

AGENDA ITEM REPORT

DATE: November 7, 2023
DEPARTMENT: County Manager
REQUESTER: David Harner
TITLE: Approve FY23-24 Strategic Planning Direction

I. MOTION REQUESTED

- A.) Approve consensus direction at the November 1, 2023 Board Strategic Planning Workshop (per attached summary).
- B.) Set a not-to-exceed percentage spending cap in April for all General Fund entities as guidance for draft budget development using the methodology described in the item summary below.
- C.) Direct the County Manager to communicate this revised process to the Constitutional Officers and other General Fund agencies.

II. ITEM SUMMARY

At its November 1, 2023 Strategic Planning Workshop, the Board discussed and directed to an agenda item its consensus direction for the coming fiscal year (see attached summary).

Additionally, the Board requested revisions to the annual budget process that include only increasing expense budgets to the extent recurring revenues are available. This will include setting a not-to-exceed spending cap in April for all General Fund entities as guidance for draft budget development based on forecasted revenues.

Calculation of the cap will include, but not be limited to, the most recent State Revenue Estimating Conference (for property tax revenue estimates), internal forecasts for other revenues, and any other relevant data, less extraordinary items such as minimum reserve levels and growth increment funding.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	Not Applicable
B)	Is this item approved in the current budget?	N/A
C)	Is this a revenue or expense item?	N/A
D)	Is this Discretionary or Mandatory?	N/A
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Program: Project:	

	Account Strings:	
G)	Fund Type?	General Fund, Enterprise, Unincorporated MSTU
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP