP") by Region 4 Education Service Center ("ESC") for Athletic, Physical Education Supplies, and Team Uniforms

This Addendum No. 3 amends the Request for Proposals (RFP) for Athletic, Physical Education Supplies, and Team Uniforms and Services 20-11 ("Addendum"). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center ("Region 4 ESC") requests proposals from qualified suppliers with the intent to enter into a Contract for Athletic, Physical Education Supplies, and Team Uniforms. Addendum No. 3 is hereby issued as follows:

#### CHANGES TO THE RFP

Page 6, Section 5

To waive the bond copy requirement.

To waive the bond copy requirement, remove Section 5. Proposal Format and replace with the following:

Proposal Format: Proposals must contain two (2) electronic copies on flash drives with signed copies of the solicitation. Offeror must also submit two (2) electronic proposals free of propriety information to be posted, if awarded a Contract. Offerors may also provide two (2) bound and signed original copies of the solicitation, however bound copies are not required.

Only sealed responses will be accepted. Faxed or electronically transmitted responses will not be accepted. Sealed responses may be submitted on any or all items, unless stated otherwise.

Athletic, Physical Education Supplies, and Team Uniforms Solicitation Number 20-11 Addendum No. 3



If bound copies are provided, responses should be provided in a three-ring binder or report cover using 8.5 x 11 paper clearly identified with the name of the Offeror's company and the solicitation name and number on both the outside front cover and vertical spine.

Tabs should be used to separate the proposal into sections. The following items identified must be included behind the tabs listed below. Each section should contain both the section of the RFP referenced and the Offeror's response to that section. Offerors failing to organize in the manner listed may be considered non-responsive and may not be evaluated.

#### 2. Required Documents with Notary

Any document requiring appearance before a notary shall be waived until a later date or upon Region 4 ESC request.



# RECEIPT OF ADDENDUM NO. 3 ACKNOWLEDGEMENT

response.	BSN SPORTS LLC	
Company Name	PO BOX 7726 DALLAS, TX 75209-0726	
Contact Person	, /	CHRIS BLOOMFIELD
Signature	Shel-	National Bid Director bsnbid@bsnsports.com
Date	7-8-20	

Crystal Wallace Region 4 Education Service Center Business Operations Specialist



(1777) region 4°

# 7145 West Tidwell Road ~ Houston, Texas 77092 (713)-462-7708 www.esc4.net

# NOTICE TO OFFEROR ADDENDUM NO. 4

Solicitation Number 20-11

Request for Proposal ("RFP") by Region 4 Education Service Center ("ESC") for Athletic, Physical Education Supplies, and Team Uniforms

This Addendum No. 4 amends the Request for Proposals (RFP) for Athletic, Physical Education Supplies, and Team Uniforms and Services 20-11 ("Addendum"). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center ("Region 4 ESC") requests proposals from qualified suppliers with the intent to enter into a Contract for Athletic, Physical Education Supplies, and Team Uniforms. Addendum No. 4 is hereby issued as follows:

#### CLARIFICATIONS

- The Submittal Deadline is extended via this Addendum.
- Approval from Region 4 ESC is moved via this Addendum.

#### CHANGES TO THE RFP

1. Page 1, Line 12:

Remove the submittal deadline and replace with the following:

SUBMITTAL DEADLINE: Thursday, June 18, 2020, 10:00 AM CENTRAL TIME

All other items on this page shall remain.

Athletic, Physical Education Supplies, and Team Uniforms Solicitation Number 20-11 Addendum No. 4



## Page 4, Section II. CALENDER OF EVENTS (ALL DATES ARE TENTATIVE AND SUBJECT TO CHANGE):

Remove the calendar of events and replace with the following:

<u>Event</u>	<u>Date</u>
Issue RFP	February 13, 2020
Pre-proposal Conference	March 10, 2020
Deadline for receipt of questions via email	March 12, 2020
Issue Addenda (if required)	March 19, 2020
Proposal Due Date	June 18, 2020
Approval from Region 4 ESC	August 25, 2020
Contract Effective Date	October 1, 2020

All other items on this page shall remain.



# RECEIPT OF ADDENDUM NO. 4 ACKNOWLEDGEMENT

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name	PO BOX	RTS LLC 7726 TX 75209-0726
Contact Person	. 1	CHRIS BLOOMFIELD National Bid Director
Signature	Mass.	bsnbid@bsnsports.com
Date	6-20	

Crystal Wallace Region 4 Education Service Center Business Operations Specialist

Athletic, Physical Education Supplies, and Team Uniforms Solicitation Number 20-11 Addendum No.4





7145 West Tidwell Road ~ Houston, Texas 77092 (713)-462-7708 www.esc4.net

# NOTICE TO OFFEROR ADDENDUM NO. 5

Solicitation Number 20-11

Request for Proposal ("RFP") by Region 4 Education Service Center ("ESC") for Athletic, Physical Education Supplies, and Team Uniforms

This Addendum No. 5 amends the Request for Proposals (RFP) for Athletic, Physical Education Supplies, and Team Uniforms and Services 20-11 ("Addendum"). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center ("Region 4 ESC") requests proposals from qualified suppliers with the intent to enter into a Contract for Athletic, Physical Education Supplies, and Team Uniforms. Addendum No. 5 is hereby issued as follows:

#### CLARIFICATIONS

1. The Submittal Deadline is extended via this Addendum.

#### CHANGES TO THE RFP

Page 1, Line 12:

Remove the submittal deadline and replace with the following:

SUBMITTAL DEADLINE: Tuesday, July 14, 2020, 10:00 AM CENTRAL TIME

All other items on this page shall remain.

Athletic, Physical Education Supplies, and Team Uniforms Solicitation Number 20-11 Addendum No. 5



#### Page 4, Section II. CALENDER OF EVENTS (ALL DATES ARE TENTATIVE AND SUBJECT TO CHANGE):

Remove the calendar of events and replace with the following:

<u>Event</u>	<u>Date</u>
Issue RFP	February 13, 2020
Pre-proposal Conference	March 10, 2020
Deadline for receipt of questions via email	March 12, 2020
Issue Addenda (if required)	March 19, 2020
Proposal Due Date	July 14, 2020
Approval from Region 4 ESC	August 25, 2020
Contract Effective Date	October 1, 2020

All other items on this page shall remain.



# RECEIPT OF ADDENDUM NO. 5 ACKNOWLEDGEMENT

Offeror shall acknow response.	wledge this addendum by signing below and inc	lude in their proposal
response.	BSN SPORTS PO BOX 7706	
Company Name _	DALLAS T. 75709-0726	
Contact Person	CHRIS BLOOM	FIELD
Signature	Mational Bid D bsnbid@bsnspo	rector rts.com
Date	7-6-20	

Crystal Wallace Region 4 Education Service Center Business Operations Specialist

# OUR PROMISES TO YOU

## HEART

We will reach deeper and push further for every coach, every athletic director, every reseller, every athlete, and every parent we encounter.

# INTEGRITY

In an atmosphere of honesty and transparency, we come through on the promises we make to one another as well as those we make to our customers.

# **TEAMWORK**

All of us – everyone who works for BSN SPORTS in any capacity – works closely together to help one another take full advantage of all opportunities.

# **RESOURCEFULNESS**

We will provide our customers with the best and most Game Changing Solutions at all times, no matter what it takes.





