

FIRST AMENDMENT FOR THE AGREEMENT FOR OWNER'S  
REPRESENTATIVE FOR HURRICANE IAN REPAIRS III

THIS FIRST AMENDMENT OF THE AGREEMENT FOR OWNER'S REPRESENTATIVE FOR HURRICANE IAN REPAIRS III, is made by and between the Lee County Board of County Commissioners, a political subdivision of the State of Florida ("County") and Anser Advisory Consulting, LLC ("Vendor"), collectively, the "Parties."

WHEREAS, the County entered into an Agreement for the purchase of owner's representative services, through Solicitation RFP230311BJB, with Vendor on the 17<sup>th</sup> day of August, 2023 ("Agreement"); and,

WHEREAS, after the execution of the Agreement, it was discovered that, as a result of a mathematical error, the "Total Contract Price" listed in the Exhibit C. Fee Schedule of the agreement was erroneously listed as \$1,459,410.00; and,

WHEREAS, the "Total Contract Price" listed in the Exhibit C. Fee Schedule of the agreement should have been \$1,481,070.00; and,

WHEREAS, the Parties desire to modify the Exhibit C. Fee Schedule, pursuant to Article XVI. Miscellaneous of the Agreement, to correct the "Total Contract Price" listed in the Exhibit C. Fee Schedule of the agreement.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. The Parties agree that the "Total Contract Price" listed in the Exhibit C. Fee Schedule of the agreement shall be superseded to read: \$1,481,070.00.

[Remainder of the page left intentionally blank.]

RFP230311BJB

Owner's Representative for Hurricane Ian Repairs III  
Anser Advisory Consulting, LLC - Amendment No. 1

IN WITNESS WHEREOF, this First Amendment of the Agreement has been signed and sealed, in duplicate, by the respective parties hereto.

DATED 11/9/2023 | 9:23 AM EST by the Lee County Board of County Commissioners.

COUNTY: LEE COUNTY, FLORIDA

DocuSigned by:



BY:

217443FA0278447...

Mary G. Tucker

Director of Procurement Management, on  
behalf of the Board of County  
Commissioners

APPROVED as to Form for the Reliance of  
Lee County Only

DocuSigned by:



BY:

EE5F3145616844F...

County Attorney's Office

DATED this 16th day of October, 2023 by Anser Advisory Consulting, LLC.

ATTEST:

BY:

  
Authorized Signature

Adam Shaw

Authorized Signature Printed Name

Chief Delivery Officer

Authorized Signature Title

CORPORATE SEAL:

### EXHIBIT C FEE SCHEDULE

The County shall compensate the Vendor for providing and performing the Task(s) set forth and enumerated below. Fixed Task Price shall be in accordance with the Hourly Rates established within the original solicitation and coinciding with the man hour estimates provided.

DI #	Location	Address	Fixed Task Price	
			Task 1	Task 2
1289004	DOT - Billy Creek DOT Campus	5650 Enterprise Pkwy, Fort Myers, Florida, 33905	Task 1	\$8,330.00
			Task 2	\$11,810.00
1289009	DOT - Billy Creek DOT Paint Barn	5650 Enterprise Pkwy, Fort Myers, Florida, 33905	Task 1	\$30,290.00
			Task 2	\$32,150.00
1289010	DOT - Billy Creek DOT Traffic - Administration Building	5650 Enterprise Pkwy, Fort Myers, Florida, 33905	Task 1	\$1,040.00
			Task 2	\$1,300.00
1289011	DOT - Billy Creek DOT Warehouse	5650 Enterprise Pkwy, Fort Myers, Florida, 33905	Task 1	\$28,810.00
			Task 2	\$40,150.00
1279532	Facilities - Administration Building	2115 Second Street, Fort Myers, Florida, 33901	Task 1	\$22,550.00
			Task 2	\$57,300.00
1294623	Facilities - Cape Coral Government Complex	1039 SE 9th Ave, Cape Coral, Florida, 33990	Task 1	\$13,720.00
			Task 2	\$18,860.00
1294629	Facilities - Melvin Morgan Constitutional Complex	2480 Thompson St, Fort Myers, Florida, 33901	Task 1	\$17,710.00
			Task 2	\$26,050.00
1279539	Facilities - Public Works Building	1500 Monroe Street, Fort Myers, Florida, 33901	Task 1	\$42,700.00
			Task 2	\$88,200.00
1294638	Facilities - Sheriff Fleet, Wash Barn	6035 Landing View Rd, Fort Myers, Florida, 33907	Task 1	\$1,820.00
			Task 2	\$1,840.00

DI #	Location	Address	Fixed Task Price	
			Task 1	Task 2
1289013	Facilities - Sheriff Forensics Center	10070 Intercom Drive, Fort Myers, Florida, 33913	Task 1	\$13,130.00
			Task 2	\$16,270.00
1289015	Facilities - Sheriff Headquarters	14750 6 Mile Cypress Parkway, Fort Myers, Florida, 33912	Task 1	\$19,090.00
			Task 2	\$26,770.00
1289176	LeeTran - Beach Park and Ride	11101 Summerlin Square Dr, Fort Myers Beach, FL 33931	Task 1	\$70,450.00
			Task 2	\$126,850.00
1288982	LeeTran - Rosa Parks Transfer Station	2250 Widman Way, Fort Myers, Florida, 33919	Task 1	\$6,740.00
			Task 2	\$4,700.00
1288984	Library - Fort Myers Regional Library	2450 First Street, Fort Myers, Florida, 33901	Task 1	\$21,320.00
			Task 2	\$39,560.00
1305711	Parks - Caloosahatchee Regional Park - Host Site	18500 N River Rd, Alva, Florida, 33920	Task 1	\$1,160.00
			Task 2	\$1,480.00
1305712	Parks - Caloosahatchee Regional Park - Restrooms	18500 N River Rd, Alva, Florida, 33920	Task 1	\$1,160.00
			Task 2	\$1,430.00
1289017	Parks - Lakes Regional Park	7330 Gladiolus Drive, Fort Myers, Florida, 33907	Task 1	\$25,300.00
			Task 2	\$46,340.00
1305687	Parks - Lakes Regional Park - Concession Marina	7330 Gladiolus Dr, Fort Myers, Florida, 33907	Task 1	\$2,380.00
			Task 2	\$2,310.00
1305689	Parks - Lakes Regional Park - Interpretive Center	7330 Gladiolus Dr, Fort Myers, Florida, 33907	Task 1	\$1,250.00
			Task 2	\$1,520.00
1305690	Parks - Lakes Regional Park - Maintenance Compound	7330 Gladiolus Dr, Fort Myers, Florida, 33907	Task 1	\$1,250.00
			Task 2	\$1,520.00

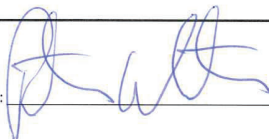


DI #	Location	Address	Fixed Task Price	
			Task 1	Task 2
1291117	Parks - Lehigh Acres Park	1400 West 5th St., Lehigh Acres, Florida, 33972	Task 1	\$2,380.00
			Task 2	\$2,310.00
1291118	Parks - Lehigh Acres Pool	1400 West 5th St., Lehigh Acres, Florida, 33972	Task 1	\$2,380.00
			Task 2	\$2,310.00
1291143	Parks - Phillips Community Park - Concessions Building, Maintenance, and Bathroom	5675 Sesame Drive, Bokeelia, Florida, 33922	Task 1	\$27,750.00
			Task 2	\$22,690.00
1291145	Parks - Phillips Community Park - Garden Club	10587 Stringfellow Road, Bokeelia, Florida, 33922	Task 1	\$1,160.00
			Task 2	\$1,300.00
1291144	Parks - Phillips Community Park - Grounds and Pool	5675 Sesame Drive, Bokeelia, Florida, 33922	Task 1	\$27,750.00
			Task 2	\$22,690.00
1298943	Parks - Pine Island Flatwoods Preserve	6351 Stringfellow Rd, St James City, Florida, 33956	Task 1	\$8,990.00
			Task 2	\$10,330.00
1291152	Parks - Prairie Pines Preserve	18400 N Tamiami Trail, North Fort Myers, Florida, 33917	Task 1	\$4,780.00
			Task 2	\$8,000.00
1291167	Parks - Terry Park Complex - Annex Building, Clubhouse, Extension, Maint, shelter	3410 Palm Beach Blvd, Fort Myers, Florida, 33916	Task 1	\$16,240.00
			Task 2	\$16,980.00
1305694	Parks - Terry Park Sports Complex - Maintenance Building	3410 Palm Beach Blvd, Fort Myers, Florida, 33916	Task 1	\$2,340.00
			Task 2	\$2,960.00
1305695	Parks - Terry Park Sports Complex - Shelters, Shade Structures, and Grandstand	3410 Palm Beach Blvd, Fort Myers, Florida, 33916	Task 1	\$25,100.00
			Task 2	\$64,820.00

DI #	Location	Address	Fixed Task Price	
			Task 1	Task 2
1305693	Parks - Terry Park Sports Complex - Visitor Clubhouse	3410 Palm Beach Blvd, Fort Myers, Florida, 33916	Task 1	\$6,820.00
			Task 2	\$11,440.00
1305697	Parks - Terry Park Sports Complex - Warehouse	3410 Palm Beach Blvd, Fort Myers, Florida, 33916	Task 1	\$3,320.00
			Task 2	\$3,820.00
1305703	Parks - Three Oaks Community Park - Baseball Concession Stand	18261 Three Oaks Pkwy, Fort Myers, Florida, 33967	Task 1	\$1,160.00
			Task 2	\$1,200.00
1305705	Parks - Three Oaks Community Park - Tennis Building Restroom	18261 Three Oaks Pkwy, Fort Myers, Florida, 33967	Task 1	\$1,160.00
			Task 2	\$1,120.00
1291168	Parks - Three Oaks Park	18251 Three Oaks Pkwy, Fort Myers, Florida, 33912	Task 1	\$13,570.00
			Task 2	\$17,490.00
1289622	Public Safety - Emergency Dispatch Center (EDC)	2665 Ortiz Avenue, 33905	Task 1	\$30,550.00
			Task 2	\$53,750.00
1291130	Matlacha Community Park – Art Building	4577 Pine Island Rd NW, Cape Coral, FL 33993	Task 1	\$33,450.00
			Task 2	\$72,050.00
1291131	Matlacha Community Park – Community Center	4577 Pine Island Rd NW, Cape Coral, FL 33993	Task 1	\$33,450.00
			Task 2	\$46,850.00

Total Contract Price: \$1,459,410.00

County Manager Designation Approval

RFP230311BJB - Owner's Representative for Hurricane Ian Repairs III	
Vendor Name	Anser Advisory Consulting, LLC
Document Type	First Amendment
Reason for Amendment	To correct the "Total Contract Price" listed in the Exhibit C. Fee Schedule of the agreement from \$1,459,410.00 to \$1,481,070.00.
Dollars Spent Previously	None yet
New Anticipated Contract Amount	\$1,481,070.00
Department	Procurement Management
Please Return to Procurement	
Approved: 	Date: <u>11-7-23</u>

**AGENDA ITEM REPORT**

**DATE:** November 7, 2023  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Contract Amendment for Owner's Representative for Hurricane Ian Repairs - Anser Advisory

**I. MOTION REQUESTED**

A) Approve Amendment No. 1 with Anser Advisory Consulting, LLC, under Solicitation No. RFP230311BJB, Owner's Representative for Hurricane Ian Repairs III, to correct the "Total Contract Price" listed in the Exhibit C. Fee Schedule of the agreement from \$1,459,410.00 to \$1,481,070.00, as provided in Amendment 1.

B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approves a contract amendment with Anser Advisory Consulting, LLC, under the solicitation for Owners Representative for Hurricane Ian Repairs III, to correct the "Total Contract Price" listed in the Exhibit C. Fee Schedule of the agreement from \$1,459,410.00 to \$1,481,070.00.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History

On August 15, 2023, the Board of County Commissioners awarded RFP230311BJB, Owner's Representative for Hurricane Ian Repairs III, to Anser Advisory Consulting, LLC to provide owner's representative services. The original term of the contract was for 548 calendar days, with final completion to occur on February 23, 2025.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$1,481,070
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: FEMA Disaster Relief Fund Program: Major Maintenance Program Project: Ian Disaster Recovery Project Account Strings: 11134800100	
G)	Fund Type?	Other: FEMA Disaster Relief Fund
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

It will take approximately eighteen (18) months to complete the project.

**VII. FOLLOW UP**



**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">RFP230311BJB Owners Rep for Hurricane Ian Repairs III Amendment 1</a>	10/27/2023	Agreement

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Lamontagne, Angela	Approved	10/27/2023 - 10:07 AM
Budget Services	Henkel, Anne	Approved	10/27/2023 - 10:14 AM
Budget Services	Winton, Peter	Approved	10/27/2023 - 3:21 PM
County Attorney	Holborn , Robert	Approved	10/30/2023 - 8:27 AM
County Manager	Winton, Peter	Approved	10/30/2023 - 11:25 AM

**Certificate Of Completion**

Envelope Id: 8EE27C87224546168FFFA5833AF353A5

Status: Completed

Subject: Amendment Routing - RFP230311BJB - Owners Rep for Hurricane Ian Repairs III - Amendment 1

Source Envelope:

Document Pages: 2

Signatures: 2

Envelope Originator:

Supplemental Document Pages: 11

Initials: 0

Daniel Goggin

Certificate Pages: 5

AutoNav: Enabled

2115 Second St, First Floor

Enveloped Stamping: Enabled

Fort Meyers, FL 33901

Time Zone: (UTC-05:00) Eastern Time (US &amp; Canada)

dgoggin@leegov.com

IP Address: 208.89.76.205

**Record Tracking**

Status: Original

Holder: Daniel Goggin

Location: DocuSign

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dgoggin@leegov.com

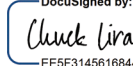
**Signer Events****Signature****Timestamp**

Chuck Lira

llira@leegov.com

Security Level: Email, Account Authentication  
(None)

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Signature Adoption: Pre-selected Style

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**Electronic Record and Signature Disclosure:**

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Supplemental Documents:

01 - RFP230311BJB - Proc Director Signature Auth -Viewed: 11/8/2023 4:35:25 PM  
10.16.23.pdf

Read: Not Required

Accepted: Not Required

02 - RFP230311BJB - Am 1 AIR - 11.7.23 - Item  
37.pdf

Viewed: 11/8/2023 4:35:46 PM

Read: Not Required

Accepted: Not Required

03 - RFP230311BJB - Original AIR - 8.15.23 - Item  
3.pdf

Viewed: 11/8/2023 4:36:15 PM

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04 - Sunbiz - Answer Advisory Consulting.pdf

Viewed: 11/8/2023 4:36:22 PM

Read: Not Required

Accepted: Not Required

05 - RFP230311BJB - Original Fee Schedule.pdf

Viewed: 11/8/2023 4:37:06 PM

Read: Not Required

Accepted: Not Required

Mary G Tucker

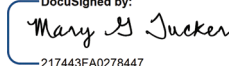
mtucker@leegov.com

Director, Procurement Management

Lee County BoCC

Security Level: Email, Account Authentication  
(None)

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Signature Adoption: Pre-selected Style

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**Electronic Record and Signature Disclosure:**

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Signer Events	Signature	Timestamp
Melissa Butler mbutler@leeclerk.org Deputy Clerk Lee County Clerk of Courts Signing Group: Minutes Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>Completed</b>  Using IP Address: 198.184.170.4	Sent: 11/9/2023 9:23:16 AM Viewed: 11/9/2023 2:38:03 PM Signed: 11/9/2023 2:38:07 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Erica Temerario etemerario@leegov.com Lauren Schaefer lschaefer@leegov.com Tina Boone tboone@leegov.com Legal Administrative Specialist, Sr Lee County BoCC Signing Group: County Attorney's Office Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 11/8/2023 4:33:02 PM
Connie Prevatte cprevatte@leegov.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 11/9/2023 2:38:09 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/8/2023 1:17:27 PM
Certified Delivered	Security Checked	11/9/2023 2:38:03 PM
Signing Complete	Security Checked	11/9/2023 2:38:07 PM
Completed	Security Checked	11/9/2023 2:38:09 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Lee County BOCC-Procurement Management (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact Lee County BOCC-Procurement Management:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [mpatterson@leegov.com](mailto:mpatterson@leegov.com)

#### **To advise Lee County BOCC-Procurement Management of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [mpatterson@leegov.com](mailto:mpatterson@leegov.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from Lee County BOCC-Procurement Management**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [mpatterson@leegov.com](mailto:mpatterson@leegov.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with Lee County BOCC-Procurement Management**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [mpatterson@leegov.com](mailto:mpatterson@leegov.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Lee County BOCC-Procurement Management as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Lee County BOCC-Procurement Management during the course of your relationship with Lee County BOCC-Procurement Management.



### AGENDA ITEM REPORT

**DATE:** August 15, 2023  
**DEPARTMENT:** Facilities Construction and Management  
**REQUESTER:** Ehab Guirguis  
**TITLE:** Award Contract for Owner's Representative for Hurricane Ian Repairs - Anser Advisory

#### I. MOTION REQUESTED

A) Award Request for Proposal No.RFP230311BJB, Owner's Representative for Hurricane Ian Repairs III to Anser Advisory, LLC., for owner representative services, in the amount of \$1,459,410.00

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

#### II. ITEM SUMMARY

Awards a contract to Anser Advisory, LLC. for owner representative services in the amount of \$1,459,410.00. Multiple Lee County properties suffered significant damage as a result of Hurricane Ian. Currently, the County is making every effort to restore those properties to their pre-hurricane condition. The consultant will provide management and construction administration services for a portion of the damaged properties. This portion of the project will be funded through the Federal Emergency Management Agency's (FEMA) Disaster Relief Fund. The list of locations being served by this vendor is attached as backup material.

#### III. BACKGROUND AND IMPLICATIONS OF ACTION

##### A) Board Action and Other History

Procurement Management received a Request to Initiate a Request for Proposals to provide Owner Representation Services for repairs related to damage caused by Hurricane Ian. The solicitation was drafted and then advertised on April 28, 2023. The solicitation due date was May 29, 2023, and at the time of opening, eleven (11) proposals had been received.

On June 8, 2023, Evaluation 1 was held, and the Committee discussed each proposal received. The discussion centered on the firm's response to the submittal requirements of the solicitation package, focusing on both the pros and cons of their response details. After discussions, the committee scored each firm's proposal. The committee then decided to move three (3) firms, including Anser Advisory, LLC., to the Evaluation 2 meeting for presentations as well as a question and answer session.

Evaluation 2 was held on June 26, 2023, where the committee saw presentations and held interviews with the three (3) invited firms. Once the presentations and interviews were over, the committee discussed the qualifications of all firms. The Committee then independently ranked all firms involved. Once rankings were tabulated by the Procurement Analyst, Anser Advisory, LLC, received the top ranking.

Facilities Construction and Management then negotiated the final scope and fee with Anser Advisory and presented this to Procurement Management for Contracting.

##### B) Policy Issues

##### C) BoCC Goals

##### D) Analysis

On September 28, 2022, a large number of Lee County properties were severely impacted by Hurricane Ian. Because of the large scale of damage, the County will be hiring consultants that will provide the required assistance by ensuring that the repairs are carried out in accordance with all contract documents and FEMA requirements, as well as by delivering quality control, quality assurance, and final project closeout documents.

##### E) Options

#### IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$1,459,410
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No

F)	Fund: FEMA Disaster Relief Fund Program: Major Maintenance Program Project: Ian Disaster Recovery Project Account Strings: 11134800100, subsidiary 912	
G)	Fund Type?	Other: FEMA Disaster Relief Fund
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

It will take approximately eighteen (18) months to complete the project.

**VII. FOLLOW UP****ATTACHMENTS:**

Description

[Signature Authority](#)

Upload Date

8/7/2023

Type

Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Facilities Construction and Management	Tucker, Mary	Approved	8/7/2023 - 9:40 AM
Facilities Construction and Management	Guirguis, Ehab	Approved	8/7/2023 - 9:42 AM
Budget Services	Henkel, Anne	Approved	8/7/2023 - 10:55 AM
Budget Services	Winton, Peter	Approved	8/7/2023 - 12:31 PM
County Attorney	Lira, Louis C.	Approved	8/7/2023 - 2:58 PM
County Manager	Codie, Robert	Approved	8/7/2023 - 3:32 PM