



# Lee County Professional Service Change Order/Supplemental Task Authorization

Date Sep 15, 2023

[Print Form](#)

Change Order Agreement #: 04       Supplemental Task Authorization #: 02

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Michelle "Schelle" Buchholz

Contract Name: CN180028TJM - Annual Structural Engineering Services

Project Name: Lehigh Acres Mast Arm Replacements / Intersection Improvements

CONSULTANT: HighSpans Engineering, Inc.      Project #: \_\_\_\_\_

Solicitation #: CN180028TJM      Contract #: 8032

Lee County Project Manager: Ryan Kirsch      Request Date: Sep 15, 2023

Fiscal Staff: Eileen Webster      Account #: \_\_\_\_\_

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

  
Michelle L. Buchholz, SVP & CFO      9/15/2023  
 Consultant Signature (Print & Sign Name)      Date Signed

sbuchholz@highspans.com      239-573-8912  
 Contact E-mail Address      Contact Phone Number



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**Scope of Professional Services for:**

Lehigh Acres Mast Arm Replacements / Intersection Improvements

**Section 1.00 Changes to Professional Services**

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

This change order is to add additional Post Design Services under Task 3 for Plan Revisions not included under the original Post Design Services Scope and Estimate.

See attachment #1 for scope of services.

**Lee County Board of County Commissioners - Procurement Management**  
2115 Second Street - 1st Floor - Fort Myers, FL 33901  
PO Box 398 - Fort Myers, FL 33902-0398  
**Phone: (239) 533-8881**

## Attachment #1 – Scope of Services

The plan revisions to be completed under this Change Order are as follows:

- Revision to **Homestead/Beth Stacey** intersection along the northern sidewalk and roadway that modifies the original plan requiring work outside of the ROW to harmonize (or eliminate) the existing ditch.
  - This requires modification to roadway plans, roadway analysis, drainage analysis, and signing and pavement markings.
- Revision to **Homestead/Plaza** intersection along northern crosswalk, NE and NW curb ramps and associated sidewalk, roadway, and swale that modifies the original plan requiring work outside of the ROW to harmonize existing asphalt and curb and gutter.
  - This requires modification to roadway plans, roadway analysis, drainage analysis, and signing and pavement markings.
- Additional plan sheet to incorporate milling and resurfacing alternate bid proposal as a plan sheet or detail into the Contract Documents from the Homestead/Beth Stacey to the Homestead/Plaza intersections.
- Revision to **Joel/Bell** intersection along southern driveway, roadway, and associated crosswalks and curb ramps that modifies the original plan requiring work outside of the ROW to harmonize driveway.
  - This requires modification to roadway plans, roadway analysis, drainage analysis, and signing and pavement markings.

Additional Considerations:

- Additional topo survey required between intersections to develop plan/detail as well as for roadway analysis with any proposed roadway elevation changes, tapers, and transitions to conform with Florida Greenbook.
  - This can be handled internally by HighSpans utilizing our Trimble Rover system.
- Minor changes to SWPPP should be anticipated and will be accounted for where needed regarding the revisions mentioned above.
- No changes are anticipated to the signalization plans, but any if minor changes are required (such as relocating ped signals or ped detection) due to the changes mentioned above, these will be addressed accordingly.



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**Compensation and Method of Payment for:**

Lehigh Acres Mast Arm Replacements / Intersection Improvements

**Section 1.00 Changes in Compensation**

The compensation the CONSULTANT shall be entitled to receive for providing and performing the supplemented or changed services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit 'CO/STA-A', attached hereto shall be as follows:

**NOTE:** A Lump Sum (LS) or Not-to-Exceed (NTE) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or subtask described and authorized in Exhibit 'CO/STA-A'.

Task Number	Task Name	LS or NTE	Compensation in Agreement or STA	Change Order Only		Total Compensation per Task
				Adjustment(s) by all previous CO(s)	Adjustment(s) due to this CO	
3	Proj Gen and Proj Common Tasks	NTE	22,132	49,500	32,158	103,076
4	Roadway Analysis	NTE	14,107			14,107
5	Roadway Plans	NTE	14,967			14,967
9	Structures - Misc. Tasks, Dwgs	NTE	9,186			9,186
18	Structures - Miscellaneous	NTE	12,324	5,000		17,324
19	Signing&Pavement Marking Alys	NTE	7,422			7,422
20	Signing&Pavement Marking Plans	NTE	7,791			7,791
21	Signalization Analysis	NTE	3,252			3,252
22	Signalization Plans	NTE	13,558			13,558
27	Survey	NTE	35,575			35,575
35	Geotechnical	NTE	9,438	8,557.50		17,995.50
8	Environmental Permits&Clearanc	NTE		20,000		20,000
<b>Project Total:</b>			149,752	83,057.50	32,158	264,967.50

Total amount authorized by this CO or STA:                     32,158                    

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**CONSULTANT'S Associated Sub-Consultant(s) and Subcontractor(s) for:**

Lehigh Acres Mast Arm Replacements / Intersection Improvements

CONSULTANT intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT in providing and performing the services, tasks, or work required under this Change Order, or Supplemental Task Authorization Agreement.

If none, enter the word 'none' in the space below.

Service/Work to be Provided/Performed	Name & Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise
Survey Services	AIM Engineering & Surveying, Inc. 2161 Fowler Street #100, Fort Myers, FL 33901	Not Applicable
Geotechnical Services	Ardaman & Associates, Inc. 9970 Bavaria Road, Fort Myers, FL 33913	Not Applicable
Environmental Sampling	RMA GeoLogic Consultants, Inc. 8260 College Parkway, Suite 201, Fort Myers, FL 33919	Not Applicable
		Type
		Type
		Type
		Type
		Type